Alameda Health System Homeless Health Center Co-Applicant Board
Tuesday, March 28, 2023
5:30pm-7:30pm

Conference Center at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Brenda Chan, Project Coordinator
(510) 535-7645

LOCATION:
Open Session: HCP Conference Center A, B, & C, see above address

Members of the public may also participate at the following Zoom Meeting Link: ^
https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVI0dmhGdzezd1dBR25xYWy4T1luUT09
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MEMBERS
Loretta Medellin, Chair
Richard Hervey Jr., Vice-Chair
Bee Franks-Walker
Tami Rossell
Mark Smith
Derrick Turner
Ali Yasin

NON-VOTING MEMBERS
Damon Francis, Medical Director

^ Access the meeting by clicking the following link:
https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVI0dmhGdzezd1dBR25xYWy4T1luUT09 You will be
directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be
accessed on computers and portable devices.
SPECIAL NOTE: The governor-declared state of emergency that altered public meeting protocols during the COVID pandemic has been lifted. All Alameda Health System Homeless Health Center Co-Applicant Board meeting will be held in accordance with current Brown Act requirements. As a result, our meetings will be help via a hybrid on in-person and remote access.

The public is invited to attend the meeting in person or observe and participate in the meeting via the Zoom link above.

Public Comment Instructions
If you wish to address the CAB send an email to brechu@alamedahaalthsystem.org PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

CO-APPLICANT BOARD MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:55pm

ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:

Loretta Medellin, Richard Hervey Jr., Mark Smith, and Derrick Turner

ABSENT: Bee Franks-Walker, Tami Rossell, and Ali Yasin.

A quorum was established.

OPEN SESSION

A. BOARD CHAIR REPORT
Loretta Medellin, Chair

Loretta presented Brenda Chu Chan the Employee of the Quarter Award. Brenda was nominated by colleagues at AHS for excellence.

B. CONSENT AGENDA: ACTION
Loretta Medellin, Chair
1. Approval of the Minutes from the February 14, Co-Applicant Board Meeting.
2. Accept the Executed 2023-2024 Sub-Recipient Agreement.

ACTION: A motion was made and seconded to approve the Consent Agenda, which includes approving the February 14, 2023 meeting minutes and accepting the Executed 2023-2024 Sub-Recipient Agreement
AYES: Loretta Medellin, Richard Hervey Jr, Mark Smith, and Derrick Turner
NAYS: None
C. **ACTION: MEMBER ELECTION**  
Loretta Medellin, Chair  
1. Review for Election the application of Serena Clayton for CAB Membership  

**ACTION:** A motion was made and seconded to elect Serena Clayton for CAB Member.  
**AYES:** Loretta Medellin, Richard Hervey Jr, Mark Smith, and Derrick Turner  
**NAYS:** None  

D. **REPORT/DISCUSSION: Medical Director Report**  
Damon Francis MD, Medical Director  

Damon provided information that Health Care for the Homeless Commission approved a letter of intent for AHS to provide their EPIC to the County. Damon thanked Lucia for her service. He appreciated Brenda for all for work.  

E. **ACTION/DISCUSSION: Approval of the Homeless Health Center annual budget**  
Elizeba Ninan, Manager of Business Development  

Elizeba Ninan presented the Homeless Health Center annual budget. This is an the extension of the Homeless Health Center annual 2022 budget with an extension through June 30, 2023. CAB members asked questions and there was a discussion.  

**ACTION:** A motion was made and seconded to adopt the extension of the Homeless Health Center annual CY 2022 budget through June 30, 2023.  
**AYES:** Loretta Medellin, Richard Hervey Jr, Mark Smith, and Derrick Turner  
**NAYS:** None  

F. **REPORT/DISCUSSION: Meeting Times/Days**  
Loretta Medellin, Chair  

Loretta, Richard, Mark, and Derrick discussed advantages and challenges related to changing the meeting time.  

G. **REPORT/DISCUSSION: Self-Pay Report**  
Heather MacDonald Fine, Practice Manager  

Heather MacDonald Fine presented the self-pay report. CAB members asked questions and there was a discussion.  

H. **REPORT/DISCUSSION: Program Report**  
Heather MacDonald Fine, Practice Manager  

Heather MacDonald Fine presented the program report. Heather provided an update on health compliance and program requirements, utilization, leadership, and advocacy. Damon provided additional information on leadership. CAB members asked questions
and there was a discussion.

PUBLIC COMMENT: Regina Simpkins introduced herself to the CAB members and looking forward to supporting the CAB members. Lucy Kasdin is happy to join the meeting.

CO-APPLICANT BOARD MEMBER COMMENTS: Richard congratulated Brenda and is looking forward to seeing how EPIC integration with the county will enhance our understanding of patients experiencing homelessness. Mark thanked Brenda for her work. Marks wants to talk about strategies to help patients on a future agenda and to and get more information from finance regarding billing. Derrick thanked Brenda for her work. Loretta thanked Heather, Damon, Kayla, and Brenda for their work.

ADJOURNMENT: 7:10pm
This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board approve March 28, 2023 meeting as approve April 11, 2023:

Brenda Chan
Brenda Chan
Project Coordinator

APPROVED AS TO FORM:

Review by:
Kayla Bowen
Associate General Counsel