



FINANCE COMMITTEE MEETING

April 6, 2016
4:00pm – 6:00pm

Conference Center Located at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Susana Flores, Clerk of the Board
(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

MINUTES

OPEN SESSION/ ROLL CALL 4:01PM

ROLL CALL WAS TAKEN AND THE FOLLOWING TRUSTEES WERE PRESENT:

Jim Lugannani (via conference line), Kinkini Banerjee, and Michele Lawrence.

Quorum was established.

TAB #1 CONSENT AGENDA: ACTION

The Minutes of the March 2, 2016 Finance Committee Meeting were approved.

Action: A motion was made and seconded to approve the Minutes of the March 2, 2016 Finance Committee Meeting. The motion passed.

AYES: Trustees Lugannani, Banerjee, and Lawrence.

NAYS: None

Abstention: None

TAB #2 CONTRACT APPROVAL: ACTION ITEMS

NONE

TAB #3 Retrospective Review of Prior Contract Approvals

NONE

TAB #4 OPERATING REPORTS

A. Chief Financial Officer Report , February, 2016

The CFO noted that the organization hosted a series of events in recognition of National Patient Access Week – led by April Bass, Director of Admissions and

Registration – with positive feedback from staff.

The CFO reported operating income of \$3.7 million for the month of February, an EBIDA margin of 6.2%. This was due to strong patient activity across the organization. Net patient revenue exceeded budget by \$2.8 million, or 6.0%. Expenses were over budget by 6.6%; however this is in line with volume increases for the month and the preparations for occupancy of the new Acute Tower. The CFO also noted that the new Specialty Drug Program is underway, with revenues and expenses generally in line with the original projection. The labor Compensation Ratio for February was 63.4%, which was below the budget of 67.4%.

Total revenue for the year is now favorable to budget by \$11.3 million, with supplemental revenues exceeding budget by 16.6% in February and 10.2% year to date.

In response to questions from the Committee, the CAO of San Leandro reported efforts being made to improve the average daily census, which was below budget by 4.0%. Facility improvements have been made and the internal referrals process has been identified as a priority for the organization.

The Net Negative Balance forecast is positive for compliance through June 30th.

B. Chief Information Officer Report

The CIO provided an update regarding the long term EHR plan and the ACT activation preparations. Requests for Proposals resulted in 11 responses from consultant firms to assist the organization with the EHR long range plan. The EHR Selection Committee has begun meeting in order to identify the collective needs of multiple departments across all facilities. The CIO reported a smooth transition of patients into the new Acute Tower. This was due to the proactive planning of all teams within the Division.

TAB #5 COMMITTEE PLANNING

The Chair reviewed the Committee planning calendar for fiscal year 2016 and 2017. The Committee recommended that staff allow plenty of time to present the new budget.

Public Comment – None.

Trustee Comments – None.

ADJOURNMENT – 4:54pm

Respectfully submitted by:



Susana Flores
Clerk of the Board

APPROVED AS TO FORM:

Reviewed by: _____



Mike Moya
General Counsel