



## BOARD OF TRUSTEES SPECIAL MEETING

THURSDAY, JULY 23, 2020

5:00PM – 7:00PM

### Conference Center at Highland Care Pavilion

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Ronna Jojola Gonsalves, Clerk of the Board

(510) 535-7515

### LOCATION:

Open Session: Telephonic/Electronic Meeting

ZOOM Meeting Link:<sup>1</sup>

<https://alamedahealthsystem.zoom.us/j/4768731637?pwd=cDh6L1UycXVrRXFCN3pvVXhCbndKUT09>

Meeting ID: 476 873 1637

Meeting Password: **890903**

### One tap mobile

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Find your local number: <https://alamedahealthsystem.zoom.us/u/ax5WnjCm0>

### MEMBERS

Noha Aboelata, MD, **President**

Ross Peterson, **Vice President**

Maria G. Hernandez, **Secretary**

Kinkini Banerjee Taft Bhuket, MD

Louis Chicoine Joe DeVries

Tracy Jensen

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<sup>1</sup> Log into the meeting at [www.zoom.com](http://www.zoom.com). You will be directed to download the meeting app (free) if you have not used ZOOM previously. ZOOM meetings may be accessed on computers and portable devices.

## BOARD OF TRUSTEES SPECIAL MEETING AGENDA

**SPECIAL NOTE:** Alameda Health System will conduct this meeting in accordance with health and safety guidelines related to COVID-19 by Federal, State, and local authorities, including but not limited to, requiring meeting participants and observers to adhere to “social distance” standards and limits on public gatherings. In addition, the meeting will be conducted in accordance with Governor Newsom’s Executive Order N-29-20 which suspends specific requirements of the Brown Act while directing agencies to use sound discretion and to make reasonable efforts to adhere to the Brown Act as closely as possible.

- Members of the public may participate in the meeting via telephone or logging into the Zoom meeting, per the instructions above.
- There will be no public meeting place associated with this meeting.

### **Public Comment Instructions**

If you wish to address the Board of Trustees or Committee send an email to [cob@alamedahealthsystem.org](mailto:cob@alamedahealthsystem.org) PRIOR TO THE START OF THE MEETING. Your comment will be heard at the appropriate time. During the meeting, public comment requests may be submitted to the ZOOM meeting host or the Clerk of the Board, but requests must be submitted prior to the beginning of the public speaker time for that item. Each speaker will be allotted between one and three minutes to speak, depending on the number of speakers present. Materials to help your participation go smoothly are available here: <http://www.alamedahealthsystem.org/2020-meeting-agendas-and-minutes/>

### **PUBLIC COMMENT: Non-Agenda Items**

#### **OPEN SESSION / ROLL CALL**

##### **A. BOARD PRESIDENT REPORT**

*Noha Aboelata MD, President*

##### **B. CEO REPORT**

*Delvecchio Finley, Chief Executive Officer*

##### **C. MEDICAL STAFF REPORTS**

- AHS Medical Staff: M. Kelley Bullard, MD, Chief of Staff  
Michael Ingegno, MD - SLH Leadership Committee Chair
- AH Medical Staff: Joseph Marzouk, MD Chief of Staff

##### **D. COMMITTEE REPORT**

###### **D1. Quality Professional Services Committee: June 25, 2020**

*Taft Bhuket MD, Committee Chair*

###### **D2. Finance Committee: July 9, 2020**

*Louis Chicoine, Committee Chair*

**D3. Human Resources Committee: July 8, 2020**

*Tracy Jensen, Committee Chair*

**D4. HEDI Task Force: July 1, 2020**

*Maria Hernandez, Committee Chair*

**D5. COVID-19 Task Force: June 24 and July 8, 2020**

*Noha Aboelata MD, Board President*

**D6. Alameda Hospital Seismic Planning Ad Hoc Committee Update**

*Ross Peterson, Committee Co-Chair*

*Luis Fonseca, Chief Operating Officer*

**E. CONSENT AGENDA: ACTION**

*Public comment on all Consent Agenda items may be heard prior to the Board's vote. The Board does not deliberate on Consent Agenda items. Any member of the public or the Board may request that a Consent Agenda item get pulled from the Consent Agenda for deliberation and to be voted on separately from the Consent Agenda.*

**E1. [Approval of the Minutes from the June 25, 2020 Board of Trustees Regular Meetings.](#)**

**E2. [Approval of Policies and Procedures.](#)**

The Quality Professional Services Committee recommends approval of the Policies listed below.

**AHS System**

- Accounting of Disclosures (Revised) 030420
- AHS Outpatient Pharmacy ED Discharge Auto-Substitution Policy
- AHS Subpoena Public Records Act Requests (Final)
- AHS System Policy Template Ambulatory Arrival Policy 041119
- Cardiac Monitoring in Adult Telemetry Units
- Charity Care Policy
- Conditions of Admissions and Consent Policy 2020 (April Bass)
- Credit Balance Procedure 3-20 Final
- Environment Noise Reduction Policy v.2
- Financial Assistance Policy
- Financial Clearance Policy 2020
- Legal Medical Record Definition (31721\_-1)\_Revised 03122020
- Medicare Secondary Payer Policy 2020
- Medication Area Inspections Policy 3.2020
- Medication Selection, Procurement and Shortages 3.2020
- Medication System Drug Recall Policy 3.2020
- Physician Advisor Policy, final 02.25.20

- Self Pay and Prompt Pay Discount Policy March 2020 final draft
- System Medications Look Alike Sound Alike Policy 4.2020 CPC Approved
- Toy Cleaning Policy (15231\_-1) (040120)
- WQ Resolution Policy Procedure (Final from April 033020)

#### **Highland Hospital**

- Family Birthing Center Magnesium Sulfate Therapy for OB
- Family Birthing Center Neonatal Blood Glucose Monitoring
- Family Birthing Center Vacuum-Assisted Vaginal Delivery
- FEMA Oakland Urban Search and Rescue Task Force -- Pharmacy Dept Only Policy

#### **Alameda Hospital**

- Wound VAC (Vacuum-Assisted Closure) Healing System Protocol

#### **Standardized Procedures**

- Standardized Procedures Practice Prerogatives Final Draft 061620

### **E3. Approval of Contracts and Authorization for the CEO or His Delegate to Execute the Following Operating Contracts.**

The Finance Committee recommends approval of the contract listed below.

**E3a. Amendment to the agreement with California Medical Billing Services LLC for provision of medical and professional billing, practice management, and consulting services. The term of this proposed amendment shall be 08/01/2020 through 06/30/2021. The estimated impact of the proposed amendment is \$1,266,720.**

*Kimberly Miranda, Chief Financial Officer*

**E3b. Renewal agreement with Royal Ambulance, Inc. for provision of medical and non-medical transport services. The term of this proposed renewal agreement shall be 08/01/2020 through 07/31/2022. The estimated impact of the proposed renewal agreement is \$7,164,774.**

*Tangerine Brigham, Chief Administrative Officer*

### **E4. Approval of Action Taken by Executive Committee (Referral of Bylaws Modifications to EBMG)**

*Noha Aboelata MD, Chair, Executive Committee*

**Recommendation: Motion to approve.**

**END OF CONSENT AGENDA**

## **F. ACTION/DISCUSSION**

*Public comment on all Action items may be heard prior to the Board's vote.*

- F1. **ACTION: Approval of Professional Services Agreement Between AHS and EBMG**  
*Ghassan Jamaledine MD, Acting Chair, East Bay Medical Group Board of Directors*  
*Kim Miranda, Chief Financial Officer*  
*Ira Holley, Vice President - Contracting*

**Recommendation: Motion to approve.**

- F2. **ACTION: Approval of Amendment to the AHS 403B Plan**  
*Tony Redmond, Plan Administrator*

**Recommendation: Motion to approve.**

- F3. **ACTION: Approval of a Resolution Approving 401(h) Account Pursuant to Section 31592.**  
*M. D. Moye, General Counsel*  
*Tony Redmond, Chief Human Resources Officer*

**Recommendation: Motion to approve.**

- F4. **ACTION: Approval of Revised Conflict of Interest Code and Form 700 Policy**  
*M. D. Moye, General Counsel*

**Recommendation: Motion to approve.**

- F5. **REPORT: Status of Proposed Response to Grand Jury Report**  
*M.D. Moye, General Counsel*

- F6. **ACTION: Agreement with Bogard Construction, Inc. for provision of roof replacement construction services at Park Bridge Rehabilitation and Wellness Center. The term of this proposed agreement shall be 08/01/2020 through 06/30/2021. The estimated impact of the proposed agreement is \$5,354,261.**  
*Luis Fonseca, Chief Operating Officer*

## **G. STAFF REPORTS (Written)**

*Public comment on each Staff Report item may take place as needed. There is typically no Board discussion on these written reports. The Board does not vote on Staff Reports.*

- G1. **Chief Financial Officer Report**  
*Kimberly Miranda, Chief Financial Officer*  
F1.a. May 2019 Financial Report

- G2. **Chief Operating Officer Report**  
*Luis Fonseca, Chief Operating Officer*  
F2.a. May 2020 Operations Report

**G3. [Post EPIC Go-Live Finance Update](#)**

*Kimberly Miranda, Chief Financial Officer*

**G4. [Public Affairs and Community Engagement Report](#)**

*Terry Lightfoot, Director, Public Affairs and Community Engagement*

**G5. [Issues Tracking Log](#)**

*Delvecchio Finley, Chief Executive Officer*

**(General Counsel Announcement as to Purpose of Closed Session)**

**CLOSED SESSION**

*Public comment on Closed Session items may take place prior to the Board adjourning to the Closed Session. An announcement of any action taken during the Closed Session will take place prior to the end of the Open Session.*

**1. Public Employee Performance Evaluation**

[Government Code Section 54957(b)]

Title: Chief Executive Officer

**2. Potential Litigation**

[Government Code Section 54957.9]

M. D. Moye, General Counsel

(Status of investigation of complaints related to Oakcare and Medical Staff; Vergara f/u)

***(Reconvene to Open Session)***

**H. REPORT: Legal Counsel's Report on Action Taken in Closed Session**

*M. D. Moye, General Counsel*

**TRUSTEE COMMENTS**

**ADJOURNMENT**

**[ADDENDUM: Policies](#)**

### **Our Mission**

Caring, Healing, Teaching, Serving All

### **Strategic Vision**

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

### **Values**

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

### **Meeting Procedures**

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31<sup>st</sup> Street Oakland, CA 94602.

**Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. Copies of the agendas and supporting documents can be found here: <http://www.alamedahealthsystem.org/meeting-agendas-and-minutes/>. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.**

### **Disability Access**

To request accommodation or assistance to participate in the meeting please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

***The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.***