**BOARD OF TRUSTEES**

**OPERATIONS IMPROVEMENT COMMITTEE**

WEDNESDAY, JANUARY 23, 2008

**Central Administration Offices Located at Highland Hospital**

1411 East 31st Street Oakland, CA. 94602

Jessica Hutcheson, Clerk of the Board 510-437-8468

Location: Closed Session E3 Conference Room 19, Highland Campus

Open Session Classroom A

Committee Members:

**Ron Nelson, Chair**

**Dan Boggan**

**Tony Slimick**

**Ilene Weinreb**

**Jacqueline Mertz (Public Member)**

**Rose Frigo (Employee Member)**

**AGENDA**

**4:00 P.M. – CALL TO ORDER**

**CLOSED SESSION:**

**1. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION**

**(Govt. Code Sec. 54956.9(a))**

**OPEN SESSION BEGINS APPROXIMATELY 4:30P.M.**

**4:30 P.M. – CALL TO ORDER**

**1. ROLL CALL**

**2. APPROVAL OF MEETING MINUTES FROM NOVEMBER 21, 2007**

**3. JOHN GEORGE PHYCIATRIC PAVILLION OPERATIONAL METRICS – Jim Sondecker**

**4. 2008 LEADERSHIP MANAGEMENT PLAN – Jeanette Louden**

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**5. SCORECARD METRICS - Bill Manns**

**6. CORPORTATE GOALS - Bill Manns**

**7. HUMAN RESOURCES UPDATE – PROGESS ON FOUR CRITICAL PROJECTS FROM DECEMBER MEETING - Jeanette Louden**

**a. Implementation of Learning Management System**

**b. Implementation of Applicant Tracking System**

**c. Implementation of Lawson HR/ Payroll System**

**d. Department of Labor Overtime Audit**

**8. LEGAL COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION**

**9. PUBLIC COMMENT**

**10. BOARD OF TRUSTEES REMARKS**

**11. ADJOURNMENT**