



## AUDIT AND COMPLIANCE COMMITTEE MEETING

THURSDAY, June 14, 2018

5:30pm-7:00pm

### Conference Center Located at Highland Care Pavilion

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Ronna Jojola Gonsalves, Clerk of the Board

(510) 535-7515

### LOCATION:

Open Session: HCP Conference Center

### COMMITTEE MEMBERS

Kinkini Banerjee, *Chair*

Gary Charland

Michele Lawrence

Anthony Thompson

Louis Chicione

### AGENDA

**OPEN SESSION / ROLL CALL** 5:30 – 5:35 pm

**A ACTION: Consent Agenda** 5:35 – 5:40 pm

1. Approval of the minutes of the March 8, 2018 Audit and Compliance Committee meeting.

***Recommendation: Motion to approve***

**END OF CONSENT AGENDA**

**B REPORT: External Audit Reporting** 5:40 – 6:10 pm

*Ben Mack, Partner, Moss Adams*

*Rick Kibler, VP, Compliance & Internal Audit*

1. External Financial Audit Update

**C REPORT/DISCUSSION: Internal Audit/Compliance Reporting 6:00 – 6:50 pm**  
*Rick Kibler, VP, Compliance & Internal Audit*

1. Accounts Payable Audit
2. HIPAA Walkthrough Assessment Highland

**D ACTION ITEMS: Internal Audit/Compliance Reporting 6:50 – 7:15 pm**  
*Rick Kibler, VP, Compliance & Internal Audit*

1. Approval of the Internal Audit and Compliance FY2019 Annual Plan

***Recommendation: Motion to Approve***

**E INFORMATION: Status Reports (Written Reports)**  
*Rick Kibler, VP, Compliance & Internal Audit*

1. Internal Audit Reports
  - a) Status of FY2018 Internal Audit and Compliance Plan
  - b) Follow-up to Past Audit Reports
2. Compliance Program Reports
  - a) Compliance Program Assessment
  - b) Compliance Program Report
  - c) AHS Compliance Dashboard FY17 4QTR
  - d) Status of Audit and Compliance Committee Charter

**F INFORMATION: Annual Audit and Compliance Committee Agenda Calendar and Follow-Up 6:50 – 7:00pm**  
*Committee*

1. Audit and Compliance Committee Master Calendar and Follow-up Worksheet
2. AHS Board of Trustees Issue Tracking Form AUDIT COMPLIANCE Committee

**PUBLIC COMMENT** - Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position. Public Comment is limited to 3-minutes per speaker per topic.

**TRUSTEE REMARKS**

**ADJOURNMENT**

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## **Our Mission**

Caring, Healing, Teaching, Serving All

## **Strategic Vision**

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

## **Values**

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

## **Meeting Procedures**

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31<sup>st</sup> Street Oakland, CA 94602.

**Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.**

## **Disability Access**

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14<sup>th</sup> Avenue at East 31<sup>st</sup> Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31<sup>st</sup> Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

***The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.***