



**QUALITY PROFESSIONAL SERVICES
COMMITTEE MEETING
Thursday, October 17, 2013**

Executive Suite Located at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Marla Cox, Clerk of the Board
(510) 535-7515

LOCATION:

Open Session: HCP Conference Center D & E

COMMITTEE MEMBERS

Barry Zorthian, MD, **Chair**
Daniel Boggan, Jr.
Michele Lawrence
Taft Bhuket, MD
Joe Walker, MD

AGENDA

CLOSED SESSION

4:00 – 4:30 PM

TAB #1 Consideration of Confidential Medical Staff Activities

- A. **Confidential Peer Review**
[Health & Safety Code Section 101850(ii)]
*Barry Zorthian, MD, Chair, Quality Professional Services Committee
Interdisciplinary Professional Practice Committee*
- B. **Credentialing Reports**
[Health & Safety Code Section 101850(ii)]
Taft Bhuket, MD, Chief of Staff, AHS Medical Staff
- C. **Conference with Legal Counsel:
Significant Exposure to Litigation**
[Government Code Section 54956.9]
Douglas B. Habig, General Counsel

OPEN SESSION

Convenes at approximately 4:30 PM

ROLL CALL

TAB #2 ACTION: Approval of Minutes **4:30 – 4:35 pm**

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A. Approval of the Minutes of the September 19, 2013 Quality Professional Services Committee Meeting.

Recommendation: Motion to approve.

TAB #3 ACTION: Approval of Policies and Procedures **4:35 – 4:45 pm**

Executive
Summary
Page 7 – 16
Policies &
Procedures
located in
Resource
Library

Kerin Bashaw, VP, Quality

Administrative Policies

- DSRIP Reporting

Clinical Policies

- Critical Care Procedures and Interventions
- ICU Scope of Service
- ICU Staff Guidelines
- Therapeutic Hypothermia After Cardiac Arrest
- t'PA for Stroke

Departmental Policies

- 340B Responsible Staff and Competency
- 340B Enrollment and Certification
- 340B Inventory
- 340B Eligibility
- 340B Contract Pharmacy
- 340B Compliance Program
- Admission Necessity
- Asthma Lounge – RCS Triage
- Bedside Spirometry
- Bland Aerosol Therapy
- Breathing Techniques Instructions
- Chest Physiotherapy/Vest Therapy
- Endotracheal Tube Maintenance, Cuff Pressure Check, Change
- Mammography Consumer Complaint
- Manual Vacuum Aspiration for Dilation and Curettage Performed in the Emergency Department

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- MCH Antepartum Testing
 - MCH Breast Milk Storage and Usage
 - MCH Fetal Monitoring
 - MCH Guidelines for Management of the Patient in Labor
 - Respiratory Care Department Procedure Count Matrix
 - Scope of Service – Fluoroscopy Unit
 - Substance Abuse Van

Recommendation: Motion to approve.

TAB #4 ACTION: San Leandro Hospital Medical Staff Resolution 2013-11

4:45 – 4:50 pm

Doug Habig, General Counsel

ADDENDUM

1. Creation of Medical Staff of San Leandro Hospital (Bylaws, Rules & Regulations and Policies & Procedures)
2. Delegations of Patient Care to the Medical Staff
3. Appointment of Medical Staff members and acceptance of credentialing

Recommendation: Motion to approve.

TAB #5 REPORT: Patient Story

4:50 – 5:00 pm

Janet Clayton, RN, Manager of Specialty Clinics

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TAB #6 REPORT: LEAN Overview & Progress to-date

5:00 – 5:20 pm

Varsha Chauhan, Executive Director, System Transformation Center

ADDENDUM

TAB #7 INFORMATION: Summit Series

5:20 – 5:45 pm

Kerin Bashaw, VP, Quality

VIDEO

Program 4: Quality: Isn't that the Doctor's Job?

TAB #8 REPORT: Medical Executive Committee

5:45 – 5:55 pm

Taft Bhuket, MD, Chief of Staff, AHS Medical Staff

ORAL

TAB #9 INFORMATION: Issue Tracking & Follow-up

5:55 – 6:00 pm

Kerin Bashaw, VP, Quality

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TAB #10 REPORT: Legal Counsel's Report on Action Taken in Closed Session

6:00 pm

Douglas B. Habig, General Counsel

Public Comments

Board of Trustees Remarks

ADJOURNMENT

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

To become a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

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