

## NOTICE OF COVID-19 VACCINE ORDER TO NON-PHYSICIAN VENDORS & CONTRACTORS

August 18, 2021

On August 3, 2021, the California Department of Health issued AFL 21-27, AFL 21-28, and AFL 21-29, and on August 5, an Order on COVID-19 vaccine requirements for all healthcare workers (“Orders”). In compliance with the Orders, Alameda Health System (“AHS”) is requiring that all vendors, their workers, and independent contractors submit proof of either COVID-19 vaccination or undergo SARS-CoV-2 diagnostic screening testing as set forth herein effective **August 23, 2021**. **Beginning on September 30, 2021, vendors, their workers, and independent contractors may only submit for SARS-CoV-2 testing if they have sought and received a qualified exemption.** Such an exemption must be submitted no later than **September 30, 2021**. Pursuant to the Orders and AHS policy, vendors must submit proof of compliance to AHS on behalf of all of their workers. The vaccination status of the workers and independent contractors may be submitted once. For those workers and independent contractors who are not vaccinated and have a qualified exemption and are being tested pursuant to the Orders and this notice, daily records of their testing results must be submitted to AHS.

**Who Must Comply:** This Order must be followed by all individuals, workers, workers, trainees, volunteers, and/or students who are physically present (or any remote individual who may be required to be physically present, even if for a limited period of time) at any campus, medical center, or facility operated by AHS, including any of the below locations:

- Highland Hospital
- Fairmont Rehabilitation and Wellness
- John George Psychiatric Hospital
- San Leandro Hospital
- Alameda Hospital
- Park Bridge Rehabilitation and Wellness
- South Shore Rehabilitation and Wellness
- Creedon Advanced Wound Care
- Marina Wellness and Surgical Associates
- Eastmont Wellness
- Hayward Wellness
- Highland Wellness
- Newark Wellness
- Service Support Center

**Vendor Businesses Responsible for Oversight of Their Workers:** If you are a business entity contracting with AHS, then you are responsible for submitting the proofs of vaccination or declination forms for exemptions on behalf of all of your workers. For any individuals with an exemption, you are responsible for making sure they are tested per the weekly requirements and that you submit the test results to AHS. Please note that AHS strongly recommends that all members of the community obtain the SARS-CoV-2 (COVID-19) vaccine as soon as they are eligible.

**Compliance at Your Sole Cost and Expense:** All accommodation for vaccination and testing to fulfill compliance of the Order must be arranged and provided at the sole cost and expense of the vendor or independent contractor.

**Proof of Vaccination:** Consistent with the CDPH Guidance for Vaccine Records Guidelines and Standards, the following are the only acceptable forms of proof for COVID-19 vaccination: (i)

COVID-19 Vaccination Record Card (issued by the Department of Health and Human Services Center or Disease Control & Prevention, or WHO Yellow Card), which includes the name of the vaccinated individual, type of vaccine provided, and date last dose administered; (ii) a photo of a Vaccination Record Card as a separate document; or (iii) documentation of COVID-19 vaccination from a health care provider. To satisfy this policy, the COVID-19 vaccine must comply with at least 1 of the following requirements: (i) the U.S. Food and Drug Administration FDA has issued a license or an Emergency Use Authorization (EUA) for the vaccine or (ii) the World Health Organization has approved Emergency Use Listing (EUL).

**Exemptions:** The Order allows for the following exemptions: (1) an approved Medical Exemption or (2) Religious Objection. To qualify for an exemption, a completed Declination Form must be submitted to AHS by **September 30, 2021**.

**Medical Exemption Requirements:** If you are seeking a Medical Exemption, then you must submit the Declination Form and Certification from a Health Care Provider.

**Religious Objection Exemption Requirements:** If you are seeking an exemption on the basis of Religious Objection, then you must submit the Declination Form and Religious Exception Request Form.

**Download the Declination Forms:** The Medical Exemption and Religious Exemption forms can be downloaded under “Forms” at <http://www.alamedahealthsystem.org/doing-business-with-us/>. See “Public Health Order / Declination Forms.”

**Furthermore, all unvaccinated individuals must, at their sole cost and expense:**

- Receive a Covid-19 PCR or antigen test with FDA authorization for Emergency Use or a test administered per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services **1x per week** for workers at John George Psychiatric Hospital, Marina Wellness and Surgical Associates, Eastmont, Hayward, and Newark Wellness or **2x per week** for all other locations listed on the previous page; testing must be done off-site and during off-duty hours.
- Submit the foregoing testing results to AHS within 48 hours of when the test was administered. Unvaccinated workers who come on site at AHS facilities on occasion only need to submit their Covid-19 PCR or antigen test 48 hours before entering the site.
- Wear a surgical mask or higher-level respirator, such as an N95, at all times while onsite at AHS facilities.

*Please note that effective September 30, 2021, unvaccinated individuals must have an approved exemption in order to be physically present at any AHS facility within the scope of their work at AHS. Submitting to weekly testing without an approved exemption will not satisfy the requirements under the Order after September 30, 2021.*

**How to Submit Compliance Documents:** Please submit the requested documents for compliance to [vaxdocs@alamedahealthsystem.org](mailto:vaxdocs@alamedahealthsystem.org) by September 30. Note, however, that vaccination or weekly testing in addition to masking requirements are effective immediately.

**Enforcement:** If you fail to comply with this California Department of Public Health mandate, then you will not be permitted to be physically present at any AHS facility and may experience consequences as a result of non-compliance, up to and including actionable breach of contract and/or grounds for termination of your contract with cause.