



## **Alameda Health System Homeless Health Center Co-Applicant Board**

### **SPECIAL MEETING**

**Tuesday, May 17, 2022**

**5:30pm-7:30pm**

### **Conference Center at Highland Care Pavilion**

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Brenda Chan, Project Coordinator

(510) 535-7645

### **LOCATION:**

Open Session: Telephonic/Electronic Meeting

ZOOM Meeting Link:<sup>1</sup>

<https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOd mhGdzEzdldBR25xYWw4Tl l uUT09>

Meeting ID: 995 6134 1091

Password: 531531

One tap mobile

+14086380968, 92921800868# US (San Jose)

+13462487799, 92921800868# US (Houston)

Dial by your location

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+1 346 248 7799 US (San Jose)

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+1 646 518 9805 US (New York)

Meeting ID: 929 2180 0868

Find your local number: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOd mhGdzEzdldBR25xYWw4Tl l uUT09>

### **MEMBERS**

Loretta Medellin, Chair

Richard Hervey Jr., Vice-Chair

Lucia Angel

Neha Bangar

Bee Franks-Walker

Eric Murphy

Mark Smith

Khalil Tokhey

Ali Yasin

### **NON-VOTING MEMBERS**

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<sup>1</sup> Access the meeting by clicking the following link: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOd mhGdzEzdldBR25xYWw4Tl l uUT09> You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

Damon Francis, Medical Director

**SPECIAL NOTE:** Alameda Health System will conduct this meeting in accordance with health and safety guidelines related to COVID-19 by Federal, State, and local authorities, including but not limited to, requiring meeting participants and observers to adhere to “social distance” standards and limits on public gatherings. In addition, the meeting will be conducted in accordance with Governor Newsom’s Executive Order N-29-20 which suspends specific requirements of the Brown Act while directing agencies to use sound discretion and to make reasonable efforts to adhere to the Brown Act as closely as possible.

- Members of the public may participate in the meeting via telephone or logging into the Zoom meeting, per the instructions above.
- There will be no public meeting place associated with this meeting.

**Public Comment Instructions**

If you wish to address the CAB send an email to [brechu@alamedahealthsystem.org](mailto:brechu@alamedahealthsystem.org) PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

**CO-APPLICANT BOARD MINUTES**

**THE MEETING WAS CALLED TO ORDER AT 5:55pm**

**ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:**

Loretta Medellin, Richard Hervey Jr., Bee Franks-Walker, Mark Smith, and Ali Yasin

**ABSENT:** Lucia Angel, Eric Murphy, Neha Bangar, and Khalil Tokhey

A quorum was established.

**OPEN SESSION**

**A. BOARD CHAIR REPORT**

Loretta Medellin, Chair

CAB Chair Loretta Medellin gave a recap of her experience at the National Health Care for the Homeless Conference.

**B. CONSENT AGENDA: ACTION**

Loretta Medellin, Chair

1. Approval of the Minutes from the April 12, Co-Applicant Board Meeting.
2. Adopt Resolution Authorizing Remote Teleconferencing Meetings pursuant to AB361

**ACTION:** A motion was made and seconded to approve the Consent Agenda, which

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includes approving the April 12 meeting minutes and adopting the Resolution Authorizing Remote Teleconferencing Meeting pursuant to AB361.

**AYES:** Loretta Medellin, Richard Hervey Jr., Bee Franks-Walker, Mark Smith, and Ali Yasin

**NAYS:** None

The motion passed.

**C. REPORT/DISCUSSION: CAB Recruitment Update**

Loretta Medellin, Chair

Heather MacDonald Fine provided an update on the recruitment action plan, which identifies the CAB current state and goal state in regard to membership and represented expertise. There have been several activities and the application has been updated. An article will be printed soon and disseminated through social media. CAB members can share the article to their networks, electronic and in real life.

CAB members asked questions and a discussion was held.

**D. ACTION/DISCUSSION: Summer Solstice Event**

Mark Smith, Member

1. Approve the CAB's co-sponsorship of the Summer Solstice Event

Mark Smith shared the Summer Solstice Event celebrating the resilience of people experiencing homelessness. As a Member of the Alameda County Health Care for the Homeless Program Consumer and Community Advisory Board, Mark invited the AHS CAB to be co-sponsors to the event.

Heather MacDonald Fine shared details on the date and format of the event. CAB members are welcome to attend and nominate recipients of awards.

**ACTION:** A motion was made and seconded to approve the CAB co-sponsorship of the Summer Solstice Event.

**AYES:** Loretta Medellin, Richard Hervey Jr., Bee Franks-Walker, Mark Smith, and Ali Yasin

**NAYS:** None

The motion passed.

**E. REPORT/DISCUSSION: Medical Director Report**

Damon Francis MD, Medical Director

Dr. Damon Francis presented the Medical Director Report. He talked about the recent COVID-19 surge and what it could look like in Alameda County. Dr. Francis presented some of the highlights of the recently released Homeless Point in Time Count Report.

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There is a web recording CAB members can review to learn more about the report. Board members asked questions and there was a discussion.

Dr. Francis updated the CAB on the AHS Strategic Plan, which needs to be approved by the Board of Trustees. Board members asked questions on the timing of finalization of the plan and held a discussion.

**F. REPORT/DISCUSSION: Homeless Health Center Strategic Plan Report**

Damon Francis MD, Medical Director

Dr. Damon Francis provided the first quarter strategic plan report and discussed progress towards three key objectives. CAB members asked questions and a discussion was held.

**G. REPORT/DISCUSSION: Board Development, Brown Act/Meeting Procedures**

Kayla Bowen, Associate General Counsel

This item was removed from the meeting due to time. The presentation materials are available in the packet.

**H. REPORT/DISCUSSION: Program Report**

Heather MacDonald Fine, Practice Manager

Heather MacDonald Fine presented the program report. CAB members asked questions and there was a discussion.

**PUBLIC COMMENT: None**

**CO-APPLICANT BOARD MEMBER COMMENTS:** CAB members thanked CAB Chair Loretta Medellin for attending additional meetings and the conference, and for Loretta's leadership.


**ADJOURNMENT: 7:18pm**

This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board approve May 17, 2022 meeting as approve June 14, 2022:

*Brenda Chan*

Brenda Chan  
Project Coordinator

APPROVED AS TO FORM:

Review by:   
Kayla Bowen  
Associate General Counsel