



QUALITY PROFESSIONAL SERVICES COMMITTEE MEETING

FRIDAY, FEBRUARY 21, 2020

8:30am – 9:00am

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Ronna Jojola Gonsalves, Clerk of the Board

(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

COMMITTEE MEMBERS **

Taft Bhuket, MD, *Chair*

Louis Chicoine

Maria Hernandez

Tracy Jensen

NON-VOTING MEMBERS

Chief of Staff – AHS Medical Staff: M. Kelley Bullard, MD

Chief of Staff - AH Medical Staff: Joseph Marzouk, MD

QUALITY PROFESSIONAL SERVICES COMMITTEE REGULAR MEETING AGENDA

Public Comment Instructions

If you wish to address the Committee, complete a Public Speaker Card and submit it to the Clerk of the Board. The Clerk of the Board is available to assist in completing the form. Speaker cards must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present. Public comment for non agenda items will be heard at the end of the open session.

OPEN SESSION / ROLL CALL

A. CLOSED SESSION (Estimated 15 Minutes)

Public comment on Closed Session items may take place prior to the Board adjourning to the Closed Session. An announcement of any action taken during the Closed Session will take place prior to the end of the Open Session.

A1. Consideration of Confidential Medical Staff Credentialing Reports

M. Kelley Bullard, MD – Chief of Staff, AHS Medical Staff

Joseph Marzouk, MD – Chief of Staff, AH Medical Staff

(Reconvene to Open Session)

OPEN SESSION

B. ACTION: Consent Agenda

Public comment on all Consent Agenda items may be heard prior to the Committee's vote. The Committee does not deliberate on Consent Agenda items. Any member of the public or the Committee may request that a Consent Agenda item get pulled from the Consent Agenda for deliberation and to be voted on separately from the Consent Agenda.

B1. [Approval of the Minutes of the January 23, 2020 Quality Professional Services Committee Meeting](#)

B2. [Approval of Policies and Procedures](#)

Recommendation to the Board of Trustees for approval of the policies listed below.

AHS System Policies

- Airborne/Aerosol Transmissible Disease Exposure Control Policy
- Language Service Policy (formerly system Interpreter Policy)
- Management of Acute Adverse Reactions (ADR) Policy:
Chemotherapy/Biotherapy/Immunotherapy
- Medication Error Reduction Plan Policy (AHS)
- Medication: Therapeutic Interchange Policy
- Medications: High Risk/High Alert and Black Box Warnings

Highland Hospital

- ACS/TQIP Transfusion in Trauma Guidelines
- Outpatient Pharmacy ED Discharge Auto-Substitution Policy

Alameda Hospital

- Medication Error Reduction Plan Policy (AHD)

B3. [Approval of Medical Staff Policies and Procedures](#)

Recommendation to the Board of Trustees for approval of the policies listed below.

Medical Staff

- Medical Staff Credentialing and Privileging of Practitioners
- Medical Staff Application Levels
- Medical Staff Professionalism and Conduct

B4. [Approval of Specialty Privilege Forms](#)

M. Kelley Bullard, MD, AHS Chief of Staff

Department of Ambulatory and Preventative Medicine

- Urgent Care
- Urgent Care Advance Practice Provider (APP)

Department of Medicine

- Critical Care

Department of Surgery

- General Surgery Multifacility
- Vascular Surgery Multifacility

Recommendation: Motion to Approve

END OF CONSENT AGENDA

Public comment on each Written Report item may take place as needed. There is typically no Committee discussion on these written reports. The Committee does not vote on Written Reports.

C. WRITTEN REPORTS: Medical Staff

- *AHS Medical Staff: M. Kelley Bullard, MD, Chief of Staff
Michael Ingegno, MD - SLH Leadership Committee Chair*
- *AH Medical Staff: Joseph Marzouk, MD Chief of Staff*

D. WRITTEN REPORT: SBU Quality Metric Report, Post-Acute Care

Richard Espinoza, NHA, Chief Administrative Officer, Post-Acute Care

E. REPORT: Legal Counsel's Report on Action Taken in Closed Session

M. D. Moye, General Counsel

PUBLIC COMMENT: Non-Agenda Items

TRUSTEE REMARKS

ADJOURNMENT

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. Copies of the agendas and supporting documents can be found here: <http://www.alamedahealthsystem.org/meeting-agendas-and-minutes/>. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Fruitvale. Accessible AC Transit Bus Route 51A stops on the corner of Santa Clara Avenue and Willow Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main parking lot, enter on Willow Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.