



Alameda Health System Homeless Health Center Co-Applicant Board

Tuesday, March 28, 2023

5:30pm-7:30pm

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Brenda Chan, Project Coordinator

(510) 535-7645

LOCATION:

Open Session: HCP Conference Center A, B, & C, see above address

Members of the public may also participate at the following Zoom Meeting Link: ¹

<https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVI0dmhGdzEzdldBR25xYWw4TlUUT09>

Meeting ID: 995 6134 1091

Password: 531531

One tap mobile

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Meeting ID: 929 2180 0868

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MEMBERS

Loretta Medellin, Chair

Richard Hervey Jr., Vice-Chair

Bee Franks-Walker

Tami Rossell

Mark Smith

Derrick Turner

Ali Yasin

NON-VOTING MEMBERS

Damon Francis, Medical Director

¹ Access the meeting by clicking the following link: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVI0dmhGdzEzdldBR25xYWw4TlUUT09> You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

SPECIAL NOTE: The governor-declared state of emergency that altered public meeting protocols during the COVID pandemic has been lifted. All Alameda Health System Homeless Health Center Co-Applicant Board meeting will be held in accordance with current Brown Act requirements. As a result, our meetings will be held via a hybrid on in-person and remote access.

The public is invited to attend the meeting in person or observe and participate in the meeting via the Zoom link above.

Public Comment Instructions

If you wish to address the CAB send an email to brechu@alamedahealthsystem.org PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

CO-APPLICANT BOARD MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:55pm

ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:

Loretta Medellin, Richard Hervey Jr., Mark Smith, and Derrick Turner

ABSENT: Bee Franks-Walker, Tami Rossell, and Ali Yasin.

A quorum was established.

OPEN SESSION

A. BOARD CHAIR REPORT

Loretta Medellin, Chair

Loretta presented Brenda Chu Chan the Employee of the Quarter Award. Brenda was nominated by colleagues at AHS for excellence.

B. CONSENT AGENDA: ACTION

Loretta Medellin, Chair

1. Approval of the Minutes from the February 14, Co-Applicant Board Meeting.
2. Accept the Executed 2023-2024 Sub-Recipient Agreement.

ACTION: A motion was made and seconded to approve the Consent Agenda, which includes approving the February 14, 2023 meeting minutes and accepting the Executed 2023-2024 Sub-Recipient Agreement

AYES: Loretta Medellin, Richard Hervey Jr, Mark Smith, and Derrick Turner

NAYS: None

C. ACTION: MEMBER ELECTION

Loretta Medellin, Chair

1. Review for Election the application of Serena Clayton for CAB Membership

ACTION: A motion was made and seconded to elect Serena Clayton for CAB Member.

AYES: Loretta Medellin, Richard Hervey Jr, Mark Smith, and Derrick Turner

NAYS: None

D. REPORT/DISCUSSION: Medical Director Report

Damon Francis MD, Medical Director

Damon provided information that Health Care for the Homeless Commission approved a letter of intent for AHS to provide their EPIC to the County. Damon thanked Lucia for her service. He appreciated Brenda for all for work.

E. ACTION/DISCUSSION: Approval of the Homeless Health Center annual budget

Elizeba Ninan, Manager of Business Development

1. Adoption of the extension of the Homeless Health Center annual CY 2022 budget through June 30, 2023.

Elizeba Ninan presented the Homeless Health Center annual budget. This is an the extension of the Homeless Health Center annual 2022 budget with an extension through June 30, 2023. CAB members asked questions and there was a discussion.

ACTION: A motion was made and seconded to adopt the extension of the Homeless Health Center annual CY 2022 budget through June 30, 2023.

AYES: Loretta Medellin, Richard Hervey Jr, Mark Smith, and Derrick Turner

NAYS: None

F. REPORT/DISCUSSION: Meeting Times/Days

Loretta Medellin, Chair

Loretta, Richard, Mark, and Derrick discussed advantages and challenges related to changing the meeting time.

G. REPORT/DISCUSSION: Self-Pay Report

Heather MacDonald Fine, Practice Manager

Heather MacDonald Fine presented the self-pay report. CAB members asked questions and there was a discussion.

H. REPORT/DISCUSSION: Program Report

Heather MacDonald Fine, Practice Manager

Heather MacDonald Fine presented the program report. Heather provided an update on health compliance and program requirements, utilization, leadership, and advocacy. Damon provided additional information on leadership. CAB members asked questions

and there was a discussion.

PUBLIC COMMENT: Regina Simpkins introduced herself to the CAB members and looking forward to supporting the CAB members. Lucy Kasdin is happy to join the meeting.

CO-APPLICANT BOARD MEMBER COMMENTS: Richard congratulated Brenda and is looking forward to seeing how EPIC integration with the county will enhance our understanding of patients experiencing homelessness. Mark thanked Brenda for her work. Marks wants to talk about strategies to help patients on a future agenda and to and get more information from finance regarding billing. Derrick thanked Brenda for her work. Loretta thanked Heather, Damon, Kayla, and Brenda for their work.

ADJOURNMENT: 7:10pm

This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board approve March 28, 2023 meeting as approve April 11, 2023:

Brenda Chan

Brenda Chan
Project Coordinator

APPROVED AS TO FORM:

Review by:



Kayla Bowen
Associate General Counsel

