



## **Alameda Health System Homeless Health Center Co-Applicant Board**

**Tuesday, May 06, 2025**

**6:00pm-8:00pm**

### **Conference Center at Highland Care Pavilion**

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Brenda Chan, Project Coordinator

(510) 535-7645

### **LOCATION:**

Open Session: HCP Conference Center D/E, see above address

Members of the public may also participate at the following Zoom Meeting Link: <sup>1</sup>

<https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09>

Meeting ID: 995 6134 1091

Password: 531531

One tap mobile

+14086380968, 92921800868# US (San Jose)

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Meeting ID: 929 2180 0868

Find your local number: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09>

### **MEMBERS**

Loretta Medellin, Chair

Richard Hervey Jr., Vice-Chair

Billy Jene Carter

Serena Clayton

Anne Gormley

Paul Sinasohn

Mark Smith

John Tillar

### **NON-VOTING MEMBERS**

Damon Francis, Medical Director

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<sup>1</sup> Access the meeting by clicking the following link: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09> You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

**SPECIAL NOTE:** The governor-declared state of emergency that altered public meeting protocols during the COVID pandemic has been lifted. All Alameda Health System Homeless Health Center Co-Applicant Board meeting will be held in accordance with current Brown Act requirements. As a result, our meetings will be held via a hybrid on in-person and remote access.

The public is invited to attend the meeting in person or observe and participate in the meeting via the Zoom link above.

**Public Comment Instructions**

If you wish to address the CAB send an email to [brechu@alamedahealthsystem.org](mailto:brechu@alamedahealthsystem.org) PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

**CO-APPLICANT BOARD MINUTES**

**THE MEETING WAS CALLED TO ORDER AT 6:00pm**

**ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:**

Loretta Medellin, Richard Hervey Jr., Billy Jene Carter, Anne Gormley, Mark Smith, Paul Sinasohn, and John Tillar

**ABSENT:** Serena Clayton

**A. BOARD CHAIR REPORT**

Loretta Medellin, Chair

Loretta Medellin provided information and her perspective.

**B. CONSENT AGENDA: ACTION**

Loretta Medellin, Chair

1. Approval of the Minutes from the April 08, Co-Applicant Board Meeting.
2. Approval of the CAB's co-sponsorship of the Summer Solstice Event.

**ACTION:** A motion was made and seconded to approve the Consent Agenda. The motion passed.

**AYES:** Loretta Medellin, Richard Hervey Jr., Billy Jene Carter, Anne Gormley, Mark Smith, Paul Sinasohn, and John Tillar

**NAYS:** None

**C. REPORT/DISCUSSION: Medical Director Report**

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Damon Francis MD, Medical Director

Dr. Damon Francis presented the Medical Director Report. He provided an update on Measure W, programs, Alameda Alliance, and upcoming meetings. CAB members asked questions and made comments.

**D. REPORT/DISCUSSION: Chief Operating Officer Report**

Mark S. Fratzke, Chief Operating Officer

Mark S. Fratzke presented the Chief Operating Officer report. The presentation provided information on the urgency for financial sustainability, Federal risk on AHS supplemental funding, reduction in workforce (RIF) impact considerations, and RIF process, and considerations overview. CAB members asked questions and made comments.

**E. REPORT/DISCUSSION: Consolidated FQHC Report**

**1. Finance (FQHC Entity Financial Report)**

Grace Mesina, Director, Financial Planning and Analysis

**2. Clinical and Operations**

Porshia Mack, MD, Medical Director

Callisha Mays, Interim VP of Ambulatory

Charmaine Ng, DMD, Dental Chief-Chair

Joanna Zygmunt, PsyD, Director, Integrated Ambulatory Behavioral Health Services

Grace Mesina presented the Finance (FQHC Entity Financial) report. The presentation provided an update on FQHC. The update included information on February 2025 (FQHC key facts, FQHC volume highlights, FQHC entity financial statement, and FQHC location), FY2026 budget update, direct expensive allocation, and capital budget for 2026. CAB members asked questions, provided feedback, and made comments.

Dr. Joanna Zygmunt presented Integrated Behavioral Health Services (IBHS). The presentation provided information an IBHS overview, purpose in care, and significance in Ambulatory Care. She also talked about key successes in 2024, billing and encounter statistics, SDOH and BH linkage encounter statistics, and innovative initiatives and collaborations, and areas of growth for 2025. CAB members asked questions and made comments.

Dr. Charmaine Ng presented school based Dental clinic (pilot program) at Frick Family Wellness Center. The presentation provided information on the mission, vision, values, clinic services, key individuals at Frick Family Wellness Center, logistics on operational/financial, staffing, schedule, and day to day expenses/revenue. CAB members asked questions.

**F. REPORT/DISCUSSION: Low Barrier Care Report**

Heather MacDonald Fine, Practice Manager

**DISCUSSION.** Due to time, the low barrier care report was moved to next month's

meeting.

**ACTION:** A motion was made and seconded to move the low barrier care report the next meeting. The motion passed.

**AYES:** Loretta Medellin, Richard Hervey Jr., Billy Jene Carter, Anne Gormley, Mark Smith, Paul Sinasohn, and John Tillar

**NAYS:** None

**PUBLIC COMMENT:** None

**CO-APPLICANT BOARD MEMBER COMMENTS:** None

**ADJOURNMENT:** 8:10pm

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This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board approve May 06, 2025 meeting as approved June 10, 2025:

Signed by:  
*Brenda Chan*  
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Brenda Chan  
Project Coordinator

APPROVED AS TO FORM:

Review by:   
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Kayla Bowen  
Associate General Counsel