



BOARD OF TRUSTEES MEETING
THURSDAY, SEPTEMBER 24, 2020
5:15PM – 7:00PM

Conference Center at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Ronna Jojola Gonsalves, Clerk of the Board
(510) 535-7515

LOCATION:

Open Session: Telephonic/Electronic Meeting

ZOOM Meeting Link:¹

<https://alamedahealthsystem.zoom.us/j/4768731637?pwd=cDh6L1UycXVrRXFCN3pvVXhCbndKUT09>

Meeting ID: 476 873 1637
Meeting Password: **890903**

One tap mobile
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+1 312 626 6799 US (Chicago)

Find your local number: <https://alamedahealthsystem.zoom.us/u/ax5WnjCm0>

MEMBERS

Noha Aboelata, MD, **President**
Ross Peterson, **Vice President**
Maria G. Hernandez, **Secretary**
Kinkini Banerjee Taft Bhuket, MD
Louis Chicoine Joe DeVries
Tracy Jensen

¹ Log into the meeting at www.zoom.com. You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

BOARD OF TRUSTEES MEETING AGENDA

SPECIAL NOTE: Alameda Health System will conduct this meeting in accordance with health and safety guidelines related to COVID-19 by Federal, State, and local authorities, including but not limited to, requiring meeting participants and observers to adhere to “social distance” standards and limits on public gatherings. In addition, the meeting will be conducted in accordance with Governor Newsom’s Executive Order N-29-20 which suspends specific requirements of the Brown Act while directing agencies to use sound discretion and to make reasonable efforts to adhere to the Brown Act as closely as possible.

- Members of the public may participate in the meeting via telephone or logging into the Zoom meeting, per the instructions above.
- There will be no public meeting place associated with this meeting.

Public Comment Instructions

If you wish to address the Board of Trustees or Committee send an email to cob@alamedahealthsystem.org PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host or the Clerk of the Board, but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present. Speakers may cede time to another speaker by stating a request to do so at the beginning of their comment. The speaker must identify the speaker to whom time is being ceded and how much time. Speakers are only entitled to one opportunity to provide comment. No speaker may speak for more than six (6) minutes. Materials to help your participation go smoothly are available here: <http://www.alamedahealthsystem.org/2020-meeting-agendas-and-minutes/>

OPEN SESSION / ROLL CALL

5:15pm²

PUBLIC COMMENT: Non-Agenda Items

(General Counsel Announcement as to Purpose of Closed Session)

CLOSED SESSION

Public comment on Closed Session items may take place prior to the Board adjourning to the Closed Session. An announcement of any action taken during the Closed Session will take place prior to the end of the Open Session.

1. Public Employee Performance Evaluation

[Government Code Section 54957(b)]

Title: Chief Executive Officer

(Reconvene to Open Session)

² The Board will meet in Closed Session at the start of the meeting. The Open Session of the meeting is anticipated to begin at approximately 6:15 pm.

A. BOARD PRESIDENT REPORT

6:15pm

Noha Aboelata MD, President

B. CEO REPORT

Delvecchio Finley, Chief Executive Officer

C. MEDICAL STAFF REPORTS

- AHS Medical Staff: Chief of Staff Committee
SLH Leadership Committee Chair
- AH Medical Staff: Chief of Staff

D. COMMITTEE REPORT

D1. Quality Professional Services Committee: August 27, 2020

Taft Bhuket MD, Committee Chair

D2. Audit and Compliance Committee: September 9, 2020

Tracy Jensen, Committee Chair

D3. Finance Committee: September 10, 2020

Louis Chicoine, Committee Chair

D4. Executive Committee: September 14, 2020

Noha Aboelata, Committee Chair

D5. COVID-19 Task Force: September 2 and September 16, 2020

Noha Aboelata MD, Board President

D6. Alameda Hospital Seismic Planning Ad Hoc Committee Update

Ross Peterson, Committee Co-Chair

Luis Fonseca, Chief Operating Officer

E. CONSENT AGENDA: ACTION

Public comment on all Consent Agenda items may be heard prior to the Board's vote. The Board does not deliberate on Consent Agenda items. Any member of the public or the Board may request that a Consent Agenda item get pulled from the Consent Agenda for deliberation and to be voted on separately from the Consent Agenda.

E1. Approval of the Minutes from the August 27, 2020 Board of Trustees Meeting.

E2. Approval of Policies and Procedures.

AHS System – Finance Committee Approval

- Debt Collection and Collection Agency Management

The Quality Professional Services Committee recommends approval of the Policies listed below.

AHS System – August CPC and MEC Approvals

- 340B Health Emergency Policy
- Adult Immunization Standardized Procedure
- AHS Crisis Standard of Care – Resource Allocation in Conditions of Absolute Scarcity
- AHS Pain Assessment and Management
- AHS Restraint and Seclusion in Acute Care Policy and Procedure
- Breach Notification Policy
- Charge Capture and Reconciliation Policy and Procedure
- Charity Care Policy
- Clinical and Educational Work Hours
- Disaster Preparedness Communication
- Do Not Use List of Abbreviations
- Donations Policy
- Emergency Operations Management Plan
- External Notification Policy
- Guidelines for House Staff Corrective Action
- Hazard Vulnerability Analysis – Directions for Use
- Hazard Vulnerability Analysis
- Health Care Decisions for Unrepresented Patients
- HR Section 1.00 – Policy 1.12 Employment Process
- Kaiser Oakland Highland OBGYN Residency AHS Community Hospitals
- Maintain, Expand, Decrease, or Close Services
- Medical Record Forms Policy
- Medication Administration: System Chemotherapy Antidote for Extravasation Management Policy
- Medication Borrowing and Lending Policy
- Medications: Storage
- Nurse Telephone Advice
- Pharmacy Disaster Planning Policy
- Probate Conservatorship Policy
- Resident Trust Fund Accounts Policy and Procedures
- Security Management Plan
- System Infusion Pump Policy

Highland Hospital

- Anesthesia Response to Level 1 Trauma Activations
- Family Birthing Center (FBC) Cervical Cerclage Policy
- Family Birthing Center (FBC) Intensive Care Nursery Continuous Positive Airway Pressure
- Highland Outpatient Pharmacy Discharge Orders and ED Discharge Auto-Substitution Policy
- Trauma Assessment and Screening Policy

San Leandro Hospital

- Intravenous Admixture Service (SLH)
- Medication Compounding 1735 Compliance (SLH)

John George Psychiatric Hospital

- None

Alameda Hospital

- Primary Stroke Center Performance Improvement Plan

Standardized Procedures

- None

Medical Staff

- Physician Practice Office Policy

Highland Hospital

- Highland Outpatient Pharmacy Discharge Orders and ED Discharge Auto-Substitution Policy
- Anesthesia Response to Level 1 Trauma Activations
- Family Birthing Center (FBC) Intensive Care Nursery Continuous Positive Airway Pressure
- Trauma Assessment and Screening Policy

San Leandro Hospital

- Intravenous Admixture Service (SLH)
- Medication Compounding 1735 Compliance (SLH)

Medical Staff

- Physician Practice Office Policy

E3. Contracts

The Finance Committee recommends approval of the following items:

- a. Extension amendment to the agreement with BASS Medical Group for provision of orthopedic traumatology surgery coverage for all AHS hospitals. The term of this proposed amendment shall be from 07/09/2021 through 06/30/2022. The estimated impact of the proposed amendment is \$810,000.00.
Ghassan Jamaledine, MD, Chief Medical Officer
- b. Renewal agreement with Press Ganey Associates, Inc. for provision of patient experience surveys. The term of this proposed agreement shall be from 10/01/2020 through 09/30/2023. The estimated impact of the proposed agreement is \$1,244,717.12.
Tanvir Hussain, MD, Chief Quality Officer

Recommendation: Motion to approve.

END OF CONSENT AGENDA

F. ACTION/DISCUSSION

Public comment on all Action items may be heard prior to the Board's vote.

- F1. **DISCUSSION/ACTION: Update/Approval of Grand Jury Report Response**
M. D. Moye, General Counsel
- F2. **ACTION: Approval True North Metric Dashboard**
Delvecchio Finley, Chief Executive Officer
Tanvir Hussain MD, Chief Quality Officer
- F3. **ACTION: HEDI Task Force Update and Approval of Health Equity Pledge**
Maria Hernandez, HEDI Committee Chair
- F4. **DISCUSSION: Update on the Health Care for the Homeless Co-Applicant Board**
Damon Francis MD, Executive Director
- F5. **DISCUSSION: Update on East Bay Medical Group**
Ghassan Jamaledine MD, Chair
- F6. **DISCUSSION: FY2020 – 2021 Budget**
Delvecchio Finley, Chief Executive Officer
Kim Miranda, Chief Financial Officers
- F7. **DISCUSSION: Effects of Law Enforcement Presence at AHS Facilities**
Luis Fonseca, Chief Operating Officer
- F8. **DISCUSSION: November Retreat Agenda**
Noha Aboelata, MD, Board of Trustees President

G. STAFF REPORTS (Written)

Public comment on each Staff Report item may take place as needed. There is typically no Board discussion on these written reports. The Board does not vote on Staff Reports.

- G1. **Chief Financial Officer Report: June and July 2020 Financial Reports**
Kimberly Miranda, Chief Financial Officer
- G2. **Chief Operating Officer Report: Acute Care and JGPH Operations Report**
Luis Fonseca, Chief Operating Officer
- G3. **Public Affairs and Community Engagement Report**
Terry Lightfoot, Director, Public Affairs and Community Engagement

G4. [Issues Tracking Log](#)

Delvecchio Finley, Chief Executive Officer

(General Counsel Announcement as to Purpose of Closed Session)

CLOSED SESSION

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2. Conference with Legal Counsel – Existing Litigation

[Government Code Section 54957.9]

M. D. Moye, General Counsel

- *AHS v. ACERA et al.*
- *DRC v. AHS*

3. Labor Negotiation

[Government Code Section 54957(b)]

Tony Redmond, Chief Human Resources Officer

- *SEIU*

4. Conference with Legal Counsel – Anticipated Litigation

[Government Code Section 54957.9(b)] (4 matters)

M. D. Moye, General Counsel

5. Public Employee Performance Evaluation

[Government Code Section 54957(b)]

Title: Chief Executive Officer

(Reconvene to Open Session)

H. REPORT: Legal Counsel’s Report on Action Taken in Closed Session

M. D. Moye, General Counsel

TRUSTEE COMMENTS

ADJOURNMENT

[Addendum 1: Policies and Procedures](#)

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. Copies of the agendas and supporting documents can be found here: <http://www.alamedahealthsystem.org/meeting-agendas-and-minutes/>. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.

Disability Access

To request accommodation or assistance to participate in the meeting please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.