



FINANCE COMMITTEE MEETING

THURSDAY May 4, 2017

5:00PM – 6:30PM

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Vikki Brown, Interim Clerk of the Board

(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

MEMBERS

Anthony Thompson, Chair

Gary Charland

Kinkini Banerjee

Michele Lawrence

MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:07pm

ROLL CALL WAS TAKEN AND THE FOLLOWING TRUSTEES WERE PRESENT:

Anthony Thompson, Gary Charland, Kinkini Banerjee, Michele Lawrence

A Quorum was established.

Open Session

TAB #1 CONSENT AGENDA: ACTION

A. Approval of the Minutes of the February 2, 2017 Finance Committee Meeting.

Action: A motion was made and seconded to approve the Minutes of February 2, 2017 Finance Committee Meeting. The motion passed.

AYES: Trustees Banerjee, Charland, Thompson, and Lawrence

NAYS: None

Abstention: None

B. Approval of the Minutes of the March 2, 2017 Finance Committee Meeting.

Action: A motion was made and seconded to approve the Minutes of March 2, 2017 Finance Committee Meeting. The motion passed.

AYES: Trustees Banerjee, Charland, and Lawrence

NAYS: None

Abstention: Trustee Thompson

C. Approval of the Minutes of the April 6, 2017 Finance Committee Meeting.

Action: A Motion was made and seconded to approve the Minutes of April 6, 2017 Finance Committee Meeting subject to correction of an error in the report of the Chief Information Officer. The motion passed.

AYES: Trustees Banerjee and Thompson

NAYS: None

Abstention: Trustee Lawrence and Charland

TAB #2 RETROSPECTIVE REVIEW OF PRIOR CONTRACT APPROVALS

A. None.

TAB #3 CONTRACT APPROVAL: ACTION ITEMS/DISCUSSION

- A. Third Amendment with Universal Hospital Services, Inc. for the provision of durable medical equipment management and maintenance services. The term of the proposed amendment is June 1, 2017 through May 31, 2020. The estimated impact of the proposed amendment is \$2,388,049.00. Inclusive of this contract and prior contractual commitments (July 1, 2016 – May 31, 2020), the overall obligation to this vendor is estimated at \$2,947,156.00.

Luis Fonseca, Chief Operating Officer

This item was withdrawn – no action taken.

- B. Nine (9) Agreements with GE Healthcare to purchase necessary medical equipment and Maintenance and support services for purchased equipment. The term of the proposed agreements is May 15, 2017 through April 30, 2023. The estimated impact of the proposed purchase and service agreements is \$2,297,902.84. Inclusive of these contracts and prior contractual commitments (July 1, 2016 – April 30, 2023), the overall obligation to this vendor is estimated at \$7,755,948.34.

Luis Fonseca, Chief Operating Officer

The GE Healthcare Agreements consist of the purchase of new CT scanners to support our Level One Trauma Center certification. The Systematic ECG is an upgrade for Alameda Hospital, Highland Hospital and San Leandro Hospital. There is a difference per unit rate for each facility based on different models/uses. This purchase will facilitate standardizing patient care across the system using the same technology and having the ability to review the entire system. Each item will be able to connect to EHR (either of the systems we are considering).

Action: A motion was made and seconded to approve the Nine (9) Agreements with GE Healthcare to purchase necessary medical equipment and maintenance and support services for purchased equipment. The motion passed.

AYES: Trustees Banerjee, Charland, Thompson, and Lawrence

NAYS: None

Abstention: None

- C. Statement of Work 2 (“SOW 2”) for Eldridge Construction, Inc. provides for roof replacement services at Alameda Hospital. The term of the proposed SOW 2 is May 15, 2017 through December 31, 2017. Estimated impact of the proposed SOW 2 is \$1,200,000.00. Inclusive of this statement of work and prior contractual commitments (July 1, 2016 – December 31, 2017), the overall obligation to this vendor is estimated at \$1,330,000.00.

Luis Fonseca, Chief Operating Officer

Action: A motion was made and seconded to approve the Statement of Work 2 (“SOW 2”) for Eldridge Construction, Inc., to provide roof replacement services at Alameda Hospital. The motion passed.

AYES: Trustees Banerjee, Charland, Thompson, and Lawrence

NAYS: None

Abstention: None

- D. Third Amendment with the Regents of the University of California, on behalf of the UCSF Department of Surgery (“UCSF”) to provide professional surgery and trauma surgery services. The term of the proposed extension is July 1, 2017 through September 30, 2017. The estimated impact of the proposed extension is \$1,470,000.00. Inclusive of this contract and prior contractual commitments (July 1, 2014 – September 30, 2017), the overall obligation to this vendor is estimated at \$19,429,287.00.

Ghassan Jamaledine, MD, Chief Medical Officer

This agreement covers the services provided primarily at Highland Hospital as well San Leandro Hospital. The majority of services at Highland are based on 24-7 onsite/on call, trauma services, onsite/on call intensive care unit coverage, general surgery clinic staffing, and education/training for residents. The agreement also provides for surgical services at San Leandro Hospital. We are requesting a 3 month extension to this agreement to complete the analysis and negotiations for the renewal. The 3 month extension will be used to discuss the interest in continuing the agreement and negotiations. The renewal has been delayed pending the search for a new chair of surgery.

Action: A motion was made and seconded to approve the Third Amendment will the Regents if the University of California, on behalf of the UCSF Department of Surgery (“UCSF”) to provide professional surgery and trauma surgery services. The motion passed.

AYES: Trustees Banerjee, Charland, Thompson, and Lawrence

NAYS: None

Abstention: None

TAB #4 OPERATION REPORTS

A. Chief Financial Officer Report:

David Cox, Chief Financial Officer

- March 2017 Financial Report

Sheila Lyzwa, VP, Care Management, reported on the efforts to expand care coordination and patient placement into the weekend. At Highland Hospital there was proposal to provide 8 hour full shifts for Saturday and Sunday including holidays. The change provides for a rotation schedule to minimize the need for overtime. Ms. Lyzwa reported that meet and confer with the union has been initiated and they have initially accepted the proposal. Further meet and confer sessions are planned to finalize details, including revisions of jobs descriptions and roles.

As for capacity, Ms. Lyzwa noted that AHS has enough skilled nursing facilities but the population needing care presents challenges from the standpoint of medical complexity and/or behavioral health. A SNF Network Forum has been created to have quarterly meetings to discuss ideas on how to place patients in our SNFs. Our focus is placing patients that can live in the community, back into the community by tracking discharges every month, bring teams together to work with the hospitals that cover Fairmont for creative ways of to discharge patients into the community.

B. FY2017-2018 Budget - Status Update – Written Report
David Cox, Chief Financial Officer

C. AHS RN Agency Usage Assignment Report
Tony Redmond, Chief Human Resources Officer

As a follow-up to an earlier request, the CHRO provided information on the use of nurse registry across the system. Mr. Redmond explained that the Alameda Health System Nursing Agency Usage Assignment Report shows that most registry staff is deployed against the vacancies that exist within the health system. He reported that AHS experiences a 12% turnover rate in nursing within the system, which is common within the industry. Mr. Redmond noted that efforts are in place to fill positions and drive down the usage of registry.

With respect to use of registry, Mr. Redmond noted that most nursing positions work on a rotational basis which is useful in some instances but can cause some staffing issues. He explained the mix of staffing schedules at the various facilities within the system.

To improve recruitment, Mr. Redmond described the new walk-in interview process if nurses are interested in an immediate interview with an onsite manager. Another initiative to address turnover is additional management training. The majority of our nurse hiring is local and our efforts are focused on continuing to recruit local candidates. Mr. Redmond noted that the applicant pool is fairly tight and specialty nurses are very hard to find to fill positions.

D. Chief Information Officer Report
Dave Gravender, Chief Information Officer

The Cerner demonstrations saw 550 people participate and they completed 1360 score cards. All score cards are tallied up to get the level of performance of Cerner in this process. A record was kept of how many people visited the “solutions room.” The solutions room was designed to allow the participants to ask specific questions about the demonstrations. The entire project is on track for presentation of an agreement to the Board in September.

TAB #5 BUSINESS PLANNING

A. Report on Activities
Ishwari Venkataraman, Vice President, Strategic Planning & Business Development

No Updates

TAB #6 COMMITTEE PLANNING
Anthony Thompson – Chair

- A. Finance Committee Planning Calendar
- B. Issue Tracking

No Updates

OPEN SESSION PUBLIC COMMENT (2st opportunity) – None

Trustee Comments - None

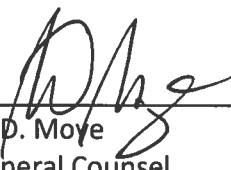
Adjournment – 6:47 pm

Respectfully submitted by:

Vikki Brown
Interim, Clerk of the Board

APPROVED AS TO FORM:

Reviewed by: _____


M.D. Moye
General Counsel