



## **Alameda Health System Health Care for the Homeless Co-Applicant Board (CAB)**

**Tuesday, December 08, 2020**

**5:30pm-7:30pm**

### **Conference Center at Highland Care Pavilion**

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Brenda Chan, Project Assistant

(510) 535-7645

### **LOCATION:**

Open Session: Telephonic/Electronic Meeting

ZOOM Meeting Link:<sup>1</sup>

<https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09>

Meeting ID: 995 6134 1091

Password: 531531

One tap mobile

+14086380968, 92921800868# US (San Jose)

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Dial by your location

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+1 646 518 9805 US (New York)

Meeting ID: 929 2180 0868

Find your local number: <https://alamedahealthsystem.zoom.us/u/adukdnEjvh>

### **MEMBERS**

Lucia Angel, Chair

Neha Bangar, Vice-Chair

Bee Franks-Walker

Richard Hervey Jr.

Loretta Medellin

Eric Murphy

Mark Smith

Ali Yasin

### **NON-VOTING MEMBERS**

Damon Francis, Medical Director

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<sup>1</sup> Access the meeting by clicking the following link:

<https://alamedahealthsystem.zoom.us/j/99561341091?pwd=ZVlOdmlhGdzEzdldBR25xYWw4TlUUT09>.

You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

**SPECIAL NOTE:** Alameda Health System will conduct this meeting in accordance with health and safety guidelines related to COVID-19 by Federal, State, and local authorities, including but not limited to, requiring meeting participants and observers to adhere to “social distance” standards and limits on public gatherings. In addition, the meeting will be conducted in accordance with Governor Newsom’s Executive Order N-29-20 which suspends specific requirements of the Brown Act while directing agencies to use sound discretion and to make reasonable efforts to adhere to the Brown Act as closely as possible.

- Members of the public may participate in the meeting via telephone or logging into the Zoom meeting, per the instructions above.
- There will be no public meeting place associated with this meeting.

### **Public Comment Instructions**

If you wish to address the CAB send an email to [brechu@alamedahealthsystem.org](mailto:brechu@alamedahealthsystem.org) PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present.

## **CO-APPLICANT BOARD MINUTES**

### **THE MEETING WAS CALLED TO ORDER AT 5:36PM**

### **ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:**

Lucia Angel, Neha Bangar, Bee Franks-Walker, Richard Hervey Jr., Loretta Medellin, Mark Smith, and Ali Yasin

**ABSENT:** Eric Murphy

A quorum was established.

### **OPEN SESSION**

#### **A. ACTION/DISCUSSION: Election of Chair/Vice Chair**

Alexander A. Peña, Associate General Counsel

Neha Banger withdrew her nomination for the CAB Chair position.

**(A) ACTION:** A motion was made and seconded to elect Loretta Medellin as Chair of the CAB for a term beginning January 1, 2021 and ending December 31, 2021. The motion passed.

**AYES:** Lucia Angel, Neha Bangar, Bee Franks-Walker, Richard Hervey Jr., Loretta Medellin, Mark Smith, and Ali Yasin

**NAYS:** None

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**(B) ACTION:** A motion was made and seconded to elect Neha Bangar as Vice-Chair of the CAB for a term beginning January 1, 2021 and ending December 31, 2021. The motion passed.

**AYES:** Lucia Angel, Neha Bangar, Bee Franks-Walker, Richard Hervey Jr., Loretta Medellin, Mark Smith, and Ali Yasin

**NAYS:** None

**B. BOARD CHAIR REPORT**

Lucia Angel, Chair

The Chair conveyed gratitude and appreciation for the opportunity to serve as Chair to the CAB.

**C. CONSENT AGENDA: Action**

Lucia Angel, Chair

**ACTION:** A motion was made and seconded to approve the Board Minutes of the November 10, 2020, meeting. The motion passed.

**AYES:** Lucia Angel, Neha Bangar, Bee Franks-Walker, Richard Hervey Jr., Loretta Medellin, Mark Smith, and Ali Yasin

**NAYS:** None

**D. REPORT/DISCUSSION: CAB Member Application/Election Process**

Heather MacDonald Fine, Practice Manager

Heather reminded members that the bylaws provide that the CAB shall consist of at least nine but not more than twenty-five members, as well as other characteristics of a compliant health center governing board. Heather also described the processes and procedures that take place after an application is submitted. CAB members asked about expertise, inclusion and exclusion criteria regarding applicants.

**E. ACTION/DISCUSSION: Election of Voting Member**

Lucia Angel, Chair

**ACTION:** A motion was made and seconded to elect Khalil Tokhey to the CAB. The motion passed.

Applicant Khalil Tokhey was appointed by the CAB as a voting member.

**AYES:** Lucia Angel, Neha Bangar, Bee Franks-Walker, Richard Hervey Jr., Loretta Medellin, Mark Smith, and Ali Yasin

**NAYS:** None

**F. REPORT/DISCUSSION: Medical Director Report**

Damon Francis, Medical Director

Dr. Francis expressed gratitude to Chair Angel for her service as the Chair of the CAB and enthusiasm for the newly elected Chair Medellin, Vice-Chair Bangar, and new voting member Tokhey. Dr. Francis also provided an update on COVID-19 homeless response, Measure W passage, and update on AHS CEO and new Board of Trustees. CAB members asked several questions regarding COVID-19 and how it is affecting people experiencing homelessness.

**G. REPORT/DISCUSSION: Program Report**

Heather MacDonald Fine, Practice Manager

Heather provided a verbal summary of the Project Report, which included an update on health center compliance, Mobile Health, quality, leadership and advocacy. Heather also provided a summary of encounters and patients seen through October at the Homeless Health Center. CAB members asked about interpreter services at AHS, as well as other matters, including the AHS Foundation Gala and its fundraising efforts and success.

**PUBLIC COMMENT:** None

**CO-APPLICANT BOARD MEMBER COMMENTS:** Mark Smith thanked Brenda for helping him prepare for CAB meetings.

**ADJOURNMENT:** 7:21PM

This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board December 08, 2020 meeting as approve January 12, 2021:

*Brenda Chan*

Brenda Chan  
Project Assistant

APPROVED AS TO FORM:

Review by: *Alexander A. Peña*  
Alexander Peña  
Associate General Counsel