



BOARD OF TRUSTEES MEETING
THURSDAY, SEPTEMBER 27, 2018
5:00PM – 7:00PM

EDUCATION CENTER AT SAN LEANDRO HOSPITAL
13855 E 14th St, San Leandro, CA 94578
Ronna Jojola Gonsalves, Clerk of the Board
(510) 535-7515

LOCATION:

Open Session: Education Center at San Leandro Hospital

MEMBERS

Joe DeVries, **President**
Kinkini Banerjee, **Vice President**
Maria G. Hernandez, **Secretary**
Taft Bhuket, MD Tracy Jensen
Gary Charland Louis Chicoine

Chief of Staff – HGH/FMT/JGH/AMBULATORY Medical Staff: Gene Hern, MD
Chief of Staff - SLH Medical Staff: Joel Chiu, MD
Chief of Staff - AHD Medical Staff: Elpidio Magalong, MD

BOARD OF TRUSTEES SPECIAL MEETING AGENDA

Open Session / Roll Call

Public Comment

- **If you wish to speak to an item that IS on the agenda**, fill out a speaker card, indicate the item number and you will be called when the Board hears that item. Time is limited to three minutes per speaker.
- **If you wish to speak on a topic that IS NOT on the agenda**, fill out a speaker card and you may be given time at the beginning of the meeting to speak. Open Public Comment is limited to 15 minutes at the beginning of the meeting. Up to five speakers may speak for up to three minutes each. If there are more than five persons interested in speaking, the presiding officer may limit the public comment to one minute per speaker. If there are speakers left after 15 minutes, public comment will be allowed at the end of the scheduled meeting.

A. **MEDICAL STAFF REPORTS**

Gene Hern, MD, HGH/FMT/JGH/Ambulatory Medical Staff
Joel Chiu, MD, San Leandro Hospital Medical Staff
Elpidio Magalong, MD, Alameda Hospital Medical Staff

B. **BOARD PRESIDENT REPORT**

Joe DeVries, President

C. **CEO REPORT**

Delvecchio Finley, Chief Executive Officer

[Attachment](#)

D. **CONSENT AGENDA: ACTION**

1. **Approval of the Minutes from the July 26, 2018 Board of Trustees Regular Meeting**

[Attachment](#)

2. **Approval of Policies and Procedures**

The Quality Professional Services Committee recommends approval of Policies and Procedures listed below.

- Medication Aerosolized Epoprostel
- Pre-Authorization for Out of Network Outpatient Services
- Standardized Procedure-treatment of LTBI in Pulmonary Clinic

[Attachment](#)

3. **Approval of Contracts and Authorization for the CEO or His Delegate to Execute the Following Operating Contracts:**

The Finance Committee recommends approval of the contract listed below.

- a) Renewal agreement with **Morrison Management Specialists, Inc.** for the provision of management personnel, supplies, and materials in support of the AHS food and nutrition services program. The term of the proposed agreement shall be from October 1, 2018 through September 30, 2021. The estimated impact of the proposed agreement is \$18,263,070.00.

Luis Fonseca, Chief Operating Officer
Baljeet Sangha, VP, Support Services

[Attachment](#)

4. **Approval of the Revised Audit and Compliance Committee Charter**

The Audit and Compliance Committee recommends approval of the revised Committee Charter.

[Attachment](#)

Recommendation: Motion to approve.

END OF CONSENT AGENDA

E. REPORT/DISCUSSION

1. FY 2018-2019 True North Metric Dashboard

Delvecchio S. Finley, Chief Executive Officer

[Attachment](#)

F. STAFF REPORTS (Written)

1. Financial Report

Nancy Kaatz, Interim Chief Finance Officer

- a) June 2018 Financial Report
- b) July 2018 Financial Report

[Attachment](#)

2. Chief Operating Officer Report

Luis Fonseca, Chief Operating Officer

- July 2018 Operations Report

[Attachment](#)

3. Chief Human Resources Officer Report

Tony Redmond, Chief Human Resources Officer

- Status of Pension and Retirement Plan Liability

[Attachment](#)

G. ACTION ITEMS

1. Approval of Response to the Grand Jury Report

M.D. Moye, General Counsel

[Attachment](#)

Recommendation: Motion to approve.

2. Approval of Board Travel Policy

M.D. Moye, General Counsel

[Attachment](#)

Recommendation: Motion to approve.

H. COMMITTEE REPORTS (Written)

1. Quality Professional Services Committee: July 26 and August 23, 2018

Taft Bhuket, MD, Committee Chair

[Attachment \(July 26\)](#)

2. Finance Committee: July 12 and September 13, 2018

Louis Chicoine, Committee Chair

[Attachment](#)

3. Human Resources Committee: July 11, 2018

Tracie Jensen, Committee Chair

[Attachment](#)

4. Audit and Compliance Committee: September 13, 2018

Kinkini Banerjee, Committee Chair

I. INFORMATION REPORTS (Written)

1. AHS Community Engagement Report

Terry Lightfoot, Director, Public Affairs and Community Engagement

[Attachment](#)

2. Legislative Affairs/Local Government Strategy

Terry Lightfoot, Director, Public Affairs and Community Engagement

[Attachment](#)

3. Media Relations Report

Terry Lightfoot, Director, Public Affairs and Community Engagement

[Attachment](#)

4. Alameda Health Care District Update

Tracy Jensen, Alameda Health Care District Liaison

[Attachment](#)

(General Counsel Announcement as to Purpose of Closed Session)

CLOSED SESSION

1. Public Employee Performance Evaluation

[Government Code Section 54957(b)]
Title: Chief Executive Officer

2. **Discussion of Matters Constituting Trade Secrets [1 matter]**

Delvecchio S. Finley, Chief Executive Officer
Health & Safety Code Section 32106

3. **Potential Litigation [1 matter]**

M. D. Moye, General Counsel
Significant Exposure to Litigation
[Government Code Section 54957.9(d)(4)]

(Reconvene to Open Session)

OPEN SESSION

J. **REPORT ON ACTION TAKEN IN CLOSED SESSION**

OPEN SESSION PUBLIC COMMENT (2nd opportunity) - Persons who were unable to speak during the previous public comment period(s) may be given an opportunity to speak at the end of the meeting. Speakers wishing to address the Board at this time should fill out a speaker card prior to the end of the meeting. Speakers will be randomly selected. Public Comment is limited to 3-minutes per speaker.

TRUSTEE COMMENTS

ADJOURNMENT

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. Copies of the agendas

and supporting documents can be found here: <http://www.alamedahealthsystem.org/meeting-agendas-and-minutes/>. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.