



BOARD OF TRUSTEES MEETING
FRIDAY, OCTOBER 26, 2018 8:20AM-5:00PM
AND
SATURDAY, OCTOBER 27, 2018 9:00AM – 3:00PM

Conference Center at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Ronna Jojola Gonsalves, Clerk of the Board
(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

MEMBERS

Joe DeVries, **President**
Kinkini Banerjee, **Vice President**
Maria G. Hernandez, **Secretary**
Noha Aboelata Louis Chicoine
Taft Bhuket, MD Tracy Jensen
Gary Charland Ross Peterson

Chief of Staff – HGH/FMT/JGH/AMBULATORY Medical Staff: Gene Hern, MD

Chief of Staff - SLH Medical Staff: Joel Chiu, MD

Chief of Staff - AHD Medical Staff: Elpidio Magalong, MD

BOARD OF TRUSTEES SPECIAL MEETING AGENDA
FALL RETREAT, DAY ONE

Open Session / Roll Call

Public Comment

- **If you wish to speak to an item that IS on the agenda**, fill out a speaker card, indicate the item number and you will be called when the Board hears that item. Time is limited to three minutes per speaker.
- **If you wish to speak on a topic that IS NOT on the agenda**, fill out a speaker card and you may be given time at the beginning of the meeting to speak. Open Public Comment is limited to 15 minutes at the beginning of the meeting. Up to five speakers may speak for up to three minutes each. If there are more than five persons interested in speaking, the presiding officer may limit the public comment to one minute per speaker. If there are speakers left after 15 minutes, public comment will be allowed at the end of the scheduled meeting.

Public Comment on Non-Agenda Items

A. **MEDICAL STAFF REPORTS**

*Gene Hern, MD, HGH/FMT/JGH/Ambulatory Medical Staff
Joel Chiu, MD, San Leandro Hospital Medical Staff
Elpidio Magalong, MD, Alameda Hospital Medical Staff*

B. **BOARD PRESIDENT REPORT**

Joe DeVries, President

1. **Committee Assignments for New Trustees**

C. **CEO REPORT**

Delvecchio Finley, Chief Executive Officer

D. **CONSENT AGENDA: ACTION**

1. **Approval of the Minutes from the September 27, 2018 Board of Trustees
Regular Meeting**

Attachments

2. **Approval of Policies and Procedures**

The Quality Professional Services Committee recommends approval of Policies and Procedures listed below.

- Controlled Substance Drug Diversion Investigation and Reporting
- Infusion Pump Library
- Radio Pharmaceuticals Linen Handling and Waste Policy
- Radio Pharmaceuticals: Procurement, Receiving, Storage, and Security]
- Radio Pharmaceuticals: Radioactive Kit Preparation
- Radio Pharmaceuticals: Safe Handling
- Radio Pharmaceuticals: Use, Administration, and Monitoring
- Radio Pharmaceuticals: Waste Disposal
- Safe Patient Handling
- System Medication Administration Policy
- CAUTI Prevention SYSTEM
- Patients Own Medication SYSTEM
- Organ and Tissue Donation After Death SYSTEM
- Brain Death Policy SYSTEM
- Clostridium Difficile Prevention Bundle SYSTEM
- Procedural Sedation HIGHLAND HOSPITAL AND CLINICS
- Scope of Service-Mammography

Attachments

3. Approval of Contracts and Authorization for the CEO or His Delegate to Execute the Following Operating Contracts:

The Finance Committee recommends approval of the contract listed below.

a) Extension agreement with **Paragon Pathology Medical Associates, Inc.** for provision of comprehensive clinical laboratory and anatomical pathology services at Highland Hospital and consultative services at John George Psychiatric and Fairmont Hospitals. The term of the proposed agreement shall be from November 1, 2018 through October 31, 2019. The estimated impact of the proposed agreement is \$1,717,482.00.

Ghassan Jamaledine, MD, Chief Medical Officer.

b) Amendment agreement with **Siemens Medical Solutions USA, Inc.** to increase Image Sharing Archive (“ISA”) cloud storage capacity and ongoing support for radiology and cardiology. The term of the proposed agreement shall be effective upon signature through March 31, 2022. The estimated impact of the proposed agreement is \$318,673.00.

Quinn Cordae, Information Systems Manager, Ancillary Applications

Attachments

4. Approval of the 2019 Board of Trustees Meeting Schedule

M.D. Moye, General Counsel

Attachments

5. Approval of Recommendation to Terminate the Alameda Hospital Pension Plan (“Echo Plan”)

The Retirement Plans Investment Committee recommends approval of the plan to terminate the Alameda Hospital Retirement Plan effective December 31, 2018.

Attachments

Recommendation: Motion to approve.

END OF CONSENT AGENDA

E. STAFF REPORTS (Written)

1. Financial Report

Nancy Kaatz, Interim Chief Finance Officer

a) August 2018 Financial Report

Attachments

2. Chief Operating Officer Report
Luis Fonseca, Chief Operating Officer

- a) August 2018 Operations Report

[Attachments](#)

F. COMMITTEE REPORTS (Written)

- 1. Quality Professional Services Committee: September 27, 2018**
Taft Bhuket, MD, Committee Chair

[Attachments](#)

- 2. Finance Committee: October 10, 2018**
Louis Chicoine, Committee Chair
- 3. Audit and Compliance Committee: September 13, 2018**
Kinkini Banerjee, Committee Chair

G. INFORMATION REPORTS (Written)

- 1. AHS Community Engagement Report**
Terry Lightfoot, Director, Public Affairs and Community Engagement

[Attachments](#)

- 2. Legislative Affairs/Local Government Strategy**
Terry Lightfoot, Director, Public Affairs and Community Engagement

[Attachments](#)

- 3. Media Relations Report**
Terry Lightfoot, Director, Public Affairs and Community Engagement

[Attachments](#)

(General Counsel Announcement as to Purpose of Closed Session)

CLOSED SESSION

- 1. Discussion of Matters Constituting Trade Secrets [1 matter]**
Delvecchio S. Finley, Chief Executive Officer
M. D. Moye, General Counsel
Health & Safety Code Section 32106

(Reconvene to Open Session)

OPEN SESSION

REPORT ON ACTION TAKEN IN CLOSED SESSION

H. WELCOME/OVERVIEW

*Joe Devries, Board of Trustees President
Delvecchio Finley, Chief Executive Officer*

I. REPORT/DISCUSSION

1. Update on Strategic Plan, Part One

Delvecchio Finley, Chief Executive Officer

Break

2. Update on Strategic Plan, Part Two

Delvecchio Finley, Chief Executive Officer

Attachments

LUNCH/Board and AHS Leadership Meet and Greet

3. Update on Acute Rehab/San Leandro Hospital Transition

*Luis Fonseca, Chief Operating Officer
Ishwari Venkataraman, Vice President Strategy and Business Planning*

Attachments

Break

4. BOT Self-Evaluation

Taft Bhuket, MD, Trustee

5. BOT Strategy Playbook, Part One

Maria Hernandez, Trustee

ADJOURNMENT - DAY ONE

**REVISED SPECIAL MEETING AGENDA
FALL RETREAT, DAY TWO**

Breakfast (8:30 am)

Public Comment

- **If you wish to speak to an item that IS on the agenda**, fill out a speaker card, indicate the item number and you will be called when the Board hears that item. Time is limited to three minutes per speaker.
- **If you wish to speak on a topic that IS NOT on the agenda**, fill out a speaker card and give it to the Clerk of the Board. Public comment for items not on the agenda will be held at the end of the Open Session.

CLOSED SESSION

1. **Public Employee Performance Evaluation, Part One**
[Government Code Section 54957(b)]
Title: Chief Executive Officer

(Reconvene to Open Session)

Break

A. **REPORT/DISCUSSION**

1. **BOT Strategy Playbook, Part Two**
Maria Hernandez, Trustee

PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

(General Counsel Announcement as to Purpose of Closed Session)

CLOSED SESSION

6. **Discussion of Matters Constituting Trade Secrets [1 matter]**
Delvecchio S. Finley, Chief Executive Officer
M. D. Moye, General Counsel
Health & Safety Code Section 32106
7. **Public Employee Performance Evaluation, Part Two**
[Government Code Section 54957(b)]
Title: Chief Executive Officer

(Reconvene to Open Session)

OPEN SESSION

B. **REPORT ON ACTION TAKEN IN CLOSED SESSION**

TRUSTEE COMMENTS

ADJOURNMENT

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. Copies of the agendas and supporting documents can be found here: <http://www.alamedahealthsystem.org/meeting-agendas-and-minutes/>. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act,

please refer to 45CFR Section 164.101, et.seq.