



QUALITY PROFESSIONAL SERVICES COMMITTEE MEETING
THURSDAY, August 24, 2017
3:00PM – 5:00PM

Conference Center at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Alexander Pena, Interim Clerk of the Board
(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

COMMITTEE MEMBERS **

Barry Zorthian, MD, **Chair**
Kinkini Banerjee
Gary Charland
Joe DeVries
Maria Hernandez
Tracy Jensen
Michele Lawrence

NON-VOTING MEMBERS

Joel Chiu, MD
H. Gene Hern, MD
Elpidio Magalong, MD

AGENDA

OPEN SESSION / ROLL CALL

3:00 pm

TAB #1 CLOSED SESSION

3:00 - 3:30 pm

A. Consideration of Confidential Medical Staff Credentialing Reports

H. Gene Hern, MD, Chief of Staff, HGH, FMT, JGH Medical Staff
Joel Chiu, MD, Chief of Staff, San Leandro Hospital Medical Staff
Elpidio Magalong, MD, President, Alameda Hospital Medical Staff

B. Conference with Legal Counsel:

M. D. Moye, General Counsel
Significant Exposure to Litigation
[Government Code Section 54956.9]

**** In the event that a quorum of the Board of Trustees participates on this Committee, the meeting is noticed as a Special Meeting of the Board of Trustees; however, no final Board of Trustees action can be taken.**

(Reconvene to Open Session)

TAB #2 ACTION: Consent Agenda 3:30 - 3:35pm

A. Approval of the Minutes of the July 27, 2017 Quality Professional Services Committee Meeting.

B. Approval of Policies and Procedures

Alameda Health System Policies

- Administrative Closure of Incomplete Record (System)
- Adult Medicine Refill Clinic – Clinical Pharmacist Duties and Functions
- Approved Medication List – Medical Assistants
- Biological Therapy Dose Rounding Down Policy
- Investigational/ Experimental Drugs
- Medical Staff Peer Review
- Medication Administration
- Scope of Services: Interventional Short Stay Unit
- Quality, Safety and Performance Improvement Annual Plan FY 2018
- Risk Management and Patient Safety Plan FY 2018

Alameda Hospital Policies

None

Highland Hospital/Fairmont/JGPH/Ambulatory Policies

None

San Leandro Hospital

None

Recommendation: Motion to Approve

END OF CONSENT AGENDA

TAB #3 REPORT/DISCUSSION: Medical Staff Reports 3:35 - 4:05pm

- H. Gene Hern, MD, Chief of Staff, HGH, FMT, JGH Medical Staff*
- Joel Chiu, MD, Chief of Staff, San Leandro Hospital Medical Staff*
- Elpidio Magalong, MD, President, Alameda Hospital Medical Staff*

TAB #4 REPORT/DISCUSSION: SBU Quality Metrics/Risk Management Reports 4:05 - 4:45pm

- Ambulatory Strategic Business Unit*
- Ghassan Jamaledine MD, Chief Medical Officer*
- Palav Babaria MD, Chief Administrative Officer*
- Adrian Smith, Director, Risk Management*

TAB #5 REPORT/INFORMATION: PRIME Update 4:45 - 4:55pm

- Palav Babaria MD, Chief Administrative Officer – Ambulatory Care*
- Neha Gupta, Attending Physician, Medical Director, PRIME*

TAB #6 DISCUSSION: Planning Calendar/Issue Tracking 4:55 - 5:00pm

- Barry Zorthian MD, Chair*

TAB #7

REPORT: Legal Counsel’s Report on Action Taken in Closed Session

5:00pm

M. D. Moye, General Counsel

Public Comment

Trustee Remarks

ADJOURNMENT

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.