



**GOVERNANCE COMMITTEE MEETING
WEDNESDAY, March 12, 2014**

**Administration Suite Located at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Marla Cox, Clerk of the Board
(510) 535-7515**

THE MEETING WAS CALLED TO ORDER AT 8:30AM.

ROLL CALL WAS TAKEN AND THE FOLLOWING TRUSTEES WERE PRESENT:

Valerie D. Lewis, J. Bennett Tate, Kirk Miller

TAB #1 ACTION: Approval of Minutes
Minutes of the January 8, 2014 Governance Committee Meeting.

ACTION: A motion was made and seconded, and the Committee approved the minutes.

A moment of silence was held in memory of Trustee Ronald D. Nelson.

TAB #2 UPDATE / DISCUSSION: Trustee Appointments / Re-appointments / Identification & Development of Future Trustees
There are currently four Trustee positions that will be vacant in the next few months. Trustee Lewis wants to identify a third party recruiter for Trustee recruiting, negotiate, perhaps a list as oppose to contacting candidates. Trustee Lewis stated that a meeting will try to be setup with Trustees Miller, Lewis and Wright Lassiter with Supervisors Carson, Chan to discuss the Trustee Appointments.

TAB #3 UPDATE: Peer Review Assessment
Roger Witalis explained the Peer Review Assessment process. Trustee Lewis asked that the Clerk of Board contact the Governance Institute to send another report.

TAB #4 ACTION: Community Advisory Council – Finalize Charter for Board of Trustee approval on March 25, 2014
The CAC Charter was discussed. No action taken.

TAB #5 DISCUSSION: 2013 Board Self-Assessment Results
Roger Witalis discussed the self-assessment scores.

TAB #6 REMINDER: Form 700
Marla Cox, Clerk of the Board reported that the forms had been distributed and the deadline is March 17th.

TAB #7 DISCUSSION: Procedure for CEO Review

To be discussed at next Governance Committee meeting April 9, 2014.

TAB #8 DISCUSSION: Executive Succession Planning

No Discussion.

TAB #9 DISCUSSION: New Trustee Orientation Plan

Carladenise presented the proposed New Trustee Orientation outline; the plan will be updated and provided at the next Governance Committee meeting April 9, 2014.

TAB #10 DISCUSSION: Spring 2014 Retreat Planning

Trustee Lewis asked for more recommendations and details on the items listed in the January 2014 minutes. A draft outline was provided by Wright Lassiter III, CEO.

TAB #11 INFORMATION: Annual Governance Committee Work Plan & Issue Tracking

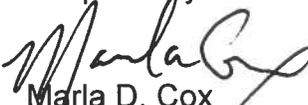
No comments.

Public Comments - None

Board of Trustees Remarks - None

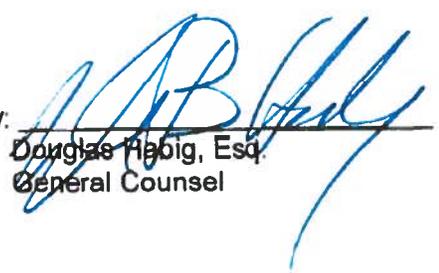
ADJOURNMENT - 10:40am

Respectfully Submitted,


Marla D. Cox
Clerk of the Board

APPROVED AS TO FORM:

Reviewed by:


Douglas Flabig, Esq.
General Counsel