



QUALITY PROFESSIONAL SERVICES COMMITTEE MEETING
THURSDAY, February 20, 2014

Executive Suite Located at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Marla Cox, Clerk of the Board
(510) 535-7515

MINUTES

THE MEETING WAS CALLED TO ORDER AT 4:00pm

ROLL CALL WAS TAKEN AND THE FOLLOWING TRUSTEES WERE PRESENT:

Barry Zorthian, Kinkini Banerjee, Daniel Boggan, Joe DeVries, Michele Lawrence

TAB #1 CLOSED SESSION:
None

TAB #2 ACTION: Approval of Minutes:
A. Approval of the Minutes of the February 20, 2014 Quality Professional Services Committee Meeting.

TAB #3 ACTION: Approval of Policies and Procedures
This agenda item will be discussed at next month's meeting.

TAB #4 PRESENTATION: Throughput
Dr. William Peruzzi reported that there is a difficulty getting patients from the entrance to the recovering room. There is a long wait for patients waiting to be seen because of the lack of beds.

Jeanie Atkinson, Director, Care Management, talked about her first day at Highland. As she was touring the Emergency Room she checked the tracker and noticed that there were 12 patients waiting to be bed. The patients had orders for admission, yet they remained in the E.R. Dept. While touring the floors, she found the floors were chaotic. There were nine patients waiting for ICU. It was hard to find the patients who were discharged, that still remained in the hospital.

A system has been put in place:

1. Created Bed Tracker and Bed Monitoring System.
2. More coaching for Leadership and Leaders.
3. Discharge Resources.
4. A pull system

TAB #5 INFORMATION: Summit Series

The video was skipped, due to time restraints.

TAB #6 REPORT: Medical Executive Committee

Dr. Bhuket had an emergency procedure and was not able to attend.

Dr. Rosenthal reported on Infection Control Plan 2014, and it was reviewed and approved.

TAB #7 INFORMATION: Issue Tracking & Follow-up

No Report

TAB #8 REPORT: Legal Counsel's Report on Action Taken in Closed Session

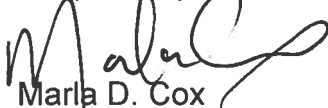
Doug Habig reported that the committee considered and accepted the Confidential Peer View Report, and the Credentialing Report.

Public Comments – No Comments

Board of Trustees Remarks – No Remarks

ADJOURNMENT –

Respectfully Submitted,


Marla D. Cox
Clerk of the Board

APPROVED AS TO FORM:

Reviewed by:


Douglas Habig, Esq.
General Counsel