



## **BOARD OF TRUSTEES REGULAR MEETING**

**WEDNESDAY, FEBRUARY 10, 2021**

**5:30pm to 8:30pm**

### **Conference Center at Highland Care Pavilion**

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Ronna Jojola Gonsalves, Clerk of the Board

(510) 535-7515

### **LOCATION:**

Open Session: Telephonic/Electronic Meeting

ZOOM Meeting Link:<sup>1</sup>

<https://alamedahealthsystem.zoom.us/j/4768731637?pwd=cDh6L1UycXVrRXFCN3pvVXhCbndKUT09>

Meeting ID: 476 873 1637

Meeting Password: **890903**

One tap mobile

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Find your local number: <https://alamedahealthsystem.zoom.us/u/ax5WnjCm0>

### **MEMBERS**

Taft Bhuket MD, President

Tracy Jensen, Vice President

Jeniffer Esteen, Secretary/Treasurer

Kinkini Banerjee Luisa Blue

Jeanette Dong Alan E. Fox

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<sup>1</sup> Log into the meeting at [www.zoom.com](http://www.zoom.com). You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

## BOARD OF TRUSTEES REGULAR MEETING AGENDA

**SPECIAL NOTE:** Alameda Health System will conduct this meeting in accordance with health and safety guidelines related to COVID-19 by Federal, State, and local authorities, including but not limited to, requiring meeting participants and observers to adhere to “social distance” standards and limits on public gatherings. In addition, the meeting will be conducted in accordance with Governor Newsom’s Executive Order N-29-20 which suspends specific requirements of the Brown Act while directing agencies to use sound discretion and to make reasonable efforts to adhere to the Brown Act as closely as possible.

- Members of the public may participate in the meeting via telephone or logging into the Zoom meeting, per the instructions above.
- There will be no public meeting place associated with this meeting.

### **Public Comment Instructions**

If you wish to address the Board of Trustees or Committee send an email to [cob@alamedahealthsystem.org](mailto:cob@alamedahealthsystem.org) PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host or the Clerk of the Board, but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present. Materials to help your participation go smoothly are available here: <http://www.alamedahealthsystem.org/2020-meeting-agendas-and-minutes/>

### **OPEN SESSION / ROLL CALL**

#### **PUBLIC COMMENT: Non-Agenda Items**

#### **OPEN SESSION**

##### **A. Executive Officers Report (Estimated 10 min)**

**A1. Article. The Great Refounding. May 13, 2020.** Medium.com  
*Taft Bhuket, MD, President*  
*Tracy Jensen, Vice-President*  
*Jennifer Esteen, Secretary/Treasurer*

##### **B. CEO Report (Estimated 15 min)**

*James Jackson, Interim Chief Executive Officer*

##### **C. MEDICAL STAFF REPORTS (Estimated 15 min)**

- AHS Medical Staff: Irina Williams, MD (Chief of Medical Staff)  
Edris Afzali, MD (SLH Leadership Committee Chair)
- AH Medical Staff: Cathy Pyun, MD (Chief of Medical Staff)

**D. COMMITTEE REPORTS (Estimated 20 min)**

**D1. Quality Professional Services Committee: January 27, 2021**

*Taft Bhuket, MD, Committee Chair*

**D2. Finance Committee: February 3, 2021**

*Jennifer Esteen, Committee Chair*

**D3. Human Resources Committee: January 20, 2021**

*Luisa Blue, Committee Chair*

**D4. Executive Committee: January 20, 2021**

*Taft Bhuket, Committee Chair*

**D5. AHS Governance Evaluation Ad Hoc Committee Update**

*Jeannette Dong, Committee Chair*

**D6. Interim CEO Recruitment/Onboarding Ad Hoc Committee Update**

*Kinkini Banerjee, Committee Chair*

**E. CONSENT AGENDA: ACTION (Estimated 10 min)**

*Public comment on all Consent Agenda items may be heard prior to the Board's vote. The Board does not deliberate on Consent Agenda items. Any member of the public or the Board may request that a Consent Agenda item get pulled from the Consent Agenda for deliberation and to be voted on separately from the Consent Agenda.*

**E1. Approval of the Minutes from the January 6, 2021, January 13, 2021, and the January 20, 2021 Board of Trustees Meetings**

**E2. Approval of Policies and Procedures.**

The Quality Professional Services Committee recommends approval of the Policies listed below.

**AHS System – December and January CPC and January MEC Approvals**

- Administrative Closure of Incomplete Records
- AHS Accident in AHS Vehicle or Personal Vehicle Used for AHS Business
- AHS Acute Care Diet Manual Review and Approval
- AHS Adoption of National Incident Management Systems (NIMS) and Standardized Emergency Management Systems (SEMS)
- AHS Aortic Dissection Guidelines
- AHS Clinical Nutrition Care Manual Poster
- AHS Crisis Standard of Care (Pandemic Planning Revisions) 010621 (NOTE: Approved at a Special CPC Meeting on Tuesday, January 12, 2021)
- AHS Disaster Pet Care
- AHS Disaster Preparedness Communications
- AHS Emergency Medical Treatment and Active Labor Act (EMTALA)
- AHS ER Disposition of Trauma Activation Patients Without Injury Guidelines

- AHS Language Services (Assembly Bill 389 -- Acute Hospitals Language Assistance Services (Informational))
- AHS Long Term Care Diet Manual Review and Approval
- AHS Medications High Risk High Alert and Black Box Warning
- AHS MIDAS Safety Alert (Occurrence Reporting) Policy
- AHS NPPV-BiPAP-CPAP Bubble Helmet and Bubble Helmet Protocol (Head Tent Assembly – HTA)
- AHS Oxygen Cylinder Storage Policy
- AHS Policy on Policies
- AHS Registered Dietitian Nutritionist (RDN) Registration Competency
- AHS Surgical Subspecialty Residency Rotations at AHS Community Hospitals

### **Highland Hospital**

- Family Birthing Center Prostaglandin E1 Administration in the Special Care Nursery
- Highland Outpatient Pharmacy Discharge Orders and ED Discharge Auto-Substitution Policy

### **E3. Approval of Contracts**

The Finance Committee recommends approval of the Contract listed below.

- E3a.** Amendment to the agreement with Mission Linen Supply for provision of linen and laundry services. The term of the proposed amendment shall be from April 1, 2020 through December 31, 2022. The estimated impact of the proposed amendment is \$2,500,000.

*Luis Fonseca, Chief Operating Officer*

### **END OF CONSENT AGENDA**

### **F. ACTION/DISCUSSION (Estimated 45 min)**

*Public comment on all Action items may be heard prior to the Board's vote.*

**F1. DISCUSSION: Homeless Center Co-Applicant Board (Estimated 10 min)**

*Damon Francis, MD, Medical Director, Ambulatory*

*Heather MacDonald-Fine, Practice Manager, Homeless Coordination Office*

**F2. ACTION: Approval of EBMG President–Chitra Akileswaran, MD (Estimated 10 min)**

*Ghassan Jamaledine, MD, Interim President EBMG and Chief Medical Officer*

### **G. STAFF REPORTS (Written)**

*Public comment on each Staff Report item may take place as needed. There is typically no Board discussion on these written reports. The Board does not vote on Staff Reports.*

**G1. Chief Financial Officer Report: December 2020 Financial Reports**

*Kimberly Miranda, Chief Financial Officer*

- G2. Chief Operating Officer Report: February 2021 Operations Report, Post-Acute Care**  
*Luis Fonseca, Chief Operating Officer*
- G3. FY22 Budget Calendar and Process**  
*Kimberly Miranda, Chief Financial Officer*
- G4. Revenue Cycle Update**  
*Theresa “Terri” Manifesto, Vice President of Revenue Cycle*
- G5. Special Report: Price Transparency, COVID Payer Mix, Post COVID Charge and Payment Comparisons to California EPIC Customers**  
*Theresa “Terri” Manifesto, Vice President of Revenue Cycle*
- G6. SB90, Alameda Hospital Seismic and Kitchen Relocation Project Update**  
*Luis Fonseca, Chief Operating Officer*

**(General Counsel Announcement as to Purpose of Closed Session)**

**CLOSED SESSION**

*Public comment on Closed Session items may take place prior to the Board adjourning to the Closed Session. An announcement of any action taken during the Closed Session will take place prior to the end of the Open Session.*

- 1. Conference with Legal Counsel – Existing Litigation**  
[Government Code Section 54957.9]  
*M. D. Moye, General Counsel*
- 2. Public Employee Performance Evaluation**  
[Government Code Section 54957(b)]  
Title: Chief Executive Officer

**General Counsel Report on Action Taken in Closed Session**

**TRUSTEE COMMENTS**

**ADJOURNMENT**

## **Our Mission**

Caring, Healing, Teaching, Serving All

## **Strategic Vision**

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

## **Values**

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

## **Meeting Procedures**

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31<sup>st</sup> Street Oakland, CA 94602.

**Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. Copies of the agendas and supporting documents can be found here: <http://www.alamedahealthsystem.org/meeting-agendas-and-minutes/>. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.**

## **Disability Access**

To request accommodation or assistance to participate in the meeting please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

***The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.***