



Alameda Health System Homeless Health Center Co-Applicant Board

Tuesday, September 09, 2025

6:00pm-8:30pm

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Brenda Chan, Project Coordinator

(510) 535-7645

LOCATION:

Open Session: HCP Conference Center D/E, see above address

Members of the public may also participate at the following Zoom Meeting Link: ¹

<https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmhGdzEzdldBR25xYWw4TlUUT09>

Meeting ID: 995 6134 1091

Password: 531531

One tap mobile

+14086380968, 92921800868# US (San Jose)

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Meeting ID: 929 2180 0868

Find your local number: <https://alamedahealthsystem.zoom.us/u/adukdnEjvh>

MEMBERS

Loretta Medellin, Chair

Richard Hervey Jr., Vice-Chair

Billy Jene Carter

Serena Clayton

Annette 'Anne' Gormley

William 'Quantum' Norwood

Paul Sinasohn

Mark Smith

John Tillar

NON-VOTING MEMBERS

Damon Francis, Medical Director

¹ Access the meeting by clicking the following link: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmhGdzEzdldBR25xYWw4TlUUT09> You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

SPECIAL NOTE: The governor-declared state of emergency that altered public meeting protocols during the COVID pandemic has been lifted. All Alameda Health System Homeless Health Center Co-Applicant Board meeting will be held in accordance with current Brown Act requirements. As a result, our meetings will be held via a hybrid on in-person and remote access.

The public is invited to attend the meeting in person or observe and participate in the meeting via the Zoom link above.

Public Comment Instructions

If you wish to address the CAB send an email to brechu@alamedahealthsystem.org PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

CO-APPLICANT BOARD MINUTES

THE MEETING WAS CALLED TO ORDER AT 6:00pm

ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:

Loretta Medellin, Richard Hervey Jr., Billy Jene Carter, Anne Gormley, Quantum Norwood, and Paul Sinasohn

Serena Clayton joined meeting via Zoom

ABSENT: Mark Smith and John Tillar

Quorum was established.

A. BOARD CHAIR REPORT

Loretta Medellin, Chair

Loretta Medellin announced that James Jackson will join us at the October meeting. Loretta also let the CAB know about a system that will be used to help with timekeeping during the meeting.

B. CONSENT AGENDA: ACTION

Loretta Medellin, Chair

1. Approval of the Minutes from the August 12, Co-Applicant Board Meeting.

ACTION: A motion was made and seconded to approve the Consent Agenda, which includes approving the August 12, 2025, meeting minutes. The motion passed.

AYES: Loretta Medellin, Richard Hervey Jr., Billy Jene Carter, Annette Gormley, Quantum Williams, and Paul Sinasohn

NAYS: None

C. REPORT/DISCUSSION: Medical Director Report

Damon Francis MD, Medical Director

Dr. Damon Francis presented the Medical Director Report. He provided an update on Measure W and street medicine program. CAB members asked questions and made comments.

D. REPORT/DISCUSSION: Chief Operating Officer Report

Mark Fratzke, Chief Operating Officer

Christy Roberg, Vice President, Business Planning

1. Center for Operational Transformation
2. Operating Plan

Mark Fratzke presented the Center for Operational Transformation (COT). The presentation provided the definition of COT, the rationale for developing the COT, the COT structure, the transition of current committees, the list of current projects, the initiative planning and review process, integrated strategic and financial planning, budget, and capital integration workstreams. CAB members asked questions.

Christy Roberg presented the operating plan. The presentation provided in depth market research/analysis, summary conclusions, key operational focus areas, pillars, and objectives. CAB members asked questions and made comments.

E. REPORT/DISCUSSION: Consolidated FQHC Report

Porshia Mack, MD, ACO Ambulatory Services, Temisan Amoruwa, Vice President Ambulatory Operations, Charlie Leer, Senior Database-Quality Analyst, Damon Francis, MD, Medical Director

1. FQHC Clinical and Operations Report
2. FQHC Site Expansions and Moves – September

Dr. Porshia Mack presented the FQHC Clinical and Operations report with included information about new adult patient access and the Ambulatory strategic priorities. CAB members asked questions, made comments, and provided feedback.

Charlie Leer presented FQHC Objectives and Key Results (OKR) sliced to show results for people experiencing homelessness. The presentation provided data on MyChart activation rate, breast cancer screening, cervical cancer screening, colorectal cancer screening, glycemic status assessment of patients with diabetes, controlling high blood pressure, and child and adolescent WellCare. CAB members asked questions and provided feedback.

Dr. Damon Francis updated the CAB on FQHC site expansions and moves. The presentation provided information on the projects that require CAB oversight. CAB members asked questions.

PUBLIC COMMENT: None

ASSOCIATE GENERAL COUNSEL REPORT AS TO PURPOSE OF CLOSED SESSION]

1. Public Employee Performance Evaluation**[Government Code Section 54957(b)(1)]**

Damon Francis MD, Medical Director

3. Public Employee Appointment**[Government Code Section(b)(1)]**

Position: Community Health Officer

Counsel reported that CAB members voted to approve the appointment of Dr. Damon Francis to the position of Community Health Officer. She reported that Loretta Medellin, Billy Jene Carter, Anne Gormley, Quantum Norwood, and Paul Sinasohn voted yes and that the motion passed.

Co-Applicant Board Member Comments: CAB member Serena Clayton is interested in having the meeting organized around the categories of the strategic plan, using the plan as a framework and continuously asking the question ‘is there progress towards the goal’ and tracking it by nesting the information under that question for each element of the plan. She also is interested in how the goals are set for Dr. Francis in relationship to the strategic plan. Dr. Francis provided a response related to how the meeting framework is organized to the strategic plan in current state. CAB member Loretta Medellin requested that CAB members send her an email if they have specific focus areas for James Jackson to talk about at October’s meeting.

ADJOURNMENT: 8:25pm

