



BOARD OF TRUSTEES MEETING

THURSDAY, March 22, 2018

5:00PM – 7:00PM

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Ronna Jojola Gonsalves, Clerk of the Board

(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

MEMBERS

Joe DeVries, **President**

Kinkini Banerjee, **Vice President**

Maria G. Hernandez, **Secretary**

Taft Bhuket, MD Tracy Jensen

Gary Charland Michele Lawrence

Louis Chicoine Anthony Thompson

Chief of Staff – HGH/FMT/JGH/AMBULATORY Medical Staff: Gene Hern, MD

Chief of Staff - SLH Medical Staff: Joel Chiu, MD

Chief of Staff - AHD Medical Staff: Elpidio Magalong, MD

BOARD OF TRUSTEES REGULAR MEETING MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:05PM

ROLL CALL WAS TAKEN AND THE FOLLOWING TRUSTEES WERE PRESENT: Kinkini Banerjee, Taft Bhuket, MD, Gary Charland, Louis Chicoine, Joe DeVries, Maria Hernandez, Tracy Jensen, and Michele Lawrence, Anthony Thompson

ABSENT: none

A quorum was established.

Employee Recognition

Steven Rosenthal, MD, Associate Chief Medical Officer, San Leandro Hospital; Elpidio Magalong, MD, President Medical Staff, Alameda Hospital; Neha Gupta, MD, Medical Director of PRIME and Ambulatory Transformation, Highland; Blake Gregory, MD, Assistant Medical Director, K6 Adult Medicine Clinic, Highland; Michael Villania, MD, Psychiatric Emergency Services Lead Psychiatrist, John George Psychiatric Hospital; James Yeh, MD, Medical Director, South Shore Rehabilitation and Wellness Center and President of Inpatient Medicine, Alameda Hospital; Rachel P. Baden, MD, Chair Department of Medicine, Highland; Michael T. Krosin, MD, Interim

Chair, Department of Orthopedic Surgery, Highland; Claudine Dutaret, MD, Stroke Program Director, Alameda Hospital; Amadeep Singh, MD, Director of Critical Care in Emergency Medicine, Highland; Anuj L. Ohri, MD Hospitalist, Highland.

Open Session Public Comment (1st opportunity)

John Pearson, SEIU Local 1021 Chapter President said members understand that layoffs were pending. He spoke regarding how they were getting messages from their managers saying they would need to work harder to maintain their jobs. He said there was not enough Environmental Services workers to clean the Emergency Room in between patients. He also spoke regarding the policy to coordinate meals with medical therapies such as the coordination of insulin with meals (page 94 of the agenda packet).

Jeff Blankenship, SEIU Local 1021 Steward, said his boss said they were three or four employees over budget even they felt overworked. Vacation requests were being denied and overtime was required. They were told Epic was going to be paid for through layoffs. His department recently hired two new supervisors who did not take care of patients.

Drs. David Duong, Bernard Palmer, Indhu Subramanian, and Charlotte Wills, Residency Program Leaders, spoke regarding the recent residency match program. They discussed the success and diversity of the program.

A. MEDICAL STAFF REPORTS

Gene Hern, MD, HGH/FMT/JGH/Ambulatory Medical Staff
Joel Chiu, MD, San Leandro Hospital Medical Staff
Elpidio Magalong, MD, Alameda Hospital Medical Staff

Gene Hern, MD, HGH/FMT/JGH/Ambulatory Medical Staff discussed the report beginning on page six of the agenda packet.

Trustee Lawrence asked what contributed to the overcrowding in the Emergency Room (ER). Dr. Hern said the flu was a challenge as Skilled Nursing Facilities (SNF) had to be locked down if a patient had the flu.

Trustee Hernandez asked if, when the ER was overcrowded, the information was broadcasted out so emergency responders could adjust. Dr. Hern said Alameda County did not have a diversion policy. Once the ER was at the maximum surge level they could call dispatchers and ask for a small period of relief but there was no official mechanism.

Trustee DeVries asked if burnout was higher in hospitals versus clinics or if it was similar across the board. Dr. Hern said that national data indicated the levels were the same across the board, however it also indicated burnout was more prevalent in certain specialties, such as Emergency Medicine.

Elpidio Magalong, MD, Alameda Hospital Medical Staff, reviewed the report beginning on page eight of the agenda packet.

B. BOARD PRESIDENT REPORT

Joe DeVries, President

Trustee DeVries said the Executive Committee met and authorized the Chief Executive Officer (CEO) to approve a new agreement with Toyon, Inc. to provide interim Chief Financial Officer services and support for the period March 22, 2018-March 21, 2019. The estimated impact of the proposed agreement was \$350,000.00. Mr. Finley added that Nancy Kaatz would be the Interim Chief Finance Officer through the Toyon agreement.

He said the Board Spring Retreat would be held in April and will have a focus on providers, facilities, and finances. Day one would be held on Alameda Hospital and day two at the Fairmont Campus. He asked Trustees Banerjee, Bhuket, Jensen to participate in an Ad Hoc Committee to create the agenda.

C. CEO REPORT

Delvecchio Finley, Chief Executive Officer

1. True North Metric Update

Mr. Finley reviewed the True North Metric Update beginning on page nine of the agenda packet.

2. Performance Conditions Related to Electronic Health Records

Mr. Finley reviewed the Performance Conditions report beginning on page 17 of the agenda packet.

Trustee Chicoine asked if the funding agreement with the Board of Supervisors for the Electronic Health Records project would have to go through the Board of Trustees. Mr. Finley said he believed it would.

Trustee DeVries asked if the interest and depreciation in buildings identified on page 23 of the agenda packet, would be used on County health care facilities. Mr. Finley said that was his understanding but the specific discussions had not yet taken place.

D. CONSENT AGENDA: ACTION

1. Approval of the Minutes from the February 22, 2018 Board of Trustees Meeting

2. Approval of Contracts and Authorization for the CEO or His Delegate to Execute the Following Operating Contracts:

The Finance Committee recommends approval of the contracts listed below.

- a) Amendment to the agreement with **OakCare Medical Group** for the provision of emergency medical services at San Leandro and Alameda Hospitals. The term of

the proposed agreement shall be from April 1, 2018 through June 30, 2020. The estimated impact of the proposed agreement is \$13,566,270.00.

Ghassan Jamaledine, Chief Medical Officer

- b) New Statement of Work (“SOW”) with **Colin Construction Company** for the provision of design and construction work to renovate the South Shore kitchen and storage rooms. The term of the proposed agreement shall be from March 23, 2018 through March 31, 2019. The estimated impact of the proposed agreement is \$413,982.40. Inclusive of this contract and prior contractual commitments (July 1, 2017 – April 30, 2019), the overall obligation to this vendor is estimated at \$2,492,174.40.

Luis Fonseca, Chief Operating Officer

- c) Renewal agreement with **MModal Services, LTD** for the provision of transcription services for provider dictation throughout the system. The term of the proposed agreement shall be from April 1, 2018 through March 31, 2020. The estimated impact of the proposed agreement is \$1,967,580.00.

David Cox, Chief Financial Officer

3. Policies and Procedures

The Quality Professional Services Committee recommends approval of Policies and Procedures listed below.

- Calorie Counts
- Credentialing and Privileging of Practitioners
- Enteral Nutrition Practice Guidelines
- FNS Patient and Family Education
- Initial Assessment and Prioritization (Acute Care)
- Intake Support
- Investigational/ Experimental Drugs
- Medication: Self Administration
- Medication: Storage
- Multidisciplinary Patient Care Plans
- Newborn Surrender
- Protocol for Coordinating Meals with Medical Therapies (HH only)

4. Adopt a Resolution approving the Alameda County Health Care Services Agency Contract Signature Authorization Form authorizing designated staff and Board members to sign agreements, invoices, and contracts for 2018.

Trustee Taft recused himself for item 2a as an OakCare employee.

ACTION: A motion was made and seconded to approve Item 2a, the OakCare contract. The motion passed.

AYES: Trustees Banerjee, Charland, Chicoine, DeVries, Hernandez, Jensen, Lawrence, and Thompson

NAYS: None

ABSTENTION: None

ACTION: A motion was made and seconded to approve the Consent Agenda as amended: Item D1 February 22, 2018 minutes revised to indicate, in the last paragraph of page 3, that the first payment of \$10M was scheduled for June 30; and to pull the “Protocol for Coordinating Meals with Medical Therapies” in Item D3. The motion passed.

AYES: Trustees Banerjee, Bhuket, Charland, Chicoine, DeVries, Hernandez, Jensen, Lawrence, and Thompson

NAYS: None

ABSTENTION: None

Trustee Lawrence suggested the Board request staff review the “Protocol for Coordinating Meals with Medical Therapies” policy then return to Quality Professional Services Committee (QPSC).

Trustee Jensen said she requested the policy be pulled so they could have clarification on why the public speaker had concerns.

Trustee Bhuket said he would gather data and present it at the next QPSC meeting.

ACTION: A motion was made and seconded to refer the “Protocol for Coordinating Meals with Medical Therapies” policy in Item D3 back to QPSC for further review. The motion passed.

AYES: Trustees Banerjee, Bhuket, Charland, Chicoine, DeVries, Hernandez, Jensen, Lawrence, and Thompson

NAYS: None

ABSTENTION: None

E. DISCUSSION/REPORT

1. Financial Report

Delvecchio Finley, Chief Executive Officer

a) January 2018 Financial Report

2. Chief Operating Officer Report

Luis Fonseca, COO

a) January 2018 Operations Report

b) Fiscal 2018 Budget Plan

F. COMMITTEE REPORTS

1. Finance Committee Report

Anthony Thompson, Chair

2. Quality Professional Services Committee Report

Taft Bhuket, Committee Chair

3. Human Resources Committee Report

Tracy Jensen, Committee Chair

4. Audit and Compliance Committee Report

Kinkini Banerjee, Committee Chair

G. INFORMATION

1. AHS Community Engagement Report

Terry Lightfoot, Director, Public Affairs and Community Engagement

2. Legislative Affairs/Local Government Strategy

Terry Lightfoot, Director, Public Affairs and Community Engagement

3. Media Relations Report

Terry Lightfoot, Director, Public Affairs and Community Engagement

(General Counsel Announcement as to Purpose of Closed Session)

CLOSED SESSION

A. Public Employee Performance Evaluation

[Government Code Section 54957(b)]

Title: Chief Executive Officer

(Reconvene to Open Session)

OPEN SESSION

H. Report on Action Taken in Closed Session

Trustee Banerjee announced that no action was taken in the Closed Session.

OPEN SESSION PUBLIC COMMENT (2nd opportunity) – None

TRUSTEE COMMENTS – None


ADJOURNMENT: 8:40pm

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of March 22, 2018 as approved by the Board of Trustees on April 27, 2018:



Ronna Jojola Gonsalves
Clerk of the Board

APPROVED AS TO FORM:

Reviewed by: 

M.D. Moye
General Counsel