



BOARD OF TRUSTEES MEETING

THURSDAY, MARCH 28, 2019

5:00pm-7:00pm

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Ronna Jojola Gonsalves, Clerk of the Board

(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

MEMBERS

Joe DeVries, *President*

Kinkini Banerjee, *Vice President*

Maria G. Hernandez, *Secretary*

Noha Aboelata, MD Louis Chicoine

Taft Bhuket, MD Tracy Jensen

Gary Charland Ross Peterson

NON-VOTING MEMBERS

Chief of Staff – AHS Medical Staff: M. Kelley Bullard, MD

Chief of Staff - AH Medical Staff: Joseph Marzouk, MD

Chief of Staff - SLH Medical Staff: Michael Ingegno, MD

BOARD OF TRUSTEES REGULAR MEETING AGENDA

Open Session / Roll Call

Public Comment

- **If you wish to speak to an item that IS on the agenda**, fill out a speaker card, indicate the item number and you will be called when the Board hears that item. Time is limited to three minutes per speaker.
- **If you wish to speak on a topic that IS NOT on the agenda**, fill out a speaker card and you may be given time at the beginning of the meeting to speak. Open Public Comment is limited to 15 minutes at the beginning of the meeting. Up to five speakers may speak for up to three minutes each. If there are more than five persons interested in speaking, the presiding officer may limit the public comment to one minute per speaker. If there are speakers left after 15 minutes, public comment will be allowed at the end of the scheduled meeting.

A. MEDICAL STAFF REPORTS

M. Kelley Bullard, MD - AHS Medical Staff

Joseph Marzouk, MD - AH Medical Staff

Michael Ingegno, MD - SLH Medical Staff

B. BOARD PRESIDENT REPORT

Joe DeVries, President

C. CEO REPORT

Delvecchio Finley, Chief Executive Officer

[Attachment](#)

D. COMMITTEE REPORTS

1. Finance Committee: March 14, 2019

Louis Chicoine, Committee Chair

2. Quality Professional Services Committee: February 28, 2019

Taft Bhuket, MD, Committee Chair

[Attachment](#)

E. CONSENT AGENDA: ACTION

**1. Approval of the Minutes from the February 1 and February 28, 2019
Board of Trustees Regular Meetings.**

[Attachment](#)

2. Approval of Policies and Procedures.

The Quality Professional Services Committee recommends approval of the Policies listed below.

System

- System Marijuana Recreational and Medical Use Policy
- System Medication Therapeutic Interchange Policy
- System Medications Prescribing and Ordering Policy
- System Parenteral to Oral Pharmacy Therapeutic Interchange Policy
- System Warfarin Dosing Pharmacy Policy

Highland Hospital

- MCH Nitrous Oxide Use in Intrapartum
- Outpatient Pharmacy Ed Discharge Auto- Substitution Policy
- Pediatric Immunization Protocol
- Post Anesthesia and Sedation Discharge Criteria

Alameda and San Leandro Hospitals

- Surgical Residency

[Attachment](#)

3. Approval of Contracts and Authorization for the CEO or His Delegate to Execute the Following Operating Contracts.

The Finance Committee recommends approval of the contract listed below.

- a) New agreement with **CMRE Financial Services, Inc.**, for billing, accounts management, and collections services of patient insurance balances. The term of this proposed agreement shall be effective upon signature through 03/31/2021. The estimated impact of the proposed agreement is \$2,100,000.
Nancy Kaatz, Interim Chief Financial Officer
Bernadette Jensen, Vice President, Revenue Cycle

- b) New agreement with **Xtend Healthcare, LLC**, for billing, accounts management, and collections services of patient insurance balances. The term of this proposed agreement shall be effective upon signature through 03/31/2021. The estimated impact of the proposed agreement is \$2,100,000.
Nancy Kaatz, Interim Chief Financial Officer
Bernadette Jensen, Vice President, Revenue Cycle

[Attachment](#)

Recommendation: Motion to approve.

END OF CONSENT AGENDA

F. ACTION

1. Approval of:
 - a. **Bylaws Establishing Alameda Health System Health Care for the Homeless Center**
 - b. **Agreement Between Alameda Health System and Alameda Health System Health Care for the Homeless Center (Co-Applicant Agreement)**
M. D. Moye, General Counsel

[Attachment](#)

G. REPORT/DISCUSSION

1. **Report on Status of the Acute Rehabilitation Unit Transition (Written)**
M. D. Moye, General Counsel

[Attachment](#)

2. **Joint Report of Alameda Health Partners and OakCare Medical Group on the Status of Unification Discussions**
Ghassan Jamaledine MD, Chair Alameda Health Partners Board of Directors
Robert Savio, President, Oakcare Medical Group

[Attachment](#)

H. STAFF REPORTS (Written)

1. Finance Report

Nancy Kaatz, Interim Chief Financial Officer

- a) January 2019 Financial Report
- b) Analysis of San Leandro Hospital

[Attachment](#)

2. Chief Operating Officer Report

Luis Fonseca, Chief Operating Officer

January 2019 Operations Report

[Attachment](#)

3. Fiscal Year 2020 Budget Update

Nancy Kaatz, Interim Chief Financial Officer

[Attachment](#)

I. INFORMATION REPORTS (Written)

1. AHS Community Engagement Report

Terry Lightfoot, Director, Public Affairs and Community Engagement

[Attachment](#)

2. Legislative Affairs/Local Government Strategy

Terry Lightfoot, Director, Public Affairs and Community Engagement

[Attachment](#)

3. Media Relations Report

Terry Lightfoot, Director, Public Affairs and Community Engagement

[Attachment](#)

(General Counsel Announcement as to Purpose of Closed Session)

CLOSED SESSION

1. Pending Litigation

M. D. Moye, General Counsel

Significant Exposure to Litigation

[Government Code Section 54956.9(a)]

AHS v. ACERA et al.

2. Conference with Labor Negotiators

Agency Representatives: Tony Redmond, CHRO; Athena Buenconsejo, Director, Labor Relations

Employee Organizations: CNA (2 matters), BTC, ILWU, CIR
[Government Code Section 54957.6]

3. Public Employee Performance Evaluation

[Government Code Section 54957(b)]

Title: Chief Executive Officer

(Reconvene to Open Session)

OPEN SESSION

J. REPORT ON ACTION TAKEN IN CLOSED SESSION

OPEN SESSION PUBLIC COMMENT (2nd opportunity) - Persons who were unable to speak during the previous public comment period(s) may be given an opportunity to speak at the end of the meeting. Speakers wishing to address the Board at this time should fill out a speaker card prior to the end of the meeting. Speakers will be randomly selected. Public Comment is limited to 3-minutes per speaker.

TRUSTEE COMMENTS

ADJOURNMENT

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. Copies of the agendas and supporting documents can be found here: <http://www.alamedahealthsystem.org/meeting-agendas-and-minutes/>.

By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.