



## **Alameda Health System Homeless Health Center Co-Applicant Board**

**Tuesday, April 12, 2022**

**5:30pm-7:30pm**

### **Conference Center at Highland Care Pavilion**

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Brenda Chan, Project Coordinator

(510) 535-7645

### **LOCATION:**

Open Session: Telephonic/Electronic Meeting

ZOOM Meeting Link:<sup>1</sup>

<https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09>

Meeting ID: 995 6134 1091

Password: 531531

One tap mobile

+14086380968, 92921800868# US (San Jose)

+13462487799, 92921800868# US (Houston)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 346 248 7799 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 646 518 9805 US (New York)

Meeting ID: 929 2180 0868

Find your local number: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09>

### **MEMBERS**

Loretta Medellin, Chair

Richard Hervey Jr., Vice-Chair

Lucia Angel

Neha Bangar

Bee Franks-Walker

Eric Murphy

Mark Smith

Khalil Tokhey

Ali Yasin

### **NON-VOTING MEMBERS**

Damon Francis, Medical Director

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<sup>1</sup> Access the meeting by clicking the following link: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09> You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

**SPECIAL NOTE:** Alameda Health System will conduct this meeting in accordance with health and safety guidelines related to COVID-19 by Federal, State, and local authorities, including but not limited to, requiring meeting participants and observers to adhere to “social distance” standards and limits on public gatherings. In addition, the meeting will be conducted in accordance with Governor Newsom’s Executive Order N-29-20 which suspends specific requirements of the Brown Act while directing agencies to use sound discretion and to make reasonable efforts to adhere to the Brown Act as closely as possible.

- Members of the public may participate in the meeting via telephone or logging into the Zoom meeting, per the instructions above.
- There will be no public meeting place associated with this meeting.

### **Public Comment Instructions**

If you wish to address the CAB send an email to [brechu@alamedahealthsystem.org](mailto:brechu@alamedahealthsystem.org) PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

## **CO-APPLICANT BOARD MINUTES**

**THE MEETING WAS CALLED TO ORDER AT 5:51pm**

### **ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:**

Loretta Medellin, Richard Hervey Jr., Lucia Angel, Mark Smith, and Ali Yasin

**ABSENT:** Bee Franks-Walker, Eric Murphy, Neha Bangar, and Khalil Tokhey

A quorum was established.

### **OPEN SESSION**

#### **A. BOARD CHAIR REPORT**

Loretta Medellin, Chair

#### **B. CONSENT AGENDA: ACTION**

Loretta Medellin, Chair

1. Approval of the Minutes from the March 08, Co-Applicant Board Meeting.
2. Adopt Resolution Authorizing Remote Teleconferencing Meetings pursuant to AB361

**ACTION:** A motion was made and seconded to approve the Consent Agenda, which includes approving March 08 meeting minutes and adopting the Resolution Authorizing Remote Teleconferencing Meeting pursuant to AB361.

**AYES:** Loretta Medellin, Richard Hervey Jr., Lucia Angel, Mark Smith, and Ali Yasin

**NAYS:** None

The motion passed.

**C. ACTION/DISCUSSION: Recommendations to AHS Board of Trustees for Greater CAB Involvement and Communication**

Kayla Bowen, Associate General Counsel

Kayla Bowen presented recommendations to the CAB members for increase CAB/Board of Trustees communication. The recommendations were drawn up as a result of CAB feedback and suggestions. The recommendations included higher frequency of meetings, adoption of CAB minutes by the Board of Trustees, and advocating for consumer participation on the Board of Trustees. CAB members had the opportunity to share thoughts and ask questions.

**ACTION:** A motion was made and seconded to approve the recommendations to AHS Board of Trustees for Greater CAB Involvement and Communication.

**AYES:** Loretta Medellin, Richard Hervey Jr., Lucia Angel, Mark Smith, and Ali Yasin

**NAYS:** None

The motion passed.

**D. ACTION/DISCUSSION: National Health Care for the Homeless Conference**

Heather MacDonald Fine, Practice Manager

Heather MacDonald Fine discussed the conference and encouraged CAB members to nominate themselves to attend the conference. Loretta Medellin and Lucia Angel self-nominated.

**ACTION:** A motion was made and seconded to approve Loretta Medellin and Lucia Angel's attendance at the conference.

**AYES:** Loretta Medellin, Richard Hervey Jr., Lucia Angel, Mark Smith, and Ali Yasin

**NAYS:** None

**E. REPORT/DISCUSSION: Board Development, Bylaws**

Kayla Bowen, Associate General Counsel

Kayla Bowen gave a presentation of the bylaws which reflect the Co-Applicant agreement. The presentation highlighted areas of where the CAB can advocate and exercise authority. Information on the Brown Act was also included.

CAB member Mark Smith asked about board recruitment and a discussion was held.

**F. REPORT/DISCUSSION: Recruitment of New Members**

Loretta Medellin, Chair

Chair Loretta Medellin introduced the new member application process. Heather MacDonald Fine elaborated on next steps for the CAB members and AHS staff. CAB members asked questions and a brief discussion was held.

**G. REPORT/DISCUSSION: HRSA CAPEX Funds; Potential Supplemental Funding and Amendment of the Sub Recipient Agreement**

Heather MacDonald Fine, Practice Manager

Heather MacDonald Fine discussed the plans for the HRSA CAPEX Funds and the approval process. CAB members asked about the funds and a discussion followed.

**H. REPORT/DISCUSSION: Program Report**

Heather MacDonald Fine, Practice Manager

Heather MacDonald Fine presented the new program report for the Homeless Health Center. Heather MacDonald Fine walked through the new format, described the methodologies, and provided interpretation of the charts. CAB members asked questions about the reports and discussed its content.

**PUBLIC COMMENT:** None

**CO-APPLICANT BOARD MEMBER COMMENTS:** None

**ADJOURNMENT:** 6:56pm

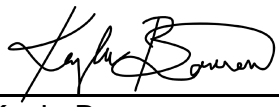
This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board approve April 12, 2022 meeting as approve May 17, 2022:

*Brenda Chan*

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Brenda Chan  
Project Coordinator

APPROVED AS TO FORM:

Review by:   
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Kayla Bowen  
Associate General Counsel