



## **Alameda Health System Homeless Health Center Co-Applicant Board**

**Tuesday, April 11, 2023**

**5:30pm-7:30pm**

### **Conference Center at Highland Care Pavilion**

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Brenda Chan, Project Coordinator

(510) 535-7645

### **LOCATION:**

Open Session: HCP Conference Center D/E, see above address

Members of the public may also participate at the following Zoom Meeting Link: <sup>1</sup>

<https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVI0dmhGdzEzdldBR25xYWw4TlUUT09>

Meeting ID: 995 6134 1091

Password: 531531

### **One tap mobile**

+14086380968, 92921800868# US (San Jose)

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Meeting ID: 929 2180 0868

Find your local number: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVI0dmhGdzEzdldBR25xYWw4TlUUT09>

### **MEMBERS**

Loretta Medellin, Chair

Richard Hervey Jr., Vice-Chair

Serena Clayton

Bee Franks-Walker

Tami Rossell

Mark Smith

Derrick Turner

Ali Yasin

### **NON-VOTING MEMBERS**

Damon Francis, Medical Director

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<sup>1</sup> Access the meeting by clicking the following link: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVI0dmhGdzEzdldBR25xYWw4TlUUT09> You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

**SPECIAL NOTE:** The governor-declared state of emergency that altered public meeting protocols during the COVID pandemic has been lifted. All Alameda Health System Homeless Health Center Co-Applicant Board meeting will be held in accordance with current Brown Act requirements. As a result, our meetings will be held via a hybrid on in-person and remote access.

The public is invited to attend the meeting in person or observe and participate in the meeting via the Zoom link above.

**Public Comment Instructions**

If you wish to address the CAB send an email to [brechu@alamedahealthsystem.org](mailto:brechu@alamedahealthsystem.org) PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

**CO-APPLICANT BOARD MINUTES**

**THE MEETING WAS CALLED TO ORDER AT 5:49pm**

**ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:**

Richard Hervey Jr, Serena Clayton, Bee Franks-Walker, Tami Rossell, Mark Smith, and Derrick Turner

**ABSENT:** Loretta Medellin, and Ali Yasin.

A quorum was established.

**OPEN SESSION**

**A. BOARD CHAIR REPORT**

Richard Hervey Jr., Vice Chair

Loretta is out today. Richard Hervey Jr. is chairing this meeting.

**B. CONSENT AGENDA: ACTION**

Richard Hervey Jr., Vice Chair

1. Approval of the Minutes from the March 28, Co-Applicant Board Meeting.

**ACTION:** A motion was made and seconded to approve the Consent Agenda, which includes approving the March 28, 2023 meeting minutes.

**AYES:** Richard Hervey Jr., Bee Franks-Walker, Tami Rossell, Mark Smith, and Derrick Turner

**ABSTAINES:** Serena Clayton

**NAYS:** None

**C. REPORT/DISCUSSION: New CAB Member Introduction**

Richard Hervey Jr., Vice Chair

Everyone introduced themselves.

**D. REPORT/DISCUSSION: Homeless Health Center Overview**

Heather MacDonald Fine, Practice Manager

Heather MacDonald Fine presented the Homeless Health Center Overview. Heather provided history, how the CAB is created, data on patients experiencing homelessness, HRSA program requirements, locations of services, and an explanation of the CAB role. CAB members asked questions and there was a discussion.

**E. ACTION/DISCUSSION: Meeting Times/Days**

Richard Hervey Jr., Vice Chair

1. Approve a start time of 6:00PM for future CAB meetings.

A brief discussion was held related to the meeting start time and end time.

**ACTION:** A motion was made and seconded to approve the start time of 6:00PM for future CAB meetings.

**AYES:** Richard Hervey Jr, Serena Clayton, Bee Franks-Walker, Tami Rossell, Mark Smith, and Derrick Turner

**NAYS:** None

**F. REPORT/DISCUSSION: Finance Report**

Grace Mesina, Director, Financial Planning and Analysis

1. Entity Based Financials February 2023
2. QIP Metrics 2022

Tangerine Brigham presented the Quality Incentive Program (QIP). Elizeba Ninan presented the entity based financials statement. CAB members asked questions, made comments, voiced concerns and had a discussion.

CAB members asked specific questions about the differential between the expected negative contribution margin budget and the smaller negative contribution that was realized. Vice Chair Hervey asked if there was a plan to utilize the differential represented funds that could be allocated to the FQHC. Elizeba Ninan stated that the allocations are currently being worked on and stated that they could not provide additional detail at this time.

Vice Chair Hervey supported a comment regarding how the CAB could be involved in the allocation discussion related to funds earned by and allocated to the FQHCs.

CAB Member Serena Clayton expressed concern about the CAB's ability to oversee financials for the Homeless Health Center and the financial state of the FQHCs. Discussion continued regarding the necessity of having financial information to comply

with HRSA oversight requirements.

**G. REPORT/DISCUSSION: Program Report**

Heather MacDonald Fine, Practice Manager

Heather MacDonald Fine presented the program report. Heather provided an update on health compliance and program requirements, utilization, leadership, and advocacy. CAB members asked questions and there was a discussion.

**PUBLIC COMMENT:** Lucy expressed interest in other programs presenting their information to the CAB.

**CO-APPLICANT BOARD MEMBER COMMENTS:** CAB member Mark inquired into the possibility of having regular CAB meetings in a setting outside of the AHS conference room. Richard Hervey Jr, Vice Chair thanked everyone for coming and announced Loretta will be back for next month's meeting.

**ADJOURNMENT:** 7:23pm

This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board approve April 11, 2023 meeting as approve May 09, 2023:

*Brenda Chan*

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Brenda Chan  
Project Coordinator

APPROVED AS TO FORM:

Review by:

  
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Kayla Bowen  
Associate General Counsel

