Alameda Health System Homeless Health Center Co-Applicant Board
Tuesday, November 14, 2023
6:00pm-8:00pm

Conference Center at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Brenda Chan, Project Coordinator
(510) 535-7645

LOCATION:
Open Session: HCP Conference Center D/E, see above address

Members of the public may also participate at the following Zoom Meeting Link: 1
https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVIQdmhGdzEzdldBR25xYWW4TlJuUT09
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Password: 531531

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MEMBERS
Loretta Medellin, Chair
Richard Hervey Jr., Vice-Chair
Serena Clayton
Tami Rossell
Mark Smith
Derrick Turner

NON-VOTING MEMBERS
Damon Francis, Medical Director

1 Access the meeting by clicking the following link:
https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVIQdmhGdzEzdldBR25xYWW4TlJuUT09 You will be
directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be
accessed on computers and portable devices.
SPECIAL NOTE: The governor-declared state of emergency that altered public meeting protocols during the COVID pandemic has been lifted. All Alameda Health System Homeless Health Center Co-Applicant Board meeting will be held in accordance with current Brown Act requirements. As a result, our meetings will be help via a hybrid on in-person and remote access.

The public is invited to attend the meeting in person or observe and participate in the meeting via the Zoom link above.

Public Comment Instructions
If you wish to address the CAB send an email to brechu@alamedahealthsystem.org PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

CO-APPLICANT BOARD MINUTES

THE MEETING WAS CALLED TO ORDER AT 6:03pm

ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:

Loretta Medellin, Richard Hervey Jr., Serena Clayton, and Mark Smith

ABSENT: Tami Rossell and Derrick Turner

A quorum was established.

A. BOARD CHAIR REPORT
   Loretta Medellin, Chair

   Loretta Medellin asked everyone to share a highlight of the week. CAB members shared their stories.

B. CONSENT AGENDA: ACTION
   Loretta Medellin, Chair
   1. Approval of the Minutes from the October 10, Co-Applicant Board Meeting.

   ACTION: A motion was made and seconded to approve the Consent Agenda, which includes approving the October 10, 2023 meeting minutes
   AYES: Loretta Medellin, Richard Hervey Jr., Serena Clayton, and Mark Smith,
   NAYS: None

C. REPORT/DISCUSSION: Medical Director Report
   Damon Francis MD, Medical Director

   Dr. Damon Francis provided updates on the Drop-in Clinic and the County declared a state of emergency for homelessness. Lucy Kasdin provided information about the
D. **ACTION/DISCUSSION: Health Equity, Diversity, Inclusion and Belonging (HEDI-B)**
   Loretta Medellin, Chair
   1. Nominate and elect a CAB member to represent CAB at the HEDI-B Committee

   Loretta Medellin self-nominated to represent the CAB at the HEDI-B Committee.

   **ACTION:** A motion was made and seconded to approve CAB Chair Loretta Medellin to represent the CAB at the HEDI-B Committee.
   **AYES:** Loretta Medellin, Richard Hervey Jr., Serena Clayton, and Mark Smith,
   **NAYS:** None

E. **REPORT/DISCUSSION: Ad Hoc Committee Report**
   Loretta Medellin, Chair

   Loretta Medellin provided an update of the Ad Hoc Committee. BOT President Kinkini Banerjee also provided a report regarding initial steps the BOT was considering to make the BOT-HHC-ELT partnership stronger. BOT President Banerjee discussed committing to more frequent BOT/CAB meetings per year, CAB involvement in the CEO’s evaluation, BOT orientation including a meeting with CAB, and advocating for a BOT seat to be a consumer member.

F. **REPORT/DISCUSSION: Special Joint Meeting of the Alameda Health System Board of Trustees, Homeless Health Center Co-Applicant Board and Alameda County Health Care for the Homeless Commission Reflection**
   Loretta Medellin, Chair

   Loretta Medellin gave a recap of her experience at the retreat. CAB members also described their experiences and made comments. CAB members asked BOT President Banerjee what the next step was in creating substantive change in the relationship and collaboration between the CAB and BOT. CAB members and BOT President Banerjee discussed how the Ad-Hoc Committee would be the vehicle in which these changes would be made.

G. **REPORT/DISCUSSION: Program Report**
   Heather MacDonald Fine, Practice Manager

   Heather MacDonald Fine presented the program report. The new program report is designed to allow for CAB governance and oversight as related to each of the service sites. CAB members asked questions, made comments, and provided feedback.

**PUBLIC COMMENT:** None

**CO-APPLICANT BOARD MEMBER COMMENTS:** CAB member Mark Smith engaged members in conversation about Thanksgiving.

**ADJOURNMENT:** 8:35pm
This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board approve November 14, 2023 meeting as approve December 12, 2023:

Brenda Chan  
Project Coordinator

APPROVED AS TO FORM:

Review by: Kayla Bowen  
Associate General Counsel