



## **BOARD OF TRUSTEES REGULAR MEETING**

**WEDNESDAY, MARCH 8, 2023**

**5:00pm to 9:00pm**

### **Conference Center at Highland Care Pavilion**

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Ronna Jojola Gonsalves, Clerk of the Board

(510) 535-7515

### **LOCATION:**

Open Session, In Person: HCP Conference Center

Open Session, Remote: Telephonic/Electronic Meeting

ZOOM Meeting Link:<sup>1</sup>

<https://alamedahealthsystem.zoom.us/j/9361457125?pwd=aUF4anZtK01lRkIVMzVzQVY5NTdOZz09>

Meeting ID: 936 145 7125

Meeting Password: 20200513

One tap mobile

+14086380968,,9361457125# or

+13462487799,,9361457125#

Dial by your location

+1 408 638 0968 US (San Jose)

+1 346 248 7799 US (Houston)

+1 646 518 9805 US (New York)

Find your local number: <https://alamedahealthsystem.zoom.us/u/agoA8zDn2>

### **MEMBERS**

Kinkini Banerjee, President

Jennifer Esteen, Vice President

Taft Bhuket MD      Jet Chapman

Alan E. Fox      Mark Friedman

Nely Obligacion      David Sayen

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<sup>1</sup> Log into the meeting at [www.zoom.com](http://www.zoom.com). You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

## BOARD OF TRUSTEES REGULAR MEETING AGENDA

**SPECIAL NOTE:** The governor-declared state of emergency that altered public meeting protocols during the Covid pandemic has been lifted. All Alameda Health System Board of Trustees meetings and Board of Trustees Committee meetings will be held in accordance with current Brown Act requirements. As a result, our meetings will be held via a hybrid of in person and remote access.

The public is invited to attend the meetings in person or observe and participate in the meeting via the Zoom link above.

### **Public Comment Instructions**

If you attend the meeting in person and wish to address the Board or Committee regarding an item on the agenda or in their purview, please complete a Speaker Card available near the entrance. If you need assistance, please see the Clerk of the Board.

If you attend the meeting remotely and wish to address the Board of Trustees or Committee regarding an item on the agenda or in their purview, send an email to [cob@alamedahealthsystem.org](mailto:cob@alamedahealthsystem.org) PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host or the Clerk of the Board, but requests must be submitted prior to the beginning of the public speaker time for that item.

Each speaker, whether in person or remote, will be allotted between one and three minutes to speak, depending on the number of speakers present.

### **OPEN SESSION / ROLL CALL**

#### **PUBLIC COMMENT: Non-Agenda Items**

##### **A. DISCUSSION: Executive Officers Report (Estimated 10 min)**

*Kinkini Banerjee, President*

*Jennifer Esteen, Vice President*

##### **A1. ACTION: Election of Treasurer/Secretary and Executive Committee Officer**

##### **A2. DISCUSSION: Transformational Community Engagement**

Article: Transformational Community Engagement to Advance Health Equity. Health Equity Solutions, January 2023

##### **B. CEO Report (Estimated 15 min)**

*James E.T. Jackson, Chief Executive Officer*

##### **C. MEDICAL STAFF REPORTS (Estimated 20 min)**

- AHS Medical/Administrative Dyad: LanNa Lee, MD, Chief of Medical Staff  
Mark Brown, Chief Administrative Officer  
Edris Afzali, MD, SLH Leadership Cmte Chair
- AH Medical/Administrative Dyad: Nikita Joshi, MD, Chief of Medical Staff  
Mario Harding, Chief Administrative Officer

**D. COMMITTEE AND TRUSTEE REPORTS (Estimated 15 min)**

**D1. Quality Professional Services Committee: February 22, 2023**

*Taft Bhuket, MD, Committee Chair*

**D2. Finance Committee: March 1, 2023**

*Alan E. Fox, Committee Chair*

**E. CONSENT AGENDA: ACTION (Estimated 10 min)**

*Public comment on all Consent Agenda items may be heard prior to the Board's vote. The Board does not deliberate on Consent Agenda items. Any member of the public or the Board may request that a Consent Agenda item get pulled from the Consent Agenda for deliberation and to be voted on separately from the Consent Agenda.*

**E1. Approval of the Minutes from the February 8, 2023, Board of Trustees Meeting**

**E2. Receiving the Minutes from the February 2, 2023, AHMG Board of Directors Meeting**

**E3. Approval of System Wide Policies and Procedures**

The Quality Professional Services Committee recommends approval of the Policies listed below.

- S Paper ADULT DIABETIC KETOACIDOSIS 12.2022 revisions
- Medication: Non-Cytotoxic Vesicant Medications and Fluids Antidotes for Infiltration and Extravasation Management
- Direct Oral Anticoagulation Policy – TJC triennial review
- Discharge Medication Policy
- Controlled Substances Outpatient Pharmacy: Handling, Receiving, Dispensing and Inventory Reconciliation
- System Injectable Medication List – change KCentra to IVPB for HGH
- Medications: Hazardous Drug Preparation and Handling Policy
- AHS System Medication Pharmacy Renal Dosing Adjustments Policy
- Medication: IVIG Pharmacy Dosing Policy – TJC triennial review
- Medication Error Reduction Plan 2023 – Highland Hospital and San Leandro Hospital (approved by MERT 11/2022)
- Smoking Policy
- Vendor Relations Policy
- Value Analysis Policy
- Consignment Policy
- Essential Supplies 96 Hours
- Code Tan Policy
- Heat Emergency Response Plan
- Workplace Violence Prevention and Response Plan in the Workplace
- Health Information Management Scanning Policy

#### **E4. Medical Staff Policies**

The Quality Professional Services Committee recommends approval of the Policies listed below.

AHS and AH Medical Staff Policy:

- Credentialing and Privileging of HIV/AIDS Specialists

AHS Medical Staff Policy:

- Facility with Medical Staff Added to Hospital License

#### **E5. Medical Staff Bylaws**

The Quality Professional Services Committee recommends approval of the bylaws listed below.

- Addition of an Addiction Medicine Division under the Emergency Medicine Department

#### **E6. Medical Staff Application Attestation**

The Quality Professional Services Committee recommends approval of the attestation listed below.

- Addition of the Medical Staff Education Competency Module Attestation to the provider applications

#### **E7. Approval of Contracts**

The Finance Committee recommends approval of the Contract listed below.

**E7a. Agreement with Continuant Technologies, Inc. under which AHS will upgrade hardware and licensing as part of a migration to a new platform for the provision of voice telephony and PBX services. The term of this agreement is effective upon signature and the agreement lasts for five years. The estimated impact of this agreement is \$2,229,771.27.**

*Mark Amey, Chief Information Officer / Mark Fratzke, Chief Operational Officer*

**END OF CONSENT AGENDA**

**F. ACTION/DISCUSSION (Est 75 Min)**

*Public comment on all Action items may be heard prior to the Board's vote.*

**F1. DISCUSSION: Cancer Community Collaborative (Est. 20 Min)**

*Zhonnet Harper, AHS Lead Patient Care Navigator, Oncology  
Jackie Mungo, Project Coordinator, American Cancer Society-Pfizer Grant  
Dr. Patricia Foo, Interim Chief, Division of Primary Care  
Gary Blodger, Community Leader and Collaborative Member*

**F2. DISCUSSION: Southshore SNF Update(Est. 15 Min)**

*Mark Fratzke, Chief Operating Officer*

**F3. DISCUSSION: Community Impact 2022 Report (Est. 10 Min)**

*Alice Kinner, Administrative Director*

**F4. DISCUSSION: DEIJ Proposal (Est. 10 Min)**

*Kinkini Banerjee, President  
Jennifer Esteen, Vice President  
Sblend Sblendorio, Trustee*

**G. DISCUSSION: Board Calendar and Tracking (Estimated 5 min)**

**H. STAFF REPORTS (Written)**

*Public comment on each Staff Report item may take place as needed. There is typically no Board discussion on these written reports. The Board does not vote on Staff Reports.*

**H1. Chief Financial Officer Report.**

*Kimberly Miranda, Chief Financial Officer  
H1a. January 2023 Financial Report*

**H2. Chief Operating Officer Report, Post-Acute Services Update**

*Mark Fratzke, Chief Operating Officer  
Richard Espinoza, Chief Administrative Officer Post-Acute*

**H3. Public Affairs and Community Engagement Report**

*Alice Kinner, Administrative Director*

**(General Counsel Announcement as to Purpose of Closed Session)**

**CLOSED SESSION (Estimated min)**

*Public comment on Closed Session items may take place prior to the Board adjourning to the Closed Session. An announcement of any action taken during the Closed Session will take place prior to the end of the Open Session.*

**1. Public Employee Performance Evaluation**

[Pursuant to Government Code Sections 54957(b)(1)]

Title: Chief Executive Officer

**2. Regulatory Affairs, Risk Management, Patient Safety**

[Health and Safety Code 101850(ai)(1)]

**3. Conference with Legal Counsel – Existing Litigation**

[Government Code Section 54956.9(d)(1)]

Ahmad Azizi, General Counsel

*Patterson et al. v. AHS*

*Wright et al. v. AHS*

*Stone et al. v. AHS*

*Allen et al. v. AHS*

*Hunter et al. v. AHS*

*Ajayi et al. v. AHS*

**4. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**

[Government Code Section 54956.9(d)(2)]

*Significant exposure to litigation: (1 case)*

Ahmad Azizi, General Counsel

***(Reconvene to Open Session)***

**General Counsel Report on Action Taken in Closed Session**

**TRUSTEE COMMENTS**

**ADJOURNMENT**

**[ADDENDUM 1: ABCs of Communication](#)**

**Our Mission**

Caring, Healing, Teaching, Serving All

### **Strategic Vision**

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

### **Values**

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

### **Meeting Procedures**

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31<sup>st</sup> Street Oakland, CA 94602.

**Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. Copies of the agendas and supporting documents can be found here: <http://www.alamedahealthsystem.org/meeting-agendas-and-minutes/>. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.**

### **Disability Access**

To request accommodation or assistance to participate in the meeting please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

***The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.***