



# ALAMEDA COUNTY MEDICAL CENTER

Highland Campus • Fairmont Campus

John George Psychiatric Pavilion • Ambulatory Healthcare Services

## QUALITY PROFESSIONAL SERVICES

### COMMITTEE MEETING

Thursday, February 16, 2012

#### Central Administration Offices Located at Highland Hospital

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Barbara L. McElroy, Clerk of the Board

(510) 437-8468

#### LOCATION:

Open Session: E3-19 Conference Room

#### COMMITTEE MEMBERS

Barbara Price, *Chair*

Daniel Boggan, Jr.

Valerie D. Lewis, Esq.

Anthony Slimick

Barry Zorthian, MD

Lyn Berry, MD

Taft Bhuket, MD

#### AGENDA

#### CLOSED SESSION

4:00 – 5:00 PM

#### **TAB #1 Consideration of Confidential Medical Staff Activities**

##### **A. Confidential Peer Review**

**[Health & Safety Code Section 101850(ii)]**

*Barry Zorthian, MD, Chair,*

*Interdisciplinary Professional Practice Committee*

##### **B. Credentialing Reports**

**[Health & Safety Code Section 101850(ii)]**

*Lyn Berry, MD, President, APMC Medical Staff*

##### **C. Conference with Legal Counsel:**

**Significant Exposure to Litigation**

**[Government Code Section 54956.9]**

*Douglas B. Habig, General Counsel*

**OPEN SESSION**

Convenes at approximately 5:00 PM

**ROLL CALL**

**TAB #2 ACTION: Approval of Minutes**

Adoption of Minutes of the January 19, 2012 Quality Professional Services Committee Meeting.

***Recommendation: Motion to approve.***

**TAB #3 ACTION: Medical Staff / Organizational Policies and Procedures**

*Kerin Bashaw, MPH, RN, VP, Quality*

- A. Endoscope Reprocessing
- B. Advance Directives
- C. Materials Management: Managing Outdates
- D. FNS: Nutrition Screening and Assessment in the NICU
- E. Infection Control Procedures for Food and Nutrition Services
- F. Ordering of Non-Formulary Enteral Feeding
- G. Master Clock Policy
- H. Mitigation of Improper Disclosures
- I. Patient Privacy Protection
- J. Disclosures of HIV/AIDS Related Information
- K. Disclosures of Protected Health Information for Treatment, Payment and Health Care Operations
- L. Authorization for Uses and Disclosures Other Than Treatment, Payment and Health Care Operations
- M. Patient's Right to Request Restrictions on Certain Uses and Disclosures of Protected Health Information
- N. Notification

***Recommendation: Motion to approve.***

**TAB #4 UPDATE: Harm Reduction Team Updates**

*Kathleen Clanon, MD, Quality Council*

**TAB #5 REPORT: Medical Executive Committee**

*Lyn Berry, MD, President, APMC Medical Staff*

- **Department Chair Annual Report – Ambulatory and Preventive Medicine**  
*Evan Seevak, MD, Chair, Department of Ambulatory and Preventive Medicine*

**TAB #6 REPORT: Chief Medical Officer**

*Sang-ick Chang, MD, Chief Medical Officer*

**TAB #7 REPORT: VP, Quality**

*Kerin Bashaw, MPH, RN, VP, Quality*

**TAB #8 INFORMATION: Issue Tracking & Follow-up**

*Barbara Price, Chair, Quality Professional Services Committee*  
*Kerin Bashaw, MPH, RN, VP, Quality*

**TAB #9 REPORT: Legal Counsel’s Report on Action Taken in Closed Session**

*Douglas B. Habig, General Counsel*

**Public Comments**

**Board of Trustees Remarks**

**ADJOURNMENT**

### **Our Mission**

Alameda County Medical Center is committed to maintaining and improving the health of all County residents, regardless of ability to pay. The Medical Center will provide comprehensive, high quality medical treatment, health promotion, and health maintenance through an integrated system of hospitals, clinics, and health services staffed by individuals who are responsive to the diverse cultural needs of our community. The Medical Center, as a training institution, is committed to maintaining an environment that is supportive of a wide range of educational programs and activities. Education of medical students, interns, residents, continuing education for medical nursing, and other staff, along with medical research, are all essential components of our environments.

### **Strategic Vision**

Alameda County Medical Center will be recognized as a leading integrated health care system available to all residents of Alameda County. We will champion expansion of health care coverage and access to help reduce health disparities within the County's diverse communities.

### **Meeting Procedures**

The Board of Trustees is the Policy Body of the Alameda County Medical Center. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31<sup>st</sup> Street Oakland, CA 94602.

### **Disability Access**

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14<sup>th</sup> Avenue at East 31<sup>st</sup> Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31<sup>st</sup> Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.