



BOARD OF TRUSTEES MEETING

THURSDAY, March 22, 2018

5:00PM – 7:00PM

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Ronna Jojola Gonsalves, Clerk of the Board

(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

MEMBERS

Joe DeVries, **President**

Kinkini Banerjee, **Vice President**

Maria G. Hernandez, **Secretary**

Taft Bhuket, MD

Tracy Jensen

Gary Charland

Michele Lawrence

Louis Chicoine

Anthony Thompson

Chief of Staff – HGH/FMT/JGH/AMBULATORY Medical Staff: Gene Hern, MD

Chief of Staff - SLH Medical Staff: Joel Chiu, MD

Chief of Staff - AHD Medical Staff: Elpidio Magalong, MD

BOARD OF TRUSTEES REGULAR MEETING AGENDA

Open Session / Roll Call

5:00pm

Employee Recognition

5:00-5:20pm

Open Session Public Comment (1st opportunity) - Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position. **Public Comment is limited to 20 minutes at the opening of the meeting with a 3-minute limit per speaker per topic.** If there are speakers left after 20 minutes public comment will be allowed at the end of the scheduled meeting.

A. MEDICAL STAFF REPORTS

5:20-5:40pm

Gene Hern, MD, HGH/FMT/JGH/Ambulatory Medical Staff

Joel Chiu, MD, San Leandro Hospital Medical Staff

Elpidio Magalong, MD, Alameda Hospital Medical Staff

B. **BOARD PRESIDENT REPORT** 5:40-5:45pm
Joe DeVries, President

C. **CEO REPORT** 5:45-6:30pm
Delvecchio Finley, Chief Executive Officer

1. True North Metric Update

2. Performance Conditions Related to Electronic Health Records

D. **CONSENT AGENDA: ACTION** 6:30-6:40pm

1. Approval of the Minutes from the February 22, 2018 Board of Trustees Meeting

2. Approval of Contracts and Authorization for the CEO or His Delegate to Execute the Following Operating Contracts:

The Finance Committee recommends approval of the contracts listed below.

a) Amendment to the agreement with **OakCare Medical Group** for the provision of emergency medical services at San Leandro and Alameda Hospitals. The term of the proposed agreement shall be from April 1, 2018 through June 30, 2020. The estimated impact of the proposed agreement is \$13,566,270.00.
Ghassan Jamaledine, Chief Medical Officer

b) New Statement of Work (“SOW”) with **Colin Construction Company** for the provision of design and construction work to renovate the South Shore kitchen and storage rooms. The term of the proposed agreement shall be from March 23, 2018 through March 31, 2019. The estimated impact of the proposed agreement is \$413,982.40. Inclusive of this contract and prior contractual commitments (July 1, 2017 – April 30, 2019), the overall obligation to this vendor is estimated at \$2,492,174.40.
Luis Fonseca, Chief Operating Officer

c) Renewal agreement with **MModal Services, LTD** for the provision of transcription services for provider dictation throughout the system. The term of the proposed agreement shall be from April 1, 2018 through March 31, 2020. The estimated impact of the proposed agreement is \$1,967,580.00.
David Cox, Chief Financial Officer

3. Policies and Procedures

The Quality Professional Services Committee recommends approval of Policies and Procedures listed below.

- Calorie Counts
- Credentialing and Privileging of Practitioners
- Enteral Nutrition Practice Guidelines
- FNS Patient and Family Education

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- Initial Assessment and Prioritization (Acute Care)
 - Intake Support
 - Investigational/ Experimental Drugs
 - Medication: Self Administration
 - Medication: Storage
 - Multidisciplinary Patient Care Plans
 - Newborn Surrender
 - Protocol for Coordinating Meals with Medical Therapies (HH only)
4. Adopt a Resolution approving the Alameda County Health Care Services Agency Contract Signature Authorization Form authorizing designated staff and Board members to sign agreements, invoices, and contracts for 2018.

Recommendation: Motion to approve.

END OF CONSENT AGENDA

E. DISCUSSION/REPORT

6:40-7:00pm

1. **Financial Report (Written)**
Delvecchio Finley, Chief Executive Officer
 - a) January 2018 Financial Report
2. **Chief Operating Officer Report (Written)**
Luis Fonseca, COO
 - a) January 2018 Operations Report
 - b) Fiscal 2018 Budget Plan

F. COMMITTEE REPORTS

1. **Finance Committee Report**
Anthony Thompson, Chair
2. **Quality Professional Services Committee Report**
Taft Bhuket, Committee Chair
3. **Human Resources Committee Report**
Tracy Jensen, Committee Chair
4. **Audit and Compliance Committee Report**
Kinkini Banerjee, Committee Chair

G. INFORMATION

1. AHS Community Engagement Report

Terry Lightfoot, Director, Public Affairs and Community Engagement

2. Legislative Affairs/Local Government Strategy

Terry Lightfoot, Director, Public Affairs and Community Engagement

3. Media Relations Report

Terry Lightfoot, Director, Public Affairs and Community Engagement

(General Counsel Announcement as to Purpose of Closed Session)

CLOSED SESSION

A. Public Employee Performance Evaluation

[Government Code Section 54957(b)]

Title: Chief Executive Officer

(Reconvene to Open Session)

OPEN SESSION

H. Report on Action Taken in Closed Session

OPEN SESSION PUBLIC COMMENT (2nd opportunity) - Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position. **Public Comment is limited to 3-minutes per speaker per topic.**

Trustee Comments

ADJOURNMENT

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. Copies of the agendas and supporting documents can be found here: <http://www.alamedahealthsystem.org/meeting-agendas-and-minutes/>. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.