



BOARD OF TRUSTEES MEETING

THURSDAY, February 22, 2018

5:00PM – 7:00PM

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Ronna Jojola Gonsalves, Clerk of the Board

(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

MEMBERS

Joe DeVries, **President**

Kinkini Banerjee, **Vice President**

Maria G. Hernandez, **Secretary**

Taft Bhuket, MD Tracy Jensen

Gary Charland Michele Lawrence

Louis Chicoine Anthony Thompson

Chief of Staff – HGH/FMT/JGH/AMBULATORY Medical Staff: Gene Hern, MD

Chief of Staff - SLH Medical Staff: Joel Chiu, MD

Chief of Staff - AHD Medical Staff: Elpidio Magalong, MD

BOARD OF TRUSTEES REGULAR MEETING AGENDA

Open Session / Roll Call 5:00pm

Employee Recognition 5:00-5:20pm

Open Session Public Comment (1st opportunity) - Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position. **Public Comment is limited to 20 minutes at the opening of the meeting with a 3-minute limit per speaker per topic.** If there are speakers left after 20 minutes public comment will be allowed at the end of the scheduled meeting.

A. MEDICAL STAFF REPORTS 5:20-5:40pm

Gene Hern, MD, HGH/FMT/JGH/Ambulatory Medical Staff

Joel Chiu, MD, San Leandro Hospital Medical Staff

Elpidio Magalong, MD, Alameda Hospital Medical Staff

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- B. BOARD PRESIDENT REPORT 5:40-5:45pm
Joe DeVries, President
- C. CEO REPORT 5:45-6:05pm
Delvecchio Finley, Chief Executive Officer
- D. CONSENT AGENDA: ACTION 6:05-6:10pm

1. **Approval of the Minutes from the January 25, 2018 Board of Trustees Meeting.**
2. **Approval of Contracts and Authorization for the CEO or His Delegate to Execute the Following Operating Contracts:**

The Finance Committee recommends approval of the contracts listed below.

- a) New Statement of Work (“SOW”) with Colin Construction Company for the provision of construction services to relocate a medical gas valve box in the Acute Care Tower at Highland. The term of the proposed agreement shall be from February 26, 2018 through February 25, 2019. The estimated impact of the proposed agreements is \$45,478.40.
Luis Fonseca, Chief Operating Officer
- b) Replacement agreement with Carefusion Solutions, LLC for the provision and installation of Pyxis drug dispensing equipment throughout the system. The term of the proposed agreement is from March 1, 2018 through September 1, 2024. The estimated impact of the proposed agreement is \$6,852,434.00.
Luis Fonseca, Chief Operating Officer

3. Policies and Procedures

The Quality Professional Services Committee recommends approval of Policies and Procedures listed below.

- Cleaning Sterilization High-Level Disinfection and Storage of Patient Care Devices and Other Items. (System)X
- Discharge Planning for Nutrition Services (System)
- Highland Hospital Rooming-In Policy
- Identifying Malnutrition in Adult Patients (System)
- Management of Pharmaceutical Waste
- MCH Postpartum Hemorrhage
- Medication: Drug Supply Chain Security Act (System)
- Medication: Security (System)
- Neuraxial Blockade and Anticoagulants
- NPO/Liquid Monitoring (System)
- Nutrition Assessment, Diagnosis, Intervention, Monitoring and Evaluation (Acute Care/NICU) (System)
- Patient Controlled Analgesia (PCA) (System)
- Review and Approval of Nutritional Care (System)
- Plan to Eliminate or Substantially Reduce Medication-Related Errors – 2017 Update (SB 1875)

Recommendation: Motion to approve.

END OF CONSENT AGENDA

E. ACTION ITEMS

6:10-6:40pm

1. New agreement with **Creekside Plaza Partners, LLC** to lease a space of 24,015 square feet in the city of San Leandro. The term of the proposed agreement is from April 15, 2018 through April 14, 2023. The estimated impact of the proposed agreement is \$5,186,848.80.
Luis Fonseca, Chief Operating Officer
2. New Amendment to the agreement with **The Chartis Group, LLC** for the provision of additional project management services and CMIO (Chief Medical Information Officer) coaching services. The term of the proposed agreement is from August 22, 2017 through February 24, 2018. The estimated impact of the proposed agreement is \$207,600.00. Inclusive of this contract and prior contractual commitments (August 22, 2017 – February 24, 2018), the overall obligation to this vendor is estimated at \$1,202,600.00.
Luis Fonseca, Chief Operating Officer

Recommendation: Motion to Approve

F. DISCUSSION/REPORT

6:40-7:00pm

1. **Chief Financial Officer Report (Written)**
David Cox, CFO
 - a) December 2017 Financial Report
 - b) Reimbursement Reserves Review
2. **Chief Operating Officer Report (Written)**
Luis Fonseca, COO
 - a) Performance Improvement Plan
 - b) Budget Oversight Committee Review and Charter
 - c) FTE Committee Process/Review
3. **Proposed agreement between Alameda Health Partners and Oakcare Medical Group to provide emergency department coverage at San Leandro and Alameda Hospitals.**
Delvecchio Finley, Chief Executive Officer
Ghassan Jamaledine, Chief Medical Officer

G. COMMITTEE REPORTS

1. **Finance Committee Report**
Anthony Thompson, Chair
2. **Ad Hoc Committee Report (new trustee recruitment/nomination)**
Kinkini Banerjee, Chair
3. **Quality Professional Services Committee Report**
Maria Hernandez, Committee Chair

H. INFORMATION

1. **AHS Community Engagement Report**

Terry Lightfoot, Director, Public Affairs and Community Engagement

2. **Legislative Affairs/Local Government Strategy**

Terry Lightfoot, Director, Public Affairs and Community Engagement

3. **Media Relations Report**

Terry Lightfoot, Director, Public Affairs and Community Engagement

(General Counsel Announcement as to Purpose of Closed Session)

CLOSED SESSION

A. **Pending Litigation**

M. D. Moye, General Counsel

1. Claim to Alameda County Employees Retirement Association
[Government Code Section 54957.9(d)(4)]
2. Lassiter v. Alameda Health System (Alameda Superior Court; Case No. 15763641)
[Government Code Section 54957.9(d)(1)]

B. **Labor Negotiations and Relations Update**

[Government Code Section 54957(b)]
Tony Redmond, Chief Human Resources Officer

C. **Public Employee Performance Evaluation**

[Government Code Section 54957(b)]
Title: Chief Executive Officer

(Reconvene to Open Session)

OPEN SESSION

I. Report on Action Taken in Closed Session

OPEN SESSION PUBLIC COMMENT (2nd opportunity) - Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position. **Public Comment is limited to 3-minutes per speaker per topic.**

Trustee Comments

ADJOURNMENT

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.