



Alameda Health System Homeless Health Center Co-Applicant Board

Tuesday, October 14, 2025

6:00pm-8:15pm

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Brenda Chan, Project Coordinator

(510) 535-7645

LOCATION:

Open Session: HCP Conference Center D/E, see above address

Members of the public may also participate at the following Zoom Meeting Link: ¹

<https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmhGdzEzdldBR25xYWw4TlUUT09>

Meeting ID: 995 6134 1091

Password: 531531

One tap mobile

+14086380968, 92921800868# US (San Jose)

+13462487799, 92921800868# US (Houston)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 346 248 7799 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 646 518 9805 US (New York)

Meeting ID: 929 2180 0868

Find your local number: <https://alamedahealthsystem.zoom.us/u/adukdnEjvh>

MEMBERS

Loretta Medellin, Chair

Richard Hervey Jr., Vice-Chair

Billy Jene Carter

Serena Clayton

Annette 'Anne' Gormley

William 'Quantum' Norwood

Paul Sinasohn

Mark Smith

John Tillar

NON-VOTING MEMBERS

Damon Francis, Community Health Officer

¹ Access the meeting by clicking the following link: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmhGdzEzdldBR25xYWw4TlUUT09> You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

SPECIAL NOTE: The governor-declared state of emergency that altered public meeting protocols during the COVID pandemic has been lifted. All Alameda Health System Homeless Health Center Co-Applicant Board meeting will be held in accordance with current Brown Act requirements. As a result, our meetings will be held via a hybrid on in-person and remote access.

The public is invited to attend the meeting in person or observe and participate in the meeting via the Zoom link above.

Public Comment Instructions

If you wish to address the CAB send an email to brechu@alamedahealthsystem.org PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

CO-APPLICANT BOARD MINUTES

THE MEETING WAS CALLED TO ORDER AT 6:00pm

ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:

Loretta Medellin, Richard Hervey Jr., Billy Jene Carter, Serena Clayton, Quantum Norwood, and Mark Smith

Anne Gormley and Paul Sinason joined meeting via Zoom

ABSENT: John Tillar

Quorum was established.

A. BOARD CHAIR REPORT

Loretta Medellin, Chair

Loretta Medellin announced a change in the order of the agenda such that D would precede C. She also shared her experience visiting the Trust Clinic. Holidays are coming and she encouraged helping others.

B. CONSENT AGENDA: ACTION

Loretta Medellin, Chair

1. Approval of the Minutes from the September 09, Co-Applicant Board Meeting.

ACTION: A motion was made and seconded to approve the Consent Agenda, which includes approving the September 09, 2025, meeting minutes. The motion passed.

AYES: Loretta Medellin, Richard Hervey Jr., Billy Jene Carter, Serena Clayton, and Quantum Norwood, and Mark Smith

NAYS: None

C. REPORT/DISCUSSION: Community Health Officer Report

Damon Francis MD, Community Health Officer

Dr. Damon Francis presented the Community Health Officer Report. He provided an update on leadership, AHS projects, community programs, and upcoming events. CAB members asked questions and Dr. Francis responded.

D. REPORT/DISCUSSION: AHS CEO Report

James Jackson, Chief Executive Officer

James Jackson presented the AHS CEO Report. The presentation provided details on the Health System Organizational Chart and his role and responsibilities at AHS. CAB members asked questions, made comments, and provided feedback.

E. REPORT/DISCUSSION: Bridge Clinic

Andrew Herring MD, Medical Director, Bridge Clinic; Hillary Katsin, Service Line Director, Substance Use Disorder Treatment & Addiction Medicine

Dr. Andrew Herring and Hillary Katsin presented an overview of Bridge Clinic. CAB members asked questions, made comments, and provided feedback.

F. REPORT/DISCUSSION: Low Barrier Care Report

Heather MacDonald Fine, Practice Manager

Heather MacDonald Fine presented the low barrier care report. The low barrier care report is designed to provide information that allows the CAB to govern and provide oversight to clinics and services. CAB members asked questions and made comments.

PUBLIC COMMENT: None**ASSOCIATE GENERAL COUNSEL REPORT AS TO PURPOSE OF CLOSED SESSION**

DISCUSSION: Due to time, closed session moved to future meeting.

ACTION: A motion was made and seconded to move the closed session to future meeting. The motion passed.

AYES: Loretta Medellin, Richard Hervey Jr., Billy Jene Carter, Serena Clayton, Quantum Norwood, and Mark Smith

NAYS: None

CLOSED SESSION

Public comment on Closed Session items may take place prior to the Board adjourning to the Closed Session.

1. Public Employee Performance Evaluation**[Government Code Section 54957(b)(1)]**

Damon Francis MD, Medical Director

Co-Applicant Board Member Comments: CAB Member Quantum commented that forming committees could help the CAB be more effective. CAB Member Loretta commented on committee formations leveraged previously.

ADJOURNMENT: 8:25pm

This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board approve October 14, 2025 meeting as approved November 18, 2025:

Signed by:

Brenda Chan

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Brenda Chan
Project Coordinator

APPROVED AS TO FORM:

Signed by:

Kayla Bowen

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Review by:

Kayla Bowen
Associate General Counsel