



**QUALITY PROFESSIONAL SERVICES  
COMMITTEE MEETING  
Thursday, May 23, 2013**

**Central Administration Offices Located at Highland Hospital**  
1411 East 31<sup>st</sup> Street Oakland, CA 94602  
Barbara L. McElroy, Clerk of the Board  
(510) 437-8468

**LOCATION:**

Open Session: E3-19 Conference Room

**COMMITTEE MEMBERS**

Barry Zorthian, MD, **Chair**  
Daniel Boggan, Jr.  
Michele Lawrence  
Anthony Slimick  
Taft Bhuket, MD  
Joe Walker, MD

**AGENDA**

**CLOSED SESSION**

**4:00 – 4:30 PM**

**TAB #1 Consideration of Confidential Medical Staff Activities**

- A. **Confidential Peer Review**  
**[Health & Safety Code Section 101850(ii)]**  
*Barry Zorthian, MD, Chair, Quality Professional Services Committee  
Interdisciplinary Professional Practice Committee*
- B. **Credentialing Reports**  
**[Health & Safety Code Section 101850(ii)]**  
*Taft Bhuket, MD, Chief of Staff, AHS Medical Staff*
- C. **Conference with Legal Counsel:  
Significant Exposure to Litigation**  
**[Government Code Section 54956.9]**  
*Douglas B. Habig, General Counsel*

## **OPEN SESSION**

Convenes at approximately 4:30 PM

## **ROLL CALL**

### **TAB #2 ACTION: Approval of Minutes 4:30 – 4:35 pm**

Addendum

A. Approval of the Minutes of the April 18, 2013 Quality Professional Services Committee Meeting.

***Recommendation: Motion to approve.***

### **TAB #3 ACTION: Approval of Policies and Procedures 4:35 – 4:45 pm Kerin Bashaw, VP, Quality**

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#### Administrative Policies

- Abuse Identification – Reporting

#### Clinical Policies

- Table Top Sterilizer, Operation and Care of

#### Departmental Policies

- Exempt and Gross Only Specimens
- MCH Breastfeeding Protocol
- MCH Care of the Post-Partum Patient
- OR Chain of Custody for Physical Evidence
- OR Medications, Management and Administration
- OR Allograft Tissue, Storage and Handling
- OR Aseptic Practices
- OG Autologous Platelet Rich Plasma, Preparation of
- OR Documentation, Clinical
- OR Electrosurgery
- OR Emergency/Add on Cases
- OR Hand Antisepsis/Scrub, Surgical
- OR Hand-off Communication
- OR Pneumatic Tourniquet
- OR Positioning of the Patient
- OR Prevention of Retained Surgical Items
- OR Reducing Radiological Exposure
- OR Skin Antisepsis
- OR Specimens, Handling/Care of Surgical Pathology and Laboratory

- OR Traffic Patterns in the Surgical Suite
- OR Warming/Labeling of Irrigation Solutions in Plastic Bags or Bottles
- OR Wound Classification
- PACU Assessment and Reassessment
- PACU Extubation of Post Anesthesia Patients
- PACU Oral and Nasal Pharyngeal Airway Insertion

**Recommendation: Motion to approve.**

**TAB #4 REPORT: Patient Story**

**4:45 – 4:55 pm**

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*David Moskowitz, MD, Medical Director of Hope Center HGH*

**TAB #5 DISCUSSION: Proposed Policy for Management and Organization of Policies and Procedures**

**4:55 – 5:15 pm**

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*Kerin Bashaw, VP, Quality*

**TAB #6 STRATEGIC FOCUS REPORT: Reaffirmation Quality AIMS FY 2014**

**5:15 – 5:30 pm**

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*Kathleen Clanon, MD, Interim Chief Medical Officer*

**TAB #7 REPORT: Medical Executive Committee**

**5:30 – 5:40 pm**

Oral

*Taft Bhuket, MD, Chief of Staff, AHS Medical Staff*

**TAB #8 INFORMATION: Summit Series**

**5:40 – 6:10 pm**

Oral

*Kerin Bashaw, VP, Quality*  
*Kathleen Clanon, MD, Interim Chief Medical Officer*

Program 1: What is Quality, Anyway?  
Program 2: See the Problem: Data Run  
Program 3: See the Problem: Stories  
Program 4: Quality: Isn't that the Doctor's Job?  
Program 5: What is the Board Responsible for Exactly?

**TAB #9 INFORMATION: Issue Tracking & Follow-up**

**6:10 – 6:15 pm**

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*Kerin Bashaw, VP, Quality*

**TAB #10 REPORT: Legal Counsel’s Report on Action Taken in Closed Session**

*6:15 pm*

Oral *Douglas B. Habig, General Counsel*

**Public Comments**

**Board of Trustees Remarks**

**ADJOURNMENT**

## **Our Mission**

Caring, Healing, Teaching, Serving All

## **Strategic Vision**

To become a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

## **Meeting Procedures**

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31<sup>st</sup> Street Oakland, CA 94602.

## **Disability Access**

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14<sup>th</sup> Avenue at East 31<sup>st</sup> Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31<sup>st</sup> Street.

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***The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.***