



Alameda Health System Health Care for the Homeless Co-Applicant Board

Tuesday, April 13, 2021

5:30pm-7:30pm

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Brenda Chan, Project Assistant

(510) 535-7645

LOCATION:

Open Session: Telephonic/Electronic Meeting

ZOOM Meeting Link:¹

<https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09>

Meeting ID: 995 6134 1091

Password: 531531

One tap mobile

+14086380968, 92921800868# US (San Jose)

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Dial by your location

+1 408 638 0968 US (San Jose)

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Meeting ID: 929 2180 0868

Find your local number: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09>

MEMBERS

Loretta Medellin, Chair

Neha Bangar, Vice-Chair

Lucia Angel

Bee Franks-Walker

Richard Hervey Jr.

Eric Murphy

Mark Smith

Khalil Tokhey

Ali Yasin

NON-VOTING MEMBERS

Damon Francis, Medical Director

¹ Access the meeting by clicking the following link: <https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09> You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

SPECIAL NOTE: Alameda Health System will conduct this meeting in accordance with health and safety guidelines related to COVID-19 by Federal, State, and local authorities, including but not limited to, requiring meeting participants and observers to adhere to “social distance” standards and limits on public gatherings. In addition, the meeting will be conducted in accordance with Governor Newsom’s Executive Order N-29-20 which suspends specific requirements of the Brown Act while directing agencies to use sound discretion and to make reasonable efforts to adhere to the Brown Act as closely as possible.

- Members of the public may participate in the meeting via telephone or logging into the Zoom meeting, per the instructions above.
- There will be no public meeting place associated with this meeting.

Public Comment Instructions

If you wish to address the CAB send an email to brechu@alamedahealthsystem.org PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

CO-APPLICANT BOARD MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:31pm

ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:

Loretta Medellin, Neha Bangar, Richard Hervey Jr., Eric Murphy, Mark Smith, and Ali Yasin

ABSENT: Lucia Angel, Bee Franks-Walker, and Khalil Tokhey

A quorum was established.

OPEN SESSION

A. BOARD CHAIR REPORT

Loretta Medellin, Chair

Ahmad Azizi will be our new Associate General Counsel in CAB meeting. Member Bangar has a planned absence in June.

B. CONSENT AGENDA: ACTION

Loretta Medellin, Chair

ACTION: A motion was made and seconded to approve the Board Minutes of the March 9, 2021, meeting. The motion passed.

AYES: Loretta Medellin, Neha Bangar, Richard Hervey Jr., Eric Murphy, and Ali Yasin

NAYS: None

C. REPORT/DISCUSSION: Medical Director Report

Damon Francis MD, Medical Director

Dr. Francis provided an update on the COVID-19 Homeless Response and AHS leadership and governance. CAB members asked questions about isolation hotel, eviction moratorium, and rental assistance.

D. ACTION/DISCUSSION: Sliding Fee Discount Policy and Procedure

Heather MacDonald Fine, Practice Manager

ACTION: A motion was made and seconded to approve the sliding fee discount policy and procedure. The motion passed.

DISCUSSION: Heather presented the sliding fee discount policy and procedure. She discussed the purpose, policy, definition, and procedures. CAB members requested a standing bi-annual report of self-pay patients to evaluate and monitor the effectiveness of the policy and procedure.

AYES: Loretta Medellin, Neha Bangar, Richard Hervey Jr., Eric Murphy, Mark Smith, and Ali Yasin

NAYS: None

E. ACTION/DISCUSSION: Guiding Principles in Governance

Heather MacDonald Fine, Practice Manager

ACTION: A motion was made and seconded to discuss and nominate a Co-Applicant Board voting member to: (a) work with the Medical Director and Practice manager to develop guiding principles of governance; (b) present the principles of governance to the AHS Board of Trustees (“BOT”) and CEO for consideration as they assess the governance structure of AHS; and (c) serve as a liaison to the AHS Governance AD Hoc Committee. The motion passed.

DISCUSSION: CAB members discussed the principles that they wanted to forward to the CEO and BOT. Members asked questions about mechanism for communication between the BOT and CAB, joint budget responsibilities and patient participation. Chair Medellin was nominated and elected by the CAB to serve as liaison to the BOT guiding principles in governance and Member Smith was nominated and elected as the alternate.

AYES: Loretta Medellin, Richard Hervey Jr., Eric Murphy, Mark Smith, and Ali Yasin

NAYS: None

ACTION: A motion to amend was made and seconded to nominate a Co-Applicant Board and alternative member to: (a) work with the Medical Director and Practice manager to develop guiding principles of governance; (b) present the principles of governance to the AHS Board of Trustees (“BOT”) and CEO for consideration as they

assess the governance structure of AHS; and (c) serve as a liaison to the AHS Governance AD Hoc Committee. The motion passed.

AYES: Loretta Medellin, Richard Hervey Jr., Eric Murphy, Mark Smith, and Ali Yasin

NAYS: None

F. ACTION/DISCUSSION: 2021 Sub-Recipient Agreement

Heather MacDonald Fine, Practice Manager

ACTION: A motion was made and seconded to approve the Sub-Recipient Agreement with Alameda County Health Care for the Homeless Program Calendar Year 2021. The motion passed.

DISCUSSION: The 2021 Sub-Recipient Agreement was reviewed in detail with highlights to the requested changes based on guiding principles provided by the CAB and explanations for the proposed changes that were approved or denied by ACHCHP.

AYES: Loretta Medellin, Richard Hervey Jr., Eric Murphy, Mark Smith, and Ali Yasin

NAYS: None

G. REPORT/DISCUSSION: Program Report

Heather MacDonald Fine, Practice Manager

Heather provided a verbal summary of the Project Report, which included an update on health center compliance, Mobile Health, quality, leadership and advocacy.

PUBLIC COMMENT: None

CO-APPLICANT BOARD MEMBER COMMENTS: CAB member Murphy appreciated everyone's contributions.

ADJOURNMENT: 7:29pm

This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board approve April 13, 2021 meeting as approve May 11, 2021:

Brenda Chan

Brenda Chan
Project Assistant

APPROVED AS TO FORM:

Heather Fine

Heather Fine for Ahmad Azizi

Review by: _____

Ahmad Azizi
Associate General Counsel