



**QUALITY PROFESSIONAL SERVICES
COMMITTEE MEETING
Thursday, September 25, 2014**

Conference Center Located at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Marla Cox, Clerk of the Board
(510) 535-7515

THE MEETING WAS CALLED TO ORDER AT 4:01PM

ROLL CALL WAS TAKEN AND THE FOLLOWING TRUSTEES WERE PRESENT:

Barry Zorthian, MD, Joe DeVries, Kinkini Banerjee, and Michele Lawrence

Non-Voting Members present: Joe Walker, MD and Emmons Collins, MD

MINUTES

(General Counsel Announcement as to purpose of Closed Session)

TAB #1 CLOSED SESSION

TAB #2 ACTION: Approval of Minutes

Minutes of the July 17, 2014 Quality Professional Services Committee Meeting.

ACTION: A motion was made and seconded, and the Committee approved the minutes of July 17, 2014 Quality Professional Services Committee meeting.

TAB #3 ACTION: Approval of Policies and Procedures

Alameda Health System Policies

Administrative Policies

- Conflicts Regarding Intensity and Appropriateness of Treatment, Addressing
- Critical Results and Communication of Critical Results
- Medication: Botulism Anti-toxin
- Restraint/Seclusion for Violent Behavior
- Restraints for Non-Violent Behavior
- Smoking Policy

Clinical Policies

- Belongings Search and Skin Assessment
- ED Evaluation and Care of Psychiatric Patients
- Emergency Department – Assessment, Reassessment and Documentation
- Forensic Patient Care and Forensic Staff Orientation

Department Policies

- Vancomycin Pharmacy Dosing Protocol

Plans

- Infection Control Plan
- Plan to Eliminate or Substantially Reduce Medication-Related Errors – 2013 Update (SB 1875)
- Quality Process Improvement Business Management Plan 2014-2015
- Risk Management and Patient Safety Plan 2015

ACTION: *A motion was made and seconded, and the Committee approved the policies as presented.*

TAB #4 **REPORT: FY14 LEAN Update**

Varsha Chauhan, Executive Director of the System Transformation Center presented the committee with an FY14 Lean Update highlighting Visual Workplace Roll Out and HR Onboarding Value Stream Map. Committee discussion ensued regarding HR Onboarding.

TAB #5 **DISCUSSION: Zero Harm Journey**

Dr. William Peruzzi, Chief Medical Officer and Kerin Bashaw, VP of Quality presented a report on Zero Preventable Harm. The System Performance Score Card was shared detailing the QPSC areas of accountability. The Committee will receive a report monthly covering the Key Performance Indicators by Strategic Goal; Access, Sustainability, Integration, Experience, Network and Workforce. Committee discussion ensued.

TAB #6 **REPORT: Medical Executive Committee**

Joe Walker, MD reported to the Committee on behalf of Taft Bhuket, MD, Chief of Staff. Medical Executive Committee is challenging data they received; we receive financial, quality improvement and other reports that historically were not received. The Committee is happy with the positive changes happening in the Medical Staff Office.

Emmons Collins, MD, Chief of Staff, Alameda Hospital reported to the Committee on behalf of Alameda Hospital Medical Staff. The AH MEC put a policy in place stating that medical procedures and the use of recording/photographic devices by patient's families. MEC discussed medication reconciliation; sub-specialty coverage; equipment issues and supply orders/supplier payments.

Steven Rosenthal, MD, Chief of Staff, San Leandro Hospital. Report was provided in the meeting book.

TAB #7 **INFORMATION: Issue Tracking & Follow-up**

No discussion.

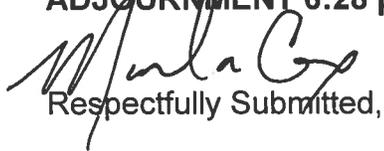
TAB #8 REPORT: Legal Counsel's Report on Action Taken in Closed Session

Joel Isaacson, Associate General Counsel reported that in closed session the committee reviewed and approved confidential peer review information and approved credentialing reports from each medical staff.

Public Comments - None

Board of Trustees Remarks — The Committee discussed the current QPSC meeting date(s)/time. A decision was made to change QPSC to the 4th Thursday of each month at 3:30pm. The November date will remain due to the Thanksgiving Holiday. Kerin Bashaw will provide the Committee with an ongoing list of topics for discussion.

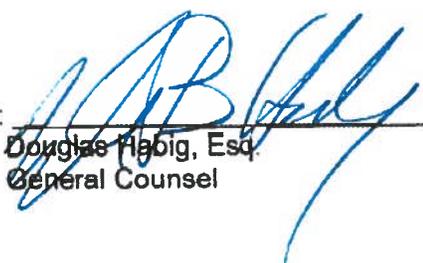
ADJOURNMENT 6:28 p.m.


Respectfully Submitted,

Marla D. Cox
Clerk of the Board

APPROVED AS TO FORM:

Reviewed by:


Douglas Habig, Esq.
General Counsel