



BOARD OF TRUSTEES MEETING

THURSDAY, July 13, 2017

5:00PM – 7:00PM

Conference Center at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Vikki Brown, Interim Clerk of the Board

(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

MEMBERS

Michele Lawrence, *President*

Joe DeVries, *Vice President*

Maria G. Hernandez, *Secretary*

Kinkini Banerjee

Gary Charland

Tracy Jensen

Anthony Thompson

Barry Zorthian, MD

BOARD OF TRUSTEES MEETING AGENDA

OPEN SESSION / ROLL CALL

5:00 pm

Open Session Public Comment (1st opportunity) - Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position. **Public Comment is limited to 20 minutes at the opening of the meeting with a 3-minute limit per speaker per topic.** If there are speakers left after 20 minutes public comment will be allowed at the end of the scheduled meeting.

A. **BOARD PRESIDENT REPORT**

Michele Lawrence, President

5:00 – 5:10 pm

B. **CEO REPORT**

Delvecchio Finley, Chief Executive Officer

5:10 – 5:40pm

C. ACTION: CONSENT AGENDA

5:40 – 5:50 pm

1. Approval of the Minutes from the May 25, 2017 & June 8, 2017 Board of Trustees Meetings.
2. Approval of contracts from Finance Committee meeting.

The Finance Committee recommends approval of the following contracts:

- A. New Agreements awarded to three vendors, AllianceOne, Inc., Rash Curtis & Associates, and RevSolve, Inc. as the result of a Request for Proposal for the management of self-pay accounts receivable services. The term of all proposed agreements is July 13, 2017 through June 30, 2020. The estimated impact of each new agreement is \$1,000,000.00, for a combined total of \$3,000,000.00.
[LINK](#)
- B. Approval/ratification of work order with Colin Construction in the amount of \$138,430.00 for emergency repairs at Alameda Hospital.
[LINK](#)

3. Approval of the policies from June QPSC meeting.

The Quality and Professional Services Committee recommends approval of the following policies:

Alameda Health System Policies [LINK](#)

- Acupuncture Procedure Protocol (System)
- Advance Practice: Mid-level Practitioner Standardized Policy – Acupuncture (System)
- Allograft Tissue, Storage and Handling
- Ambulatory Panel Management Protocol
- Cleaning and Care of Surgical Instruments, Point of Use (System)
- High-Level Disinfection or Sterilization of Reusable Patient Care Items
- Medical Record Delinquency and Medical Staff Suspension
- MCH Observation Bed Policy
- Medications: Medication Area Inspections
- Medications: Selection, Procurement, and Shortages
- Medications: High Risk and High Alert
- Patient/Family Education Plan

Alameda Hospital Policies [LINK](#)

- Misadministration of Isotopes
- Nuclear Medicine Pregnant and/or Breastfeeding Patients
- Procedure for Ordering and Receiving Radioactive Material
- Scheduling Emergency and Urgent Cases and Calling in the Call Team

Highland Hospital/Fairmont/JGPH/Ambulatory Policies

- No Policies

San Leandro Hospital

- No Policies

Recommendation: Motion to Approve

END OF CONSENT AGENDA

- D. **INFORMATION: Proposed FY 2017/2018 Performance Dashboard** 5:50 – 6:30 pm
Ishwari Venkataraman, Vice President – Strategy and Business Planning
[LINK 1](#), [LINK 2](#)

E. **EXECUTIVE REPORTS**

1. **Chief Financial Officer Report** [LINK](#)
David Cox, Chief Financial Officer
2. **Chief Information Officer Report** [LINK](#)
David Gravender, Chief Information Officer

(Announcement as to Purpose of Closed Session)

CLOSED SESSION

6:30 – 7:00 pm

1. **Pending Litigation**
[Government Code Section 54957.9(a)] (1 matter)
M. D. Moye, General Counsel
Lee v. Alameda Health System
[Alameda County Superior Court- Case No. RG15784234]
2. **Conference with Labor Negotiator – SEIU Local 1021**
[Government Code Section 54957.6] (1 matter)
Tony Redmond, Chief Human Resources Officer
Luis Fonseca, Chief Operating Officer
M. D. Moye, General Counsel

(Reconvene to Open Session)

F. **Report on Action Taken in Closed Session**

OPEN SESSION PUBLIC COMMENT (2nd opportunity) - Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position. **Public Comment is limited to 3-minutes per speaker per topic.**

TRUSTEE COMMENTS

ADJOURNMENT

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 8171717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.