



BOARD OF TRUSTEES REGULAR MEETING

WEDNESDAY, FEBRUARY 8, 2023

5:00pm to 9:00pm

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Ronna Jojola Gonsalves, Clerk of the Board

(510) 535-7515

LOCATION:

Open Session: Telephonic/Electronic Meeting

ZOOM Meeting Link:¹

<https://alamedahealthsystem.zoom.us/j/9361457125?pwd=aUF4anZtK01IRkIVMzZvQVY5NTdOZz09>

Meeting ID: 936 145 7125

Meeting Password: 20200513

One tap mobile

+14086380968,,9361457125# or

+13462487799,,9361457125#

Dial by your location

+1 408 638 0968 US (San Jose)

+1 346 248 7799 US (Houston)

+1 646 518 9805 US (New York)

Find your local number: <https://alamedahealthsystem.zoom.us/u/agoA8zDn2>

MEMBERS

Kinkini Banerjee, President

Jennifer Esteen, Vice President

Taft Bhuket MD Jet Chapman

Alan E. Fox Mark Friedman

Nely Obligacion Sblend A. Sblendorio

¹ Log into the meeting at www.zoom.com. You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

BOARD OF TRUSTEES REGULAR MEETING AGENDA

SPECIAL NOTE: Alameda Health System will conduct this meeting in accordance with health and safety guidelines related to COVID-19 by Federal, State, and local authorities. Due to the public health emergency, in person public participation in this meeting is prohibited. Only essential Alameda Health System personnel will be allowed to attend the meeting in person. The public may observe and participate in the meeting via the Zoom link above.

Public Comment Instructions

If you wish to address the Board of Trustees or Committee send an email to cob@alamedahealthsystem.org PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host or the Clerk of the Board, but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present. Materials to help your participation go smoothly are available here:

<http://www.alamedahealthsystem.org/board-of-trustees-meetings/>

OPEN SESSION / ROLL CALL

PUBLIC COMMENT: Non-Agenda Items

A. DISCUSSION: Executive Officers Report (Estimated 10 min)

Kinkini Banerjee, President

Jennifer Esteen, Vice President

B. CEO Report (Estimated 15 min)

James E.T. Jackson, Chief Executive Officer

C. MEDICAL STAFF REPORTS (Estimated 20 min)

- AHS Medical/Administrative Staff: LanNa Lee, MD, Chief of Medical Staff
Mark Brown, Chief Administrative Officer
Edris Afzali, MD, SLH Leadership Cmte Chair
- AH Medical/Administrative Staff: Nikita Joshi, MD, Chief of Medical Staff
Mario Harding, Chief Administrative Officer

D. COMMITTEE AND TRUSTEE REPORTS (Estimated 15 min)

D1. Human Resources Committee: January 18, 2023

Jet Chapman, Committee Chair

D2. Quality Professional Services Committee: January 25, 2023

Taft Bhuket, MD, Committee Chair

D3. Finance Committee: February 1, 2023

Alan E. Fox, Committee Chair

E. CONSENT AGENDA: ACTION (Estimated 10 min)

Public comment on all Consent Agenda items may be heard prior to the Board's vote. The Board does not deliberate on Consent Agenda items. Any member of the public or the Board may request that a Consent Agenda item get pulled from the Consent Agenda for deliberation and to be voted on separately from the Consent Agenda.

E1. Approval of the Minutes from the January 11, 2023, Board of Trustees Meeting

E2. Receiving the Minutes from the January 5, 2023, AHMG Board of Directors Meetings

E3. Approval of System Wide Policies and Procedures

The Quality Professional Services Committee recommends approval of the Policies listed below.

- AHS Sitter Guideline
- Epic Downtime Policy
- Mitigation of Improper Disclosures
- Privacy Notification
- PATIENTS RIGHTS TO REQUEST RESTRICTIONS ON CERTAIN USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION
- PRIVACY: AHS DIRECTORY
- PRIVACY: CONFIDENTIAL COMMUNICATIONS
- USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION FOR FUNDRAISING
- PRIVACY: USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION FOR MARKETING
- PRIVACY: MINIMUM NECESSARY STANDARD
- PRIVACY: PERSONAL REPRESENTATIVES OF PATIENTS
- DISCLOSURE OF PROTECTED HEALTH INFORMATION FOR TREATMENT, PAYMENT AND HEALTH CARE OPERATIONS
- RELEASE OF PATIENT INFORMATION: COMPLYING WITH ONC FINAL RULE POLICY – PATIENT ACCESS
- Responsibilities for Compliance Reporting
- Compliance Hotline Policy
- AHS Language Services Policy
- Exempt and Gross Only Specimens
- Adult Diabetic Ketoacidosis Management – EPIC
- Targeted Temperature Management (TTM) – EPIC
- MERP Q3'2022 Summary Report
- Alaris Pump Drug Library Summary of Updates
- Alaris Pump Drug Library
- Drug Recall Policy
- Highland Outpatient Pharmacy Automatic Quantity Change Policy
- Drug Product Problem Reporting

- Medication Kits Transport Boxes
- System Sound Alike Look Alike Policy
- AHS COVID-19 Vaccine Policy
- SBAR – add Heparin flush to Basic Override List
- Pyxis Override List

E4. Medical Staff Policies

The Quality Professional Services Committee recommends approval of the Policies listed below.

- Medical Staff Ongoing Professional Practice Evaluation (OPPE) and Low/No Volume
- Practitioner Form
- Telemedicine Credentialing by Proxy

E5. Recommendation from the Quality Professional Services Committee for approval of Medical Staff Provider Education Competencies, Provider Education Competency Module

E6. Recommendation from the Quality Professional Services Committee for approval of the Alameda Hospital Medical Staff Bylaws and Rules and Regulations

E7. Approval of Contracts

The Finance Committee recommends approval of the Contract listed below.

E7a. Amend the professional services agreement with Alameda Health Medical Group to increase the annual compensation for calendar year 2023 by \$12,300,000 to 97,100,000 million, and ratify \$3,000,000 million for funds expended for year one in excess of the initially Board-approved amount.

Kim Miranda, Chief Financial Officer

Chitra Akileswaran, MD, Alameda Health Medical Group President

E8. Adopt Resolution 2023-003 Continuing to Authorize Remote Teleconferencing Meetings pursuant to AB361

END OF CONSENT AGENDA

F. ACTION/DISCUSSION (Est 75 Min)

Public comment on all Action items may be heard prior to the Board's vote.

F1. DISCUSSION: Strategic Plan Update (Est. 15 Min)

Janette Dong, Chief Strategic Officer

F2. DISCUSSION: Interpretation Services Update (Est. 15 Min)

Ro Lofton, Chief Nursing Officer

Mark Brown, Chief Administrative Officer, Wilma Chan Highland Hospital Campus

Sambo Ly, Manager Interpretation Services

F3. DISCUSSION: Health Equity Diversity and Inclusion Committee Update and Year in Review (Est. 25 Min)

Mini Swift, MD, Vice President Population Health

Arleen Gomez, Director, Organizational Learning & Effectiveness

G. DISCUSSION: Board Calendar and Tracking (Estimated 5 min)

H. STAFF REPORTS (Written)

Public comment on each Staff Report item may take place as needed. There is typically no Board discussion on these written reports. The Board does not vote on Staff Reports.

H1. Chief Financial Officer Report

Kimberly Miranda, Chief Financial Officer

H1a. December 2022 Financial Report

H1b. FY23 Projection and Bridge Plan to Achieve 2023 Budget

H2. Chief Operating Officer Report, San Leandro Operating Report

Mark Fratzke, Chief Operating Officer

Mario Harding, CAO San Leandro Hospital

H3. Public Affairs and Community Engagement Report

Alice Kinner, Administrative Director

(General Counsel Announcement as to Purpose of Closed Session)

CLOSED SESSION (Estimated 60 min)

Public comment on Closed Session items may take place prior to the Board adjourning to the Closed Session. An announcement of any action taken during the Closed Session will take place prior to the end of the Open Session.

1. Public Employee Performance Evaluation

[Pursuant to Government Code Sections 54957(b)(1)]

Title: Chief Executive Officer

2. Regulatory Affairs, Risk Management, Patient Safety

[Health and Safety Code 101850(ai)(1)]

(Reconvene to Open Session)

General Counsel Report on Action Taken in Closed Session

TRUSTEE COMMENTS

ADJOURNMENT

[ADDENDUM 1: ABCs of Communication](#)

[ADDENDUM 2: 2023 Trustee Attendance Tracker](#)

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. Copies of the agendas and supporting documents can be found here: <http://www.alamedahealthsystem.org/meeting-agendas-and-minutes/>. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.

Disability Access

To request accommodation or assistance to participate in the meeting please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will

still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.