



CITY OF ALAMEDA HEALTH CARE DISTRICT

Minutes of the City of Alameda Health Care District Board of Directors
 Open Session
 Monday, February 6, 2012 Regular Meeting

Board Members Present	Management Present	Legal Counsel Present	Guests
Jordan Battani	Deborah E. Stebbins	Thomas Driscoll, Esq.	N/A
Stewart Chen, DC	Kerry J. Easthope	Medical Staff Present	Excused
Robert Deutsch, MD*	Robert Anderson	Jim Yeh, DO*	N/A
Elliott Gorelick			
J. Michael McCormick			
Submitted by: Erica Ponce, Administrative Secretary			

Topic	Discussion	Action / Follow-Up
I. Call to Order	The meeting was called to order at 6:05 p.m.	
II. Roll Call	Ms. Thorson called roll noting a quorum of Directors was present.	
III. Adjourn into Executive Closed Session	The meeting was adjourned into Executive Closed Session at 6:06 p.m.	
IV. Closed Session Agenda		
V. Reconvene to Public Session	The meeting was reconvened into public session at 7:36 p.m.	
A. Announcements From Closed Session	Director Battani stated that the Minutes were approved from January 9, 2012 meeting. The Board Quality Committee Reports for October 2011 and November 2011 were accepted as presented. The Board approved the Credentialing Recommendations of the Medical Staff as outlined below. No other action was taken.	

Initial Appointments – Medical Staff

Name	Specialty	Affiliation

Topic		Discussion	Action / Follow-Up	
	<ul style="list-style-type: none"> Elizabeth Anthony, MD 	Family Medicine	Alliance Medical Group	
	<ul style="list-style-type: none"> Grace Chou, MD 	Family Medicine	Alliance Medical Group	
	<ul style="list-style-type: none"> Robert Snyder, MD 	Family Medicine	Alliance Medical Group	
<u>Reappointments – Medical Staff</u>				
	Name	Specialty	Staff Status	Appointment Period
	<ul style="list-style-type: none"> Prabha Bhatnagar, MD 	General Medicine	Active	03/01/12 – 02/28/14
	<ul style="list-style-type: none"> Robert Binder, MD 	Radiology	Courtesy	03/01/12 – 02/28/14
	<ul style="list-style-type: none"> David Bonovich, MD 	Neurology	Courtesy	03/01/12 – 02/28/14
	<ul style="list-style-type: none"> John Carper, MD 	Family Practice	Active	03/01/12 – 02/28/14
	<ul style="list-style-type: none"> Richard Graham, MD 	Dermatology	Courtesy	03/01/12 – 02/28/14
	<ul style="list-style-type: none"> Barry Gustin, MD 	Emergency Medicine	Courtesy	03/01/12 – 02/28/14
	<ul style="list-style-type: none"> Michael Ingegno, MD 	Vascular Surgery	Courtesy	03/01/12 – 02/28/14
	<ul style="list-style-type: none"> John Iocco, MD 	Pathology	Active	03/01/12 – 02/28/14
	<ul style="list-style-type: none"> David Irwin, MD 	Hematology/Onc	Courtesy	03/01/12 – 02/28/14
	<ul style="list-style-type: none"> David Levin, MD 	Pathology	Courtesy	03/01/12 – 02/28/14
	<ul style="list-style-type: none"> Joseph Marzouk, MD 	Infectious Diseases	Active	03/01/12 – 02/28/14
	<ul style="list-style-type: none"> James McDonald, DPM 	Podiatry	Courtesy	03/01/12 – 02/28/14
	<ul style="list-style-type: none"> James Mooney, MD 	Urology	Courtesy	03/01/12 – 02/28/14

Topic	Discussion		Action / Follow-Up	
	• Jacob Rosenberg, MD	Pain Management	Courtesy	03/01/12 – 02/28/14
	• Robert Wu, MD	Otolaryngology	Courtesy	03/01/12 – 02/28/14
	• James Yeh, DO	Internal Med/Hosp	Active	03/01/12 – 02/28/14

Reappointment - Allied Health Professional

There were no applications submitted for reappointment to Allied Professional status.

Proctoring/FPPE

- Darien Behravan, MD
- Jennifer Taylor, MD

Modification of Privileges

- Kimberly Bumberg, MD

Resignations

Name	Specialty		
• Marsha Roberts, MD	Teleradiology		

VI. Regular Agenda

A. Consent Agenda

- 1) Acceptance of January 9, 2012 Regular Meeting Minutes
- 2) Approval of Annual Committee Membership of the Board Quality Committee Meeting
- 3) Approval of Annual Committee Membership of the Finance and Management Committee

Director Deutsch made a motion to approve the Consent Agenda as presented. Director McCormick seconded the motion. The motion carried.

Topic	Discussion	Action / Follow-Up
B. Action Items		
	<p>1) Acceptance of December 2011 Unaudited Financial Statements and January 25, 2012 Finance and Management Committee Report</p> <p>Director McCormick reviewed his notes from the January 25th committee meeting noting the following:</p> <p>The Committee recommended approval of the community and physician membership to the committee. See consent agenda for Board approval.</p> <p>The December Unaudited Financial Statements were reviewed in detail noting the following key points. Average daily census (ADC) of 82.3 versus 84.9 budgeted, with an Acute ADC at 28.3 versus 30.2 budgeted, a Sub-Acute ADC at 33.0 versus 33.0 budgeted, and Skilled Nursing ADC at 21.0 versus 21.7 budgeted. Emergency Care visits were 1, 409 versus 1,426 budgeted and total outpatient registrations were 1,698 versus 1,929 budgeted. Overall gross revenue for the month of December was unfavorable to budget, with both Inpatient and Outpatient revenues down. Net Patient Revenue was \$0.4 M or 8.6% less than budget. Excess Expense Over Revenues for the month was a negative \$316,000 versus budgeted loss of \$39,000. YTD Operating loss was \$1.3 million versus a budgeted profit of a \$200,006.</p> <p>Ms. Stebbins gave an update on the revenue cycle and Mr. Easthope noted that the Blue Cross contract had been re-negotiated in December with a 10% increase in year 1 and 3% increase in years two and three of the contract term.</p> <p>Mr. Anderson discussed cash flow projections and contractual calculations which management is prepared to present at the February 7th Board meeting. The next committee meeting will be held on February 29, 2012</p> <p>At the Board meeting, there was discussion regarding reports included in the packet, specifically regarding Medi-Cal reimbursement, historic numbers, drop in surgical volume, variances in lab volumes, and cash flow.</p> <p>Robert Anderson, Interim CFO, gave a Cash Flow Analysis presentation. Details of the analysis were distributed during the meeting, and can be found in the Board Packet. Topics of the Cash Flow Forecast included assumptions, significant trend adjustments, significant income adjustments, income projections for the timeline of January – June 2012, adjustments to the budget trends, and critical values.</p> <p>There was also discussion about the specific terms of the Wound Care Loan with the Bank of Alameda and the Jaber Fund (refer to pages 41-43). The Jaber Properties are</p>	<p>Director Gorelick made a motion to accept the December 2011 Unaudited Financial Statements as presented. Director Deutsch seconded the motion. The motion carried.</p>

Topic	Discussion	Action / Follow-Up
	<p>not being considered to finance the Wound Care Project; they are simply being used to solidify the terms and conditions of the current loan. This will help current ratios, and the Bank of Alameda is comfortable with these terms. Discussion continued with clarification of the terms of a Wound Care Loan, and potential options related to future lending by the Bank, which could include encumbrance of the Jaber Properties.</p>	
<p>The agenda order was modified from the original order.</p>		
<p>3)</p>	<p>Approval of Resolution No. 2012-1J: Approval to Access Additional Funding of Jaber Estate As Set Forth Therein</p> <p>Ms. Stebbins presented a recommendation to access additional funding of the Jaber Estate (refer to pages 41-43) There was discussion regarding the terms of a potential loan with the bank (assuming that the properties were encumbered), the cash flow impact of accessing the funds, rental income received from the properties, and the value/condition of the properties. The terms of the fund were discussed and clarified by Mr. Driscoll. Ms. Stebbins clarified that the resolution is for Management to access the cash balance of the fund in the amount of \$546,000 and to endeavor to mortgage the properties.</p>	<p>Director Gorelick made a motion to approve Resolution No. 2012-1J as presented. Director Chen seconded the motion. The motion carried 4-0-1 (Deutsch - absent).</p>
<p>The Board recessed for a brief break at 8:57 p.m. and returned to session at 9:07 p.m.</p>		
<p>2)</p>	<p>Approval to Enter into an Agreement with Select Therapies for Management of Rehabilitation Services at Alameda Hospital</p> <p>Mr. Easthope reviewed the terms stated in the recommendation, background and discussion located on pages 38-40 of the Board Packet to enter into an agreement with Select Therapies for the management of the Rehab Services Department. After discussion and questions from Board Members, Director Battani requested a more detailed analysis, including financial impact relating to the recommendation. Ms. Stebbins requested that this item be deferred for discussion and consideration at a future meeting.</p>	<p>Agenda item was deferred to a future Board Meeting.</p>
<p>C. Board President Report</p>	<p>Director Battani did not have a report.</p>	
<p>D. Medical Staff President Report</p>	<p>James Yeh, DO, Medical Staff President, stated that the CME programs for February are</p>	<p>No action taken.</p>

Topic	Discussion	Action / Follow-Up
	<p>slated for February 14 and February 28 with the following speakers presenting:</p> <ul style="list-style-type: none"> • Stephen Raskin, MD – Prosthetic Valve Endocarditis • Anna Frick, MD – Management of Urinary Incontinence <p>He also spoke about their efforts to update policies for turnaround times for completion of medical records.</p>	
E.	Community Relations and Outreach Committee Report	
	<p>Director Chen reported on his notes from the January 24, 2012 Community Relations and Outreach Committee meeting noting the following.</p> <p>Angela Klein is a new intern with the Community Relations Department. She will focus on communications and community outreach during the next few months of her internship.</p> <p>Modifications and updates have been made to the AlamedaHospital.org website, making the site more user friendly.</p> <p>On January 25, 2012 Alameda Hospital partnered with community member Mike Robles-Wong to host a dean along with ten Chinese students studying various facets of American culture and government including the American health care system. Dennis Eloe, Foundation Director, coordinated a tour, presentation by Deborah Stebbins, and luncheon.</p> <p>Ms. Stebbins gave an update regarding the Wound Care Center, Waters Edge and Revenue Cycle projects.</p> <p>Mr. Eloe announced that the Hospital Auxiliary team is launching a telephone outreach program for patients who wish to receive follow up calls by a volunteer. The calls will be non-medical in nature and will provide encouragement and a friendly voice to discharged patients of the Hospital.</p> <p>Tony Corica, Physician Relations Director, updated the committee noting that Alameda Hospital has recently met with six physicians with a goal to increase surgical volume.</p>	No action taken.
F.	Chief Executive Officer Report	
	<p>1) Monthly CEO Report</p> <p>Ms. Stebbins introduced Richard Espinoza, the Director of Long Term Care. Ms.</p>	No action taken.

Topic	Discussion	Action / Follow-Up
	<p>Stebbins also called attention to her written report included in the Board Packet and asked if there were any questions regarding the materials. There were no questions. She also added information regarding statistics noting that there were slight changes to the statistics found on page 47. Outpatient registration totaled 1,933 and total surgeries were over budget for the month with 45 inpatient and 106 outpatient surgeries. There was a slight drop in the Case Mix Index to 1.41, but it was higher than it has been for over a year.</p> <hr/> <p>2) Bank of Alameda Line of Credit and Wound Care Loan Update Ms. Stebbins referred to the discussion earlier in the meeting (refer to sections B-1 and B-3).</p> <hr/> <p>3) Monthly Quality Metrics: Core Measures A report on Core Measures was presented by Donna Marchetti, RN. Information was handed out and is included in the Board Packet.</p>	
G.	<p>Operations and Facilities Report</p> <hr/> <p>1) Waters Edge Mr. Easthope also recognized Richard Espinoza as the newest staff member and Director of Long Term Care. Our application for licensure is under review by the State of California. Weekly transition meetings continue. Our Human Resources Department has performed a payroll test-run successfully and all Waters Edge employees have passed employment screenings. The average daily census at Waters Edge is holding steady at approximately 95 and is being monitored daily.</p> <hr/> <p>2) Wound Care The Wound Care Center progress is based on the progression of the Wound Care Loan with Bank of Alameda. Due to the approval by the Board this evening of Resolution No. 2012-1J, the Jaber funds may be used as collateral for the Wound Care Loan.</p>	No action taken.
VII.	<p>General Public Comments</p> <p>Phyllis Weiss, Director of Human Resources, invited Board Members to attend the Alameda Hospital Tenure Event scheduled to take place on Tuesday, February 28, 2012 in the Dal Cielo Conference Room.</p>	

Topic	Discussion	Action / Follow-Up
VIII. Board Comments There were no comments.		
IX. Adjournment	Being no further business, the meeting was adjourned at 9:47 p.m.	

Attest:

Jordan Battani
President

Elliott Gorelick
Secretary