



**GOVERNANCE COMMITTEE MEETING  
WEDNESDAY, June 12, 2013**

**Central Administration Offices Located at Highland Hospital**  
1411 East 31<sup>st</sup> Street Oakland, CA 94602  
Barbara L. McElroy, Clerk of the Board  
(510) 437-8468

**LOCATION:**

Open Session: E3-19

**COMMITTEE MEMBERS**

Valerie D. Lewis, Esq., **Chair**  
Ronald D. Nelson  
J. Bennett Tate

**AGENDA**

**TAB #1 CLOSED SESSION** – None.

**OPEN SESSION – 8:00 AM**

**ROLL CALL**

**TAB #2 ACTION: Approval of Minutes**  
**8:00 – 8:05 am**

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Approval of the Minutes of the April 10, 2013 Governance Committee Meeting.

***Recommendation: Motion to approve.***

**TAB #3 UPDATE / DISCUSSION: Trustee Appointments / Re-appointments / Identification & Development Future Trustees**  
**8:05 – 8:20 am**

Oral

A. **UPDATE:** Re-appointment of Trustees Valerie D. Lewis, Esq., Kirk E. Miller, and Anthony Slimick.  
*Douglas B. Habig, General Counsel*

Oral

- B. **UPDATE:** Appointment of Peter Ross  
*Valerie D. Lewis, Chair*

Oral

- C. **UPDATE:** Policy - Identification and Development of Future Trustees  
*J. Bennett Tate, Member Governance Committee*

**TAB #4 UPDATE: Bylaw Amendments Status**

**8:20 - 8:25 am**

*Valerie D. Lewis, Chair*

Oral

- A. **UPDATE:** Reconciliation process with the Board of Supervisors to address Bylaw amendments.

**TAB #5 ACTION: Form 700 Conflict of Interest Policy revisions**

**8:25 - 8:30 am**

*Douglas B. Habig, General Counsel*

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**Recommendation: Motion to approve.**

**TAB #6 ACTION: Board of Trustees Travel Policy**

**8:30 - 8:40 am**

*Douglas B. Habig, General Counsel*

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**Recommendation: Motion to approve.**

**TAB #7 ACTION: Peer Review Assessment**

**8:40 - 8:50 am**

*Valerie D. Lewis, Chair*

Oral

**Recommendation: Motion to approve.**

**TAB #8 UPDATE: Community Advisory Council**

**8:50 - 9:10 am**

*Jeanette Loudon-Corbett, Chief Human Resources Officer*

Addendum

**TAB #9 DISCUSSION: Fall Retreat Planning**

**9:10 - 9:25 am**

*Valerie D. Lewis, Chair*

Oral

**TAB #10 INFORMATION: Annual Governance Committee Work Plan  
& Issue Tracking**

**9:25 - 9:30 am**

*Valerie D. Lewis, Esq., Chair*

*Douglas B. Habig, General Counsel*

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A. 2013 Governance Committee Work Plan

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B. Issue Tracking

**TAB #11 REPORT: Legal Counsel's Report on Action Taken in Closed Session**

**9:30 am**

Oral

*Douglas B. Habig, General Counsel*

**Public Comments**

**Board of Trustees Remarks**

**ADJOURNMENT**

## **Our Mission**

Caring, Healing, Teaching, Serving All

## **Strategic Vision**

To become a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

## **Meeting Procedures**

The Board of Trustees is the Policy Body of the Alameda County Medical Center. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31<sup>st</sup> Street Oakland, CA 94602.

## **Disability Access**

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14<sup>th</sup> Avenue at East 31<sup>st</sup> Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31<sup>st</sup> Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

***The APMC Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.***