



Alameda Health System Homeless Health Center Co-Applicant Board

Tuesday, January 11, 2022

5:30pm-7:30pm

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Brenda Chan, Project Assistant

(510) 535-7645

LOCATION:

Open Session: Telephonic/Electronic Meeting

ZOOM Meeting Link:¹

<https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09>

Meeting ID: 995 6134 1091

Password: 531531

One tap mobile

+14086380968, 92921800868# US (San Jose)

+13462487799, 92921800868# US (Houston)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 346 248 7799 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 646 518 9805 US (New York)

Meeting ID: 929 2180 0868

Find your local number: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09>

MEMBERS

Loretta Medellin, Chair

Neha Bangar, Vice-Chair

Lucia Angel

Bee Franks-Walker

Richard Hervey Jr.

Eric Murphy

Mark Smith

Khalil Tokhey

Ali Yasin

NON-VOTING MEMBERS

Damon Francis, Medical Director

¹ Access the meeting by clicking the following link: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09> You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

SPECIAL NOTE: Alameda Health System will conduct this meeting in accordance with health and safety guidelines related to COVID-19 by Federal, State, and local authorities, including but not limited to, requiring meeting participants and observers to adhere to “social distance” standards and limits on public gatherings. In addition, the meeting will be conducted in accordance with Governor Newsom’s Executive Order N-29-20 which suspends specific requirements of the Brown Act while directing agencies to use sound discretion and to make reasonable efforts to adhere to the Brown Act as closely as possible.

- Members of the public may participate in the meeting via telephone or logging into the Zoom meeting, per the instructions above.
- There will be no public meeting place associated with this meeting.

Public Comment Instructions

If you wish to address the CAB send an email to brechu@alamedahealthsystem.org PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

CO-APPLICANT BOARD MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:34pm

ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:

Loretta Medellin, Richard Hervey, Lucia Angel, Bee Franks-Walker, Ali Yasin, and Mark Smith

ABSENT: Eric Murphy, Khalil Tokey, and Neha Bangar

A quorum was established.

OPEN SESSION

A. BOARD CHAIR REPORT

Loretta Medellin, Chair

B. CONSENT AGENDA: ACTION

Loretta Medellin, Chair

1. Approval of the Minutes from the December 14, 2021, Co-Applicant Board Meeting.

2. Adopt Resolution Authorizing Remote Teleconferencing Meetings pursuant to AB361

ACTION: A motion was made and seconded to approve the Consent Agenda, which includes approving the December 14 meeting minutes as well as adopt

the Resolution Authorizing Remote Teleconferencing Meetings pursuant to AB361. The motioned passed.

AYES: Loretta Medellin, Richard Hervey Jr., Lucia Angel, Bee Franks-Walker, Ali Yasin

NAYS: None

C. REPORT/DISCUSSION: Medical Director Report

Damon Francis MD, Medical Director

Dr. Damon Francis discussed current COVID-19 surge, how it's affecting the unhoused community and AHS staff, and how the mobile health team is supporting the unhoused community. Board members asked questions and Dr. Francis provided more information.

D. ACTION/DISCUSSION: Approve 2022-2024 Strategic Plan

Damon Francis MD, Medical Director

1. Approve the 2022-2024 Strategic Plan

DISCUSSION: Dr. Damon Francis highlighted changes to the 2022-2024 Strategic Plan based on feedback and conversation from December meeting. Board Chair Loretta Medellin asked a question about the strategic plan and Dr. Francis provided more information.

ACTION: A motion was made and seconded to approve the entire 2022-2024 Strategic Plan. The motion passed.

AYES: Loretta Medellin, Richard Hervey Jr., Lucia Angel, Bee Franks-Walker, Ali Yasin, and Mark Smith

NAYS: None

E. DISCUSSION: Medical Director Evaluation Process

Loretta Medellin, Chair

1. Launch the Medical Director Evaluation Process

DISCUSSION: Heather MacDonald Fine communicated the Medical Director Evaluation Process which was approved in December 2021. The process begins in January 2022, where CAB members review the job description, and the Medical Director performs a self-evaluation.

F. REPORT/DISCUSSION: Annual Risk Report

Heather MacDonald Fine, Practice Manager

Heather MacDonald Fine discussed the background of the risk review and spoke about the 2021 report. Board members asked questions and Heather MacDonald Fine provided more information.

G. REPORT/DISCUSSION: Program Report

Heather MacDonald Fine, Practice Manager

Heather MacDonald Fine presented the monthly program report.

[GENERAL COUNSEL REPORT AS TO PURPOSE OF CLOSED

SESSION] CLOSED SESSION

Public comment on Closed Session items may take place prior to the Board adjourning to the Closed Session.

1. Risk Report

Kayla Bowen, Associate General Counsel
Heather MacDonald Fine, Practice Manager
Legal Exposure to Litigation [Risk and Patient Safety]
[Government Code Section 54956.9]

PUBLIC COMMENT: None

CO-APPLICANT BOARD MEMBER COMMENTS: None

ADJOURNMENT: 6:32pm

This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board approve January 11, 2022 meeting as approve February 8, 2022:

Brenda Chan

Brenda Chan
Project Assistant

APPROVED AS TO FORM:

Review by: *Kayla Bowen*
Kayla Bowen
Associate General Counsel