



## **Alameda Health System Homeless Health Center Co-Applicant Board**

**Tuesday, November 09, 2021**

**5:30pm-7:30pm**

### **Conference Center at Highland Care Pavilion**

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Brenda Chan, Project Assistant

(510) 535-7645

### **LOCATION:**

Open Session: Telephonic/Electronic Meeting

ZOOM Meeting Link:<sup>1</sup>

<https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmhGdzEzdldBR25xYWw4TlUUT09>

Meeting ID: 995 6134 1091

Password: 531531

One tap mobile

+14086380968, 92921800868# US (San Jose)

+13462487799, 92921800868# US (Houston)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 346 248 7799 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 646 518 9805 US (New York)

Meeting ID: 929 2180 0868

Find your local number: <https://alamedahealthsystem.zoom.us/u/adukdnEjhw>

### **MEMBERS**

Loretta Medellin, Chair

Neha Bangar, Vice-Chair

Lucia Angel

Bee Franks-Walker

Richard Hervey Jr.

Eric Murphy

Mark Smith

Khalil Tokhey

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<sup>1</sup> Access the meeting by clicking the following link:

<https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmhGdzEzdldBR25xYWw4TlUUT09>

You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

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Ali Yasin

**NON-VOTING MEMBERS**  
Damon Francis, Medical Director

**SPECIAL NOTE:** Alameda Health System will conduct this meeting in accordance with health and safety guidelines related to COVID-19 by Federal, State, and local authorities, including but not limited to, requiring meeting participants and observers to adhere to “social distance” standards and limits on public gatherings. In addition, the meeting will be conducted in accordance with Governor Newsom’s Executive Order N-29-20 which suspends specific requirements of the Brown Act while directing agencies to use sound discretion and to make reasonable efforts to adhere to the Brown Act as closely as possible.

- Members of the public may participate in the meeting via telephone or logging into the Zoom meeting, per the instructions above.
- There will be no public meeting place associated with this meeting.

**Public Comment Instructions**

If you wish to address the CAB send an email to [brechu@alamedahealthsystem.org](mailto:brechu@alamedahealthsystem.org) PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

**CO-APPLICANT BOARD MINUTES**

**THE MEETING WAS CALLED TO ORDER AT 5:42pm**

**ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:**

Loretta Medellin, Neha Bangar, Lucia Angel, Bee Franks-Walker, Mark Smith, Richard Hervey Jr., and Ali Yasin

**ABSENT:** Eric Murphy, Khalil Tokhey, and Ali Yasin

A quorum was established.

**OPEN SESSION**

**A. BOARD CHAIR REPORT**

Loretta Medellin, Chair

Expressed condolences related to the death of Alameda County Supervisor, Wilma Chan.

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**B. CONSENT AGENDA: ACTION**

Loretta Medellin, Chair

1. Approval of the Minutes from the October 12, Co-Applicant Board Meeting.

**ACTION:** A motion was made and seconded to approve the Board Minutes of the October 12, 2021 meeting. The motion passed.

**AYES:** Neha Bangar, Lucia Angel, Bee Franks-Walker, Loretta Medellin, Richard Hervey Jr., Mark Smith,

**NAYS:** None

**C. REPORT/DISCUSSION: Medical Director Report**

Dr. Damon Francis MD, Medical Director

Dr. Francis provided an update on Project Roomkey and on Measure W. CAB members asked questions related to Measure W.

Dr. Francis also provided an update from the Board of Trustees meeting in June about the AHS governance process.

**D. ACTION/DISCUSSION: Adopt Resolution Authorizing Remote Teleconferencing Meetings pursuant to AB361**

Kayla Bowen, Associate General Counsel

**DISCUSSION:** Kayla Bowen presented the Brown Act laws on teleconferencing. CAB members asked questions about the process.

**ACTION:** A motion was made and seconded to adopt Resolution Authorizing Remote Teleconferencing Meetings pursuant to AB361. The motioned passed.

**AYES:** Lucia Angel, Bee Franks-Walker, Richard Hervey, Mark Smith, Ali Yasin

**NAYS:** None

**E. REPORT/DISCUSSION: Review the 2022-2023 Subrecipient Agreement**

Heather MacDonald Fine, Practice Manager

**DISCUSSION:** Heather MacDonald Fine discussed the agreement and proposed changes to the 2022-2023 Subrecipient Agreement. CAB members asked questions about timelines, budgets, funds, and new positions. Dr. Francis also provided additional context to the discussion, followed by CAB member questions and requests for regular project updates.

**F. DISCUSSION: Nominations for Chair and Vice Chair 2022**

Kayla Bowen, Associate General Counsel

**DISCUSSION:** According to the bylaws, the Chair and Vice Chair are nominated each November. The vote will be held in December. CAB member Mark Smith asked question about nominations.

Loretta Medellin was nominated for Chair and accepted the nomination. Richard Hervey was nominated for Vice Chair and accepted the nomination. Mark Smith was nominated for Vice Chair and did not accept the nomination. Mark Smith expressed appreciation for the nomination and interest in participating as CAB officer in the future.

**G. REPORT/DISCUSSION: Strategic Plan**

Damon Francis MD, Medical Director

Dr. Francis gave a brief overview of the plan and revisited the mission and the strategic goals. CAB members confirmed their agreement of the proposed new mission statement. Dr. Francis then briefly presented the first and second priorities. CAB members asked questions and provided feedback. Dr. Francis focuses the majority of time discussing priority three, as it had not yet been discussed in previous CAB meetings. Strategies and milestones were presented. CAB members asked questions about the third priority and provided feedback. Dr. Francis will send revisions and a vote to approve will be held in January.

**H. REPORT/DISCUSSION: Program Report**

Heather MacDonald Fine, Practice Manager

Heather MacDonald Fine provided monthly report for October. This includes services provided. CAB member Mark Smith asked a question about the number of services provided.

**PUBLIC COMMENT**

**CO-APPLICANT BOARD MEMBER COMMENTS**

CAB members expressed excitement about strategic direction.

**ADJOURNMENT: 7:23pm**

This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board approve November 9, 2021 meeting as approve December 14, 2021:

*Brenda Chan*

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Brenda Chan  
Project Assistant

APPROVED AS TO FORM:

Review by: *Kayla Bowen*  
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Kayla Bowen  
Associate General Counsel