Alameda Health System Homeless Health Center Co-Applicant Board

SPECIAL MEETING
Tuesday, May 17, 2022
5:30pm-7:30pm

Conference Center at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Brenda Chan, Project Coordinator
(510) 535-7645

LOCATION:
Open Session: Telephonic/Electronic Meeting

ZOOM Meeting Link:¹
https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdGdhGzdEzd8BR25xY7Ww4TJuUT09
Meeting ID: 995 6134 1091
Password: 531531

One tap mobile
+14086380968, 92921800868# US (San Jose)
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Dial by your location
+1 408 638 0968 US (San Jose)
+1 346 248 7799 US (San Jose)
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Meeting ID: 929 2180 0868

Find your local number: https://alamedahealthsystem.zoom.us/u/adukndnEjhv

MEMBERS
Loretta Medellin, Chair
Richard Hervey Jr., Vice-Chair
Lucia Angel
Neha Bangar
Bee Franks-Walker
Eric Murphy
Mark Smith
Khalil Tokhey
Ali Yasin

NON-VOTING MEMBERS

¹ Access the meeting by clicking the following link: https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdGdhGzdEzd8BR25xY7Ww4TJuUT09 You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.
SPECIAL NOTE: Alameda Health System will conduct this meeting in accordance with health and safety guidelines related to COVID-19 by Federal, State, and local authorities, including but not limited to, requiring meeting participants and observers to adhere to “social distance” standards and limits on public gatherings. In addition, the meeting will be conducted in accordance with Governor Newsom’s Executive Order N-29-20 which suspends specific requirements of the Brown Act while directing agencies to use sound discretion and to make reasonable efforts to adhere to the Brown Act as closely as possible.

- Members of the public may participate in the meeting via telephone or logging into the Zoom meeting, per the instructions above.
- There will be no public meeting place associated with this meeting.

Public Comment Instructions
If you wish to address the CAB send an email to brechu@alamedahaalthsystem.org PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

CO-APPLICANT BOARD MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:55pm

ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:

Loretta Medellin, Richard Hervey Jr., Bee Franks-Walker, Mark Smith, and Ali Yasin

ABSENT: Lucia Angel, Eric Murphy, Neha Bangar, and Khalil Tokhey

A quorum was established.

OPEN SESSION

A. BOARD CHAIR REPORT
   Loretta Medellin, Chair

   CAB Chair Loretta Medellin gave a recap of her experience at the National Health Care for the Homeless Conference.

B. CONSENT AGENDA: ACTION
   Loretta Medellin, Chair
   1. Approval of the Minutes from the April 12, Co-Applicant Board Meeting.
   2. Adopt Resolution Authorizing Remote Teleconferencing Meetings pursuant to AB361

   ACTION: A motion was made and seconded to approve the Consent Agenda, which
includes approving the April 12 meeting minutes and adopting the Resolution Authorizing Remote Teleconferencing Meeting pursuant to AB361.

**AYES:** Loretta Medellin, Richard Hervey Jr., Bee Franks-Walker, Mark Smith, and Ali Yasin  

**NAYS:** None  

The motion passed.

**C. REPORT/DISCUSSION: CAB Recruitment Update**  
Loretta Medellin, Chair

Heather MacDonald Fine provided an update on the recruitment action plan, which identifies the CAB current state and goal state in regard to membership and represented expertise. There have been several activities and the application has been updated. An article will be printed soon and disseminated through social media. CAB members can share the article to their networks, electronic and in real life.

CAB members asked questions and a discussion was held.

**D. ACTION/DISCUSSION: Summer Solstice Event**  
Mark Smith, Member  
1. Approve the CAB’s co-sponsorship of the Summer Solstice Event

Mark Smith shared the Summer Solstice Event celebrating the resilience of people experiencing homelessness. As a Member of the Alameda County Health Care for the Homeless Program Consumer and Community Advisory Board, Mark invited the AHS CAB to be co-sponsors to the event.

Heather MacDonald Fine shared details on the date and format of the event. CAB members are welcome to attend and nominate recipients of awards.

**ACTION:** A motion was made and seconded to approve the CAB co-sponsorship of the Summer Solstice Event.

**AYES:** Loretta Medellin, Richard Hervey Jr., Bee Franks-Walker, Mark Smith, and Ali Yasin  

**NAYS:** None  

The motion passed.

**E. REPORT/DISCUSSION: Medical Director Report**  
Damon Francis MD, Medical Director

Dr. Damon Francis presented the Medical Director Report. He talked about the recent COVID-19 surge and what it could look like in Alameda County. Dr. Francis presented some of the highlights of the recently released Homeless Point in Time Count Report.
There is a web recording CAB members can review to learn more about the report. Board members asked questions and there was a discussion.

Dr. Francis updated the CAB on the AHS Strategic Plan, which needs to be approved by the Board of Trustees. Board members asked questions on the timing of finalization of the plan and held a discussion.

F. REPORT/DISCUSSION: Homeless Health Center Strategic Plan Report
Damon Francis MD, Medical Director

Dr. Damon Francis provided the first quarter strategic plan report and discussed progress towards three key objectives. CAB members asked questions and a discussion was held.

G. REPORT/DISCUSSION: Board Development, Brown Act/Meeting Procedures
Kayla Bowen, Associate General Counsel

This item was removed from the meeting due to time. The presentation materials are available in the packet.

H. REPORT/DISCUSSION: Program Report
Heather MacDonald Fine, Practice Manager

Heather MacDonald Fine presented the program report. CAB members asked questions and there was a discussion.

PUBLIC COMMENT: None

CO-APPLICANT BOARD MEMBER COMMENTS: CAB members thanked CAB Chair Loretta Medellin for attending additional meetings and the conference, and for Loretta’s leadership.

ADJOURNMENT: 7:18pm
This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board approve May 17, 2022 meeting as approve June 14, 2022:

Brenda Chan
Brenda Chan
Project Coordinator

APPROVED AS TO FORM:

Review by: Kayla Bowen
Kayla Bowen
Associate General Counsel