



BOARD OF TRUSTEES MEETING

THURSDAY, January 25, 2018

5:00PM – 7:00PM

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Ronna Jojola Gonsalves, Clerk of the Board

(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

MEMBERS

Michele Lawrence, **President**

Joe DeVries, **Vice President**

Maria G. Hernandez, **Secretary**

Kinkini Banerjee

Anthony Thompson

Gary Charland

Louis Chicoine

Tracy Jensen

Taft Bhuket, MD

Chief of Staff – HGH/FMT/JGH/AMBULATORY Medical Staff: Gene Hern, MD

Chief of Staff - SLH Medical Staff: Joel Chiu, MD

Chief of Staff - AHD Medical Staff: Elpidio Magalong, MD

MINUTES

ROLL CALL WAS TAKEN AND THE FOLLOWING TRUSTEES WERE PRESENT: Kinkini Banerjee, Taft Bhuket, MD, Gary Charland, Louis Chicoine, Joe DeVries, Maria Hernandez, Tracy Jensen, Michele Lawrence, and Anthony Thompson

ABSENT:

A quorum was established.

Employee Recognition

Valerie Erice, R.N, Park Bridge Rehabilitation and Wellness Center; Andreas Kastilani, Social Services Coordinator; Fleurdeliz “Bing” Miraflores, R.N., Sub-Acute Unit Alameda Hospital; Tamsin Levy, MD, Internal Medicine Highland General Hospital; Yi-Chih Peng, Pharmacy Supervisor, San Leandro Hospital; Jason O’Donnell, Admitting Clerk, Alameda Hospital; Ernest Newell, Engineer, John George Psychiatric Hospital; Terrie Dixon, RN, BSN, MBA, Manager, Employee Benefits, Fairmont Campus; Annette Johnson, MBA, Quality Analytics Manager-Midas Administrator, System Support Center; and Ann Nomura, Physical Therapist II, Highland General Hospital were recognized for providing outstanding service to AHS patients and staff.

Open Session Public Comment (1st opportunity) - None.

A. MEDICAL STAFF REPORTS

Gene Hern, MD, HGH/FMT/JGH/Ambulatory Medical Staff

Joel Chiu, MD, San Leandro Hospital Medical Staff

Elpidio Magalong, MD, Alameda Hospital Medical Staff

Dr. Bullard spoke regarding the joint Board of Trustees (BOT)/Board of Supervisors (BOS) meeting at which more than 20 doctors spoke to BOS to support the Electronic Health Record (EHR) program.

Dr. Chiu said that the San Leandro Medical Executive Committee (MEC) was working on the emergency transition plan so as not to compromise the quality of patient care. During the rehab construction, surgeries would get canceled and they were concerned about how that would impact the patients.

Dr. Magalong said the MEC discussed the ER transition effective February 1. They discussed ongoing issues with primary and specialty care for Alameda. Based on a Trustee question, he said they expected the primary care clinic to be operational in April. He discussed the transfer center's ability to facilitate transfers from the community hospital to Highland. Some cases needed to be escalated to leaders to be transferred, which was a concern for the staff.

B. BOARD PRESIDENT REPORT

Michele Lawrence, President

1. Election of Board Officers

ACTION: A motion was made and seconded to appoint the following Trustees to serve the as Board of Trustees officers in 2018: President, Joe DeVries, Vice President, Kinkini Banerjee, and Secretary, Maria Hernandez. The motion passed.

AYES: Trustees Banerjee, Bhuket, Charland, Chicoine, DeVries, Hernandez, Jensen, Lawrence, and Thompson

NAYS: None

ABSTENTION: None

2. Remarks

Trustee Lawrence thanked the staff who participated in the BOT/BOS meeting. She spoke regarding her nomination of Trustee DeVries as President, Trustee Banerjee as Vice President, and Trustee Hernandez as Secretary. She opened the floor to other nominations and discussion.

C. CEO REPORT

Delvecchio Finley, Chief Executive Officer

Mr. Finley recognized staff who attended the Martin Luther King, Jr. work day at Alameda County Community Food Bank. He reviewed the dashboard focusing on the benchmarks for reducing falls and the team working on tracking and reducing the falls. In response to a Trustee question, he said the turnover data on the dashboard included voluntary and involuntary terminations.

D. CONSENT AGENDA: ACTION

1. Approval of the Minutes from the November 9, 2017 and November 30, 2017 Board of Trustees Meetings.

ACTION: A motion was made and seconded to approve the minutes of the November 9, 2017 as amended to reflect the correct motion votes, and November 30, 2017 Board of Trustees Meetings. The motion passed.

AYES: Trustees Banerjee, Bhuket, Charland, Chicoine, DeVries, Hernandez, Jensen, Lawrence, and Thompson

NAYS: None

ABSTENTION: None

2. Approval of Contracts and Authorization for the CEO or His Delegate to Execute the Following Operating Contracts:

The Finance Committee recommends approval of the contracts listed below.

- a. Five agreements with **GE Healthcare** to reconcile and standardize medical equipment services across Alameda Health System. The term of the proposed agreements shall be from the date of execution through November 30, 2019. The estimated impact of the proposed agreements is \$835,204.88.
Luis Fonseca, Chief Operating Officer
- b. Renewal agreement with **Traditions Behavioral Health** for the provision of behavioral health services for Alameda Health System. The term of the proposed agreement is from February 1, 2018 through January 31, 2021. The estimated impact of the proposed agreement is \$41,763,079.63.
Ghassan Jamaledine, Chief Medical Officer

ACTION: A motion was made and seconded to approve five GE Healthcare agreements and the Traditions Behavioral Health renewal agreement. The motion passed.

AYES: Trustees Banerjee, Bhuket, Charland, Chicoine, DeVries, Hernandez, Jensen, Lawrence, and Thompson

NAYS: None

ABSTENTION: None

3. Policies and Procedures

The Quality Professional Services Committee recommends approval of Policies and Procedures listed below.

- Labor and Delivery Triage (HH Only)
- Medical Record Delinquency and Medical Staff Suspension: Ambulatory
- Medication Kit/ Transport Boxes for Specific Departments and Divisions (HH Only)
- Medications: Look-Alike, Sound-Alike (System)
- Medications: Prescribing and Ordering (AHS Core)
- Scope of Service – Health Information Management (System)
- Vancomycin Pharmacy Dosing Protocol (HH Only)
- Infection Prevention and Control Annual Plan: 2016 Assessment 2017 Plan (AHS Core)

ACTION: A motion was made and seconded to approve the Policies and Procedures. The motion passed.

AYES: Trustees Banerjee, Bhuket, Charland, Chicoine, DeVries, Hernandez, Jensen, Lawrence, and Thompson

NAYS: None

ABSTENTION: None

E. ACTION ITEMS

1. Appointments to Committees

Board President

Trustee DeVries appointed Trustee Thompson to continue to chair the Finance Committee, Trustee Jensen to continue to chair the Human Resources Committee, and Trustee Banerjee to continue to chair the Audit and Compliance Committee. Trustee Hernandez will chair the Quality Professional Services Committee (QPSC) for two months, or until Trustee Bhuket is ready to act as chair.

Trustee DeVries formed an Ad Hoc committee to recruit applications for a new trustee in light of Trustee Lawrence's announcement that she would leave the Board once her replacement was named. Trustee's Thompson, Charland, Banerjee (Chair), and Bhuket agreed to participate in the committee.

Trustee DeVries announced he would no longer participate in QPSC and instead would attend the Finance Committee meetings.

Trustee Chicoine confirmed that he had been appointed to the Finance Committee and the Audit and Compliance Committee.

Trustee DeVries announced that they would hear the Monthly Finance Update next, prior to the Electronic Health Record item.

2. Approval of Electronic Health Record Project

Delvecchio Finley, Chief Executive Officer

David Cox, Chief Financial Officer

Ed Babakanian, Interim Chief Information Officer

New agreements with **Epic, Inc.** to provide an electronic health record system software, maintenance and support, and hosting services. The term of the proposed agreements is February 1, 2018 through February 1, 2028. The estimated impact of the proposed agreements is \$81,469,030.00.

ACTION: A motion was made and seconded to approve the agreements with Epic, Inc. to provide an electronic health record system software, maintenance and support, and hosting services from February 1, 2018 through February 1, 2028 with an estimated impact of \$81,469,030.00. The motion passed.

AYES: Trustees Banerjee, Bhuket, Charland, Chicoine, DeVries, Hernandez, Jensen, Lawrence, and Thompson

NAYS: None

ABSTENTION: None

F. DISCUSSION/REPORT

1. Monthly Financial Update

David Cox, Chief Financial Officer

Mr. Cox reviewed the Financial report highlighting variances from the budget (expenses), areas of improvement in the month (volume), compliance with the Permanent Agreement (in compliance), and an expected supplemental reserve payment (\$72M). Based on Trustee's questions, Mr. Cox and Mr. Finley noted:

- The organization is behind budget YTD.
- Staff was working on a plan of correction to achieve the budget goal focused on expense/control reduction and looking at supplemental reserves.
- Mr. Finley noted that staff has already put some measures (e.g., Budget Oversight Committee, FTE Committee) in place to address expense reduction.
- Staff will present a plan for addressing budget variances (expense control and volume improvements) to the Finance Committee in March.

Trustee Lawrence inquired as to whether the expected \$72MM payment would "zero out our debt" to the County, and Mr. Cox responded that it would certainly reduce the debt to the County by \$72MM, but whether we get to zero would depend largely on the timing of the payment. Management is currently forecasting to end the fiscal year with about \$60MM in debt to the County.

G. COMMITTEE REPORTS

1. Quality Professional Services Committee Report

Barry Zorthian, MD, Former Committee Chair

Dr. Zorthian submitted a written report.

2. Finance Committee Report

Anthony Thompson, Chair

Trustee Thompson submitted a written report.

3. Audit and Compliance Committee Report

Kinkini Banerjee, Chair

Trustee Banerjee submitted a written report.

H. INFORMATION

1. AHS Community Engagement Report

Terry Lightfoot, Director, Public Affairs and Community Engagement

2. Legislative Affairs/Local Government Strategy

Terry Lightfoot, Director, Public Affairs and Community Engagement

3. Media Relations Report

Terry Lightfoot, Director, Public Affairs and Community Engagement

I. CLOSED SESSION

- 1. **Public Employee Performance Evaluation**
[Government Code Section 54957(b)]
Title: Chief Executive Officer

- 2. **Pending Litigation**
[Government Code Section 54957.9(d)(4)]
M. D. Moye, General Counsel
(Claim to Alameda County Employees Retirement Association)

(Reconvene to Open Session)

OPEN SESSION

J. Report on Action Taken in Closed Session

Trustee DeVries announced that there was no reportable action taken in the Closed Session.

OPEN SESSION PUBLIC COMMENT (2nd opportunity) – None

TRUSTEE COMMENTS – None

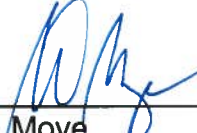
ADJOURNMENT: 7:45pm

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of January 25, 2018 as approved by the Board of Trustees on February 22, 2018:



Ronna Jojola Gonsalves
Clerk of the Board

APPROVED AS TO FORM:

Reviewed by:  _____
M.D. Moye
General Counsel