



BOARD OF TRUSTEES REGULAR MEETING

WEDNESDAY, JANUARY 12, 2022

5:30pm to 7:30pm

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Ronna Jojola Gonsalves, Clerk of the Board

(510) 535-7515

LOCATION:

Open Session: Telephonic/Electronic Meeting

ZOOM Meeting Link:¹

<https://alamedahealthsystem.zoom.us/j/9361457125?pwd=aUF4anZtK01IRkIVMzZvQVY5NTdOZz09>

Meeting ID: 936 145 7125

Meeting Password: 20200513

One tap mobile

+14086380968,,9361457125# or

+13462487799,,9361457125#

Dial by your location

+1 408 638 0968 US (San Jose)

+1 346 248 7799 US (Houston)

+1 646 518 9805 US (New York)

Find your local number: <https://alamedahealthsystem.zoom.us/j/9361457125?pwd=aUF4anZtK01IRkIVMzZvQVY5NTdOZz09>

MEMBERS

Taft Bhuket MD, President

Tracy Jensen, Vice President

Jennifer Esteen, Secretary/Treasurer

Kinkini Banerjee Luisa Blue

Alan E. Fox Mark Friedman

Sblend A. Sblendorio

¹ Log into the meeting at www.zoom.com. You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

BOARD OF TRUSTEES REGULAR MEETING AGENDA

SPECIAL NOTE: Alameda Health System will conduct this meeting in accordance with health and safety guidelines related to COVID-19 by Federal, State, and local authorities, including but not limited to, requiring meeting participants and observers to adhere to “social distance” standards and limits on public gatherings. In addition, the meeting will be conducted in accordance with Assembly Bill 361, which suspends specific requirements of the Brown Act during a declared state of emergency and after a finding by the Board of Trustees that meeting in person would present imminent risks to the health and safety of attendees, while directing agencies to use sound discretion and to make reasonable efforts to adhere to the Brown Act as closely as possible.

- Members of the public may participate in the meeting via telephone or logging into the Zoom meeting, per the instructions above.
- There will be no public meeting place associated with this meeting.

Public Comment Instructions

If you wish to address the Board of Trustees or Committee send an email to cob@alamedahealthsystem.org PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host or the Clerk of the Board, but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present. Materials to help your participation go smoothly are available here: <http://www.alamedahealthsystem.org/board-of-trustees-meetings/>

OPEN SESSION / ROLL CALL

PUBLIC COMMENT: Non-Agenda Items

OPEN SESSION

- A. **[ACTION: Adopt Resolution 2022-002 Continuing to Authorize Remote Teleconferencing Meetings pursuant to AB361](#)**
- B. **[ACTION/DISCUSSION: Executive Officers Report \(Estimated 20 min\)](#)**
Taft Bhuket, MD, President
Tracy Jensen, Vice-President
Jennifer Esteen, Secretary/Treasurer
- B1. **[DISCUSSION: Reappointment of Trustees Friedman and Sblendorio](#)**
- B2. **[ACTION: Election of 2022 Board Officers](#)**
- B3. **[DISCUSSION: 2022 Committee Membership and Chairs](#)**

B4. ACTION/DISCUSSION: 2022 Board Meeting Calendar
Taft Bhuket, President

B5. ARTICLE. High-Performing Organizations. NEJM Catalyst August 2018

C. CEO Report (Estimated 20 min)
James E.T. Jackson, Chief Executive Officer

D. MEDICAL STAFF REPORTS (Estimated 20 min)

- AHS Medical Staff: Irina V. Williams, MD (Chief of Medical Staff)
Edris Afzali, MD (SLH Leadership Committee Chair)
- AH Medical Staff: Nikita Joshi, MD (Chief of Medical Staff)

E. COMMITTEE AND TRUSTEE REPORTS (Estimated 10 min)

E1. Human Resources Committee: October 20, 2021
Luisa Blue, Committee Chair

E2. Audit and Compliance Committee: November 17, 2021
Alan A Fox, Committee Chair

E3. Quality Professional Services Committee: November 24, 2021
Taft Bhuket, MD, Committee Chair

E4. Finance Committee: January 5, 2022
Jennifer Esteen, Committee Chair

F. CONSENT AGENDA: ACTION (Estimated 10 min)

Public comment on all Consent Agenda items may be heard prior to the Board's vote. The Board does not deliberate on Consent Agenda items. Any member of the public or the Board may request that a Consent Agenda item get pulled from the Consent Agenda for deliberation and to be voted on separately from the Consent Agenda.

F1. Approval of the Minutes from the November 10, 2021 Board of Trustees Regular Meeting, and the November 24, 2021 Special Board of Trustees Meeting.

F2. [Approval of Policies and Procedures](#)

The Quality Professional Services Committee recommends approval of the Policies listed below.

AHS System

- Consent: Photography
- Highland Outpatient Pharmacy Automatic Quantity Change Policy
- IV Fluid Warmer Policy
- Medication Administration Policy – TJC Review
- Medication Kits/Transport Boxes For Specific Departments And Divisions
- Medication Therapeutic Interchange Policy
- System Medications: Look Alike, Sound Alike – Tjc Review

F3. [Approval of Contracts](#)

The Finance Committee recommends approval of the Contract listed below.

- F3a. An agreement with Huron Consulting Services, LLC for consulting services in support of AHS care optimization and improvement projects. The term of the proposed agreement will be for twelve months. The estimated fixed fee impact of the proposed agreement is not to exceed \$2,400,000, plus a contingency fee.**

Mark Fratzke, Chief Operating Officer

F4. [Alameda Health System Medical Staff Bylaws Revisions](#)

Irina V. Williams, MD, Chief of AHS Medical Staff

F5. [Alameda Hospital Medical Staff Bylaws Revisions](#)

Nikita Joshi, MD, Chief of AH Medical Staff

END OF CONSENT AGENDA

G. [ACTION/DISCUSSION \(Estimated 45 Min\)](#)

Public comment on all Action items may be heard prior to the Board's vote.

G1. [ACTION/DISCUSSION: Resolution 2022-003 in Commendation of the Honorable, Supervisor Wilma Chan \(Estimated 15 minutes\)](#)

Taft Bhuket, President

G2. [DISCUSSION: Strategic Planning Update \(Estimated 30 minutes\)](#)

James E.T. Jackson, Chief Executive Officer

H. STAFF REPORTS (Written)

Public comment on each Staff Report item may take place as needed. There is typically no Board discussion on these written reports. The Board does not vote on Staff Reports.

- H1. [Chief Financial Officer Report, November 2021 Financial Report](#)
Kimberly Miranda, Chief Financial Officer
- H2. [Chief Operating Officer Report, Highland Hospital Operational Update](#)
Mark Fratzke, Chief Operating Officer
- H3. [Performance Improvement Initiatives Update, Building Excellence, Sustainability, and Trust \(BEST\)](#)
Kimberly Miranda, Chief Financial Officer

(General Counsel Announcement as to Purpose of Closed Session)

CLOSED SESSION (Estimated 90 min)

Public comment on Closed Session items may take place prior to the Board adjourning to the Closed Session. An announcement of any action taken during the Closed Session will take place prior to the end of the Open Session.

- 1. **Conference with Legal Counsel – Existing Litigation**
[Government Code Section 54957.9]
Ahmad Azizi, Interim General Counsel
AHS v. ACERA et al.
- 2. **Conference with Labor Negotiators**
[Government Code Section 54957.6]
Agency Representative: Lorna Jones
Employee Organization: SEIU 1021
- 3. **Conference with Legal Counsel**
[Government Code Section 54956.9]
Ahmad Azizi, Interim General Counsel
Significant Exposure to Litigation [Accreditation, Risk Management, Patient Safety]

(Reconvene to Open Session)

General Counsel Report on Action Taken in Closed Session

TRUSTEE COMMENTS

ADJOURNMENT

[ADDENDUM 1: ABCs of Communication](#)

[ADDENDUM 2: 2022 Trustee Attendance Tracker](#)

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. Copies of the agendas and supporting documents can be found here: <http://www.alamedahealthsystem.org/meeting-agendas-and-minutes/>. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.

Disability Access

To request accommodation or assistance to participate in the meeting please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.