



**QUALITY PROFESSIONAL SERVICES
COMMITTEE MEETING
Thursday, June 25, 2015**

Conference Center Located at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Marla Cox, Clerk of the Board
(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

COMMITTEE MEMBERS

Barry Zorthian, MD, **Chair**
Kinkini Banerjee
Joe DeVries
Maria Hernandez
Michele Lawrence

NON-VOTING MEMBERS

Deepak Dhawan, MD
John Iocco, MD
Joe Walker, MD

AGENDA

OPEN SESSION / ROLL CALL **3:30 – 3:35 pm**
(General Counsel Announcement as to purpose of Closed Session)

TAB #1 CLOSED SESSION **3:35 – 4:05 pm**

Consideration of Confidential Medical Staff Activities

- A. **Confidential Peer Review**
[Health & Safety Code Section 101850(ii)]
*Barry Zorthian, MD, Chair, Quality Professional Services Committee
Interdisciplinary Professional Practice Committee*

- B. **Credentialing Reports**
[Health & Safety Code Section 101850(ii)]
*Joe Walker, MD, Chief of Staff, HGH, FMT, JGH Medical Staff
Deepak Dhawan, MD, Chief of Staff, SLH Medical Staff
John Iocco, MD, VP, AHD Medical Staff*

- C. **Conference with Legal Counsel:**
Significant Exposure to Litigation
[Government Code Section 54956.9]
Mike Moye, Interim General Counsel

(Reconvene to Open Session)

TAB #2 ACTION: Consent Agenda

4:05 – 4:20 pm

A. Approval of the Minutes of the May 28, 2015 Quality Professional Services Committee Meetings.

B. Approval of Policies and Procedures

Kerin Torpey Bashaw, MPH, RN, Vice President, Quality

MAY 2015

San Leandro Hospital Policies

Clinical

- Critical Value Management
- Dialysate (Attachment)
- Medication – Black Box Warnings (FDA Boxed Warnings) and Medication Safety
- Medication – Formulary, Development and Maintenance of the Hospital
- Medication – Selection, Procurement and Storage
- Observation Status Oxygen for Patients at Time of Discharge, Arranging
- Pain Assessment and Management
- POLST – Physician Orders for Life- Sustaining Treatment
- Rapid Response Team (Attachment)
- Suicide Risk and Screening/Assessment

Department

- Authority of Infection Control Committee

JUNE 2015

Alameda Health System Policies

Clinical

- Care of the Imminently Dying Patient
- Dialysate
- MCH – Physiologic Management of Second Stage Labor
- Medication: Continuous Unfractionated Heparin Sodium Infusion for Venous Thromboembolism (VTE) and Acute Coronary Syndromes (ACS)
- Postmortem Care

Department

- Appointment Arrival Policy: Primary Care
- Change of Medical Home/Primary Care Provider
- MCH – Algo 5 Newborn Screener
- MCH – Neonatal Blood Glucose Monitoring
- MCH – Newborn Hyperbilirubinemia
- MCH Operation Stork
- Staffing Guidelines

San Leandro Hospital Policies/Plans

Administrative

- Administrative Call Schedule
- Admission Deposits

- Admissions Policy
- Advance Beneficiary Notification
- Adverse Event Report to CDPH
- Age Restriction Statement
- Auxiliary –Volunteer Service
- Billing Practices
- Bulletins, Boards and Public Postings
- Catering Services
- CDPH Unusual Occurrences, Notification Of

Clinical

- Central Line Catheters/ PICC Lines/Port-A-Caths
- Central Venous Catheters Dressing, Assessment of Site and Dressing Change
- Chest Tube – Insertion, Care, Heimlich Chest Drain Valve, Removal
- Cleaning and Monitoring of the Environment
- Clinical Competency Assessment
- Code Blue – Cardiopulmonary
- Collaborative Care Planning
- Controlled Medications
- Emergency Crash Carts
- Latex Allergy Patients, Care Of
- Nursing Structure and Organization: Administration and Organization of Nursing Services, Philosophy, Standards, Goals and Scope
- Physician Orders – Transcribing and Noting
- Single Use Medical Device Processing

Plan

- Medication Error Reduction Plan (SB 1875) 2015 Update

Recommendation: Motion to approve.

END OF CONSENT AGENDA

TAB #3	<u>REPORT: Medical Executive Committee</u> <i>Joe Walker, MD, Chief of Staff, HGH, FMT, JGH Medical Staff</i> <i>Deepak Dhawan, MD, Chief of Staff, SLH Medical Staff</i> <i>John Iocco, MD, VP, AHD Medical Staff</i>	4:20 – 4:50 pm
TAB #4	<u>REPORT: Patient Experience</u> <i>Kinzi Richholt, Chief Nurse Executive</i>	4:50 – 5:05 pm
TAB #5	<u>REPORT: Mission Moment</u> <i>James E.T. Jackson, Chief Administrative Officer, San Leandro Hospital</i>	5:05 – 5:15 pm
TAB #6	<u>DISCUSSION: Issue Tracking</u> <i>Barry Zorthian, MD, Chair, Quality Professional Services Committee</i>	5:15 – 5:20 pm

TAB #7 REPORT: Legal Counsel’s Report on Action Taken
in Closed Session
Mike Moye, Interim General Counsel

5:20 pm

Public Comments

Board of Trustees Remarks

ADJOURNMENT

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.