



## **Alameda Health System Homeless Health Center Co-Applicant Board**

**Tuesday, December 13, 2022**

**5:30pm-7:30pm**

### **Conference Center at Highland Care Pavilion**

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Brenda Chan, Project Coordinator

(510) 535-7645

### **LOCATION:**

Open Session: Telephonic/Electronic Meeting

ZOOM Meeting Link:<sup>1</sup>

<https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09>

Meeting ID: 995 6134 1091

Password: 531531

One tap mobile

+14086380968, 92921800868# US (San Jose)

+13462487799, 92921800868# US (Houston)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 346 248 7799 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 646 518 9805 US (New York)

Meeting ID: 929 2180 0868

Find your local number: <https://alamedahealthsystem.zoom.us/u/adukdnEjlv>

### **MEMBERS**

Loretta Medellin, Chair

Richard Hervey Jr., Vice-Chair

Lucia Angel

Bee Franks-Walker

Mark Smith

Derrick Turner

Ali Yasin

### **NON-VOTING MEMBERS**

Damon Francis, Medical Director

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<sup>1</sup> Access the meeting by clicking the following link: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09> You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

**SPECIAL NOTE:** Alameda Health System will conduct this meeting in accordance with health and safety guidelines related to COVID-19 by Federal, State, and local authorities, including but not limited to, requiring meeting participants and observers to adhere to “social distance” standards and limits on public gatherings. In addition, the meeting will be conducted in accordance with Governor Newsom’s Executive Order N-29-20 which suspends specific requirements of the Brown Act while directing agencies to use sound discretion and to make reasonable efforts to adhere to the Brown Act as closely as possible.

- Members of the public may participate in the meeting via telephone or logging into the Zoom meeting, per the instructions above.
- There will be no public meeting place associated with this meeting.

### **Public Comment Instructions**

If you wish to address the CAB send an email to [brechu@alamedahealthsystem.org](mailto:brechu@alamedahealthsystem.org) PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

## **CO-APPLICANT BOARD MINUTES**

### **THE MEETING WAS CALLED TO ORDER AT 5:35pm**

### **ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:**

Loretta Medellin, Richard Hervey Jr, Bee Franks-Walker, Derrick Turner, and Mark Smith

**ABSENT:** Lucia Angel and Ali Yasin.

A quorum was established.

## **OPEN SESSION**

### **A. BOARD CHAIR REPORT**

Loretta Medellin, Chair

CAB Chair Loretta Medellin provided information related to new funding coming to California.

### **B. CONSENT AGENDA: ACTION**

Loretta Medellin, Chair

1. Approval of the Minutes from the November 15, Co-Applicant Board Meeting.
2. Adopt Resolution Authorizing Remote Teleconferencing Meetings pursuant to AB361
3. Approval of 2023 CAB meeting calendar
4. Approval of amending the director evaluation timeline so that it aligns with the AHS

annual evaluation of director.

**ACTION:** A motion was made and seconded to approve the Consent Agenda, which includes approving the November 15 meeting minutes, adopting the Resolution Authorizing Remote Teleconferencing Meeting pursuant to AB361, approving the 2023 meeting calendar, and approving the amending the director evaluation timeline so that it aligns with the AHS annual evaluation of director.

**AYES:** Loretta Medellin, Richard Hervey Jr, Bee Franks-Walker, Derrick Turner, and Mark Smith

**NAYS:** None

The motion passed.

**C. REPORT/DISCUSSION: Medical Director Report**

Damon Francis MD, Medical Director

Dr. Damon Francis provided an update on COVID-19 for people experiencing homelessness. He also provided information on an upcoming event related to people experiencing homelessness. CAB members asked questions related to COVID-19 for people experiencing homelessness.

**D. ACTION/DISCUSSION: Approve Dental Patient Estimate Process**

Charmaine Ng DMD, Chief Dental Services

**1. Approve Dental Patient Estimate Process**

Dr. Charmaine Ng presented the Dental Patient Estimate Process for review and approval. CAB members asked questions and there was a discussion.

**ACTION:** A motion was made and seconded to approve the Dental Patient Estimate Process.

**AYES:** Loretta Medellin, Richard Hervey Jr, Bee Franks-Walker, Derrick Turner, and Mark Smith

**NAYS:** None

The motion passed.

**E. ACTION/DISCUSSION: Elections**

Kayla Bowen, Associate Council

**1. Elect Officers**

**2. Approve New Member(s)**

Nominations were made at the November meeting.

**ACTION:** A motion was made and seconded to elect Loretta Medellin as Chair in the 2023 calendar year. The motion passed.

**AYES:** Loretta Medellin, Richard Hervey Jr, Bee Franks-Walker, Derrick Turner, and Mark Smith

**NAYS:** None

**ACTION:** A motion was made and seconded to elect Richard Hervey Jr. as Vice Chair in the 2023 calendar year. The motion passed.

**AYES: AYES:** Loretta Medellin, Richard Hervey Jr, Bee Franks-Walker, Derrick Turner, and Mark Smith

**NAYS:** None

**ACTION:** A motion was made and seconded to elect Tami Rossell for CAB member.

**AYES:** Loretta Medellin, Richard Hervey Jr, Bee Franks-Walker, Derrick Turner, and Mark Smith

**NAYS:** None

The motion passed.

**F. REPORT/DISCUSSION: Research Program**

Lilly MacRae, Director, Community Health

Lilly MacRae and Tessa Napoles presented the UCSF-AHS Community Health Collaboration Project. This research program is looking for participation. CAB members made comments, asked questions, and provided feedback.

**G. REPORT/DISCUSSION: Program Report**

Heather MacDonald Fine, Practice Manager

Heather MacDonald Fine presented the program report. Heather provided an update on health compliance and program requirements, utilization, leadership, and advocacy. CAB members comments and asked questions about the program report.

**PUBLIC COMMENT:** None

**CO-APPLICANT BOARD MEMBER COMMENTS:** CAB members Mark and Bee wished everyone a Happy Holiday and New Year.

**ADJOURNMENT:** 6:58pm

This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board approve December 13, 2022 meeting as approve January 10, 2023:

*Brenda Chan*

Brenda Chan  
Project Coordinator

APPROVED AS TO FORM:

Review by:



Kayla Bowen  
Associate General Counsel