



**QUALITY PROFESSIONAL SERVICES
COMMITTEE MEETING
Thursday, October 29, 2015**

Conference Center Located at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Susana Flores, Interim Clerk of the Board
(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

MINUTES

THE MEETING WAS CALLED TO ORDER AT 3:39PM

ROLL CALL WAS TAKEN AND THE FOLLOWING TRUSTEES WERE PRESENT:

Barry Zorthian, MD, Joe DeVries, Maria Hernandez, and Michele Lawrence.

Non-Voting Members present: Drs. Deepak Dhawan, John Iocco and Swapnil Shah.

(General Counsel Announcement as to purpose of Closed Session)

TAB #1 CLOSED SESSION

(Reconvene to Open Session)

TAB #2 REPORT: Medical Executive Committees

Swapnil Shah, MD, Chief of Staff, HGH, FMT, JGH Medical Staff, presented the MEC report for Highland, Fairmont, and John George. Three of the Medical Staff Departments gave departmental reports to the MEC. The Department of Rehabilitation reported a patient satisfaction score of 82%, which is under the goal of 90%, and there were several slides about the benefits of our Inpatient Rehabilitation Facility. The Department of Ambulatory and Preventative Medicine has not achieved a provider rating above 60% for CG-CAPHS scores. The Laboratory Medicine and Pathology Department reported a 21% vacancy in Clinical Lab Scientist (CLS) positions due to shortages across the nation for this position. The medical record delinquency rate is at 6.6% for September 2015, which totals nine months in which the rate falls below the 10% threshold.

Deepak Dhawan, MD, Chief of Staff, SLH Medical Staff, submitted a written MEC report for San Leandro Hospital. James Jackson, Chief Administrative Officer, noted that inpatient experience scores have improved due to the implementation of phone calls to conduct patient surveys, which increase the overall response rate.

John Iocco, MD, Chief of Staff, AH Medical Staff, submitted a written MEC report for Alameda Hospital. Bonnie Panlasigui, Chief Administrative Officer, reported to the Committee that Alameda Hospital would be donating 28 of their old beds to the Philippines at no cost to the hospital. A Patient Experience initiative of note is the "No-pass zone," which requires all staff

to stop by any rooms with the call light on and notify the patients and families that the appropriate staff member will be located to assist them.

The Committee accepted the reports as presented.

TAB #3 ACTION: Consent Agenda

A. Approval of the Minutes of the September 17, 2015 Quality Professional Services Committee Meetings.

B. Approval of Policies and Procedures

Kerin Torpey Bashaw, MPH, RN, Vice President, Quality

October 2015

Alameda Health System Policies

Administration

- Visiting Hours / Visitor

Clinical

- Pediatric Influenza Vaccine- Standing Order

Department

- PCP Assignment and Panel Size Policy: Primary Care – Adult Medicine and Pediatrics
- Primary Care Cancellation and Missed Appointment Policy

Alameda Hospital Policies

Administration

- Primary Stroke Center Performance Improvement

Clinical

- Fentanyl Transdermal Patch
- Medication Administration

San Leandro Hospital Policies

Clinical

- 5150- Care of Patients That are a Danger to Themselves or Others, or that are Gravely Disabled
- Blood Specimens Obtained in the Emergency Department
- CE Educational Offerings
- Code White Cardiopulmonary
- Emergency Department Referral Services
- Emergency Triage by Registered Nurse
- Laboratory Culture Follow Up
- Medications: Therapeutic Interchanges
- Protective Eye Covers in the Operating Room
- Reddinet EMS Radio Calls: Emergency Department
- Renal Adjustments of H2 Antagonists
- Returned to a Skilled Nursing Facility from the Emergency Department
- Surgical Attire
- Surgical Scheduling
- Suture Removal

Action: A motion was made and seconded to approve the QPSC minutes of September 24, 2015. The motion passed.

AYES: Trustees DeVries, Hernandez, Lawrence, and Zorthian.

NAYS: None

Abstention: None

The Committee expressed concerns with the Alameda Health System "Visiting Hours/Visitor" and "PCP Assignment and Panel Size Policy: Primary Care – Adult Medicine and Pediatrics" policies. After some discussion, the Committee agreed to pull both of these policies from the consent agenda to return at a later date for discussion.

Action: A motion was made and seconded to pull the Alameda Health System "Visiting Hours/Visitor" policy from the Consent Agenda. The motion passed.

AYES: Trustees DeVries, Hernandez, Lawrence, and Zorthian.

NAYS: None

Abstention: None

Action: A motion was made and seconded to approve the October 2015 Alameda Health System, Alameda Hospital, and San Leandro Hospital Policies as amended by the Committee. The motion passed.

AYES: Trustees DeVries, Hernandez, Lawrence, and Zorthian.

NAYS: None

Abstention: None

TAB #4 DISCUSSION: Issue Tracking

Barry Zorthian, MD, Chair, Quality Professional Services Committee, reviewed the issue tracking sheet and requested comments regarding the role of the Committee in light of the new Board meeting structure. Discussion ensued.

TAB #5 REPORT: Legal Counsel's Report on Action Taken in Closed Session

Joel Isaacson, reported that the Committee reviewed and approved Peer Review and Credentialing reports presented by the Medical Staffs.

Public Comments - None

Trustees Remarks - None

ADJOURNMENT – 5:43pm

Respectfully submitted by:


Susana Flores
Interim Clerk of the Board

APPROVED AS TO FORM:

Reviewed by: _____


Mike Moyer
Interim General Counsel