



FINANCE COMMITTEE MEETING

February 2, 2017

5:00pm – 6:30pm

Conference Center Located at Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Vanessa Nushaiwat, Interim Clerk of the Board

(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

FINANCE COMMITTEE MEMBERS (check with Board Clerk)

Anthony Thompson, *Chair*

Kinkini Banerjee

Gary Charland

Michele Lawrence

AGENDA

OPEN SESSION / ROLL CALL

5:00 – 5:05pm

TAB #1 CONSENT AGENDA: ACTION

5:05 – 5:10pm

A. Approval of the Minutes of the January 11, 2017 Finance Committee Meeting.

Recommendation: Motion to Approve

END OF CONSENT AGENDA

TAB #2 CONTRACT APPROVAL: ACTION ITEMS/DISCUSSION

5:10–5:40pm

A. Contract Replacement with American National Red Cross, Northern California Region to provide blood products and services to Alameda Health System. The term of the proposed contract is April 1, 2017 through March 31, 2019. Estimated impact of the proposed contract is \$3,138,778.00. Inclusive of this contract and prior contractual commitments (October 31, 2013 – March 31,

2019) the overall obligation to this vendor is estimated at \$15,792,494.00.

David Cox, Chief Financial Officer

- B.** First Amendment to the Statement of Work 1 (“SOW 1”) with Jtec, HCM, Inc. to provide construction project management to complete the seismic upgrades and kitchen relocation at Alameda Hospital. The term of the proposed amendment is July 1, 2016 through June 30, 2020. Estimated impact of the proposed amendment is \$620,000.00. Inclusive of this amendment and prior contractual commitments (January 1, 2008 – June 30, 2020) the overall obligation to this vendor is estimated at \$6,665,931.96.

David Cox, Chief Financial Officer

Delvecchio Finley, Chief Executive Officer

- C.** Statement of Work 2 (“SOW 2”) with Jtec HCM, Inc to provide construction project management for the telemetry upgrade at Alameda Hospital. The term of the proposed SOW 2 is March 1, 2017 through June 30, 2017. Estimated impact of the proposed SOW 2 is \$15,000.00. Inclusive of this statement of work and prior contractual commitments (January 1, 2008 – June 30, 2020) the overall obligation to this vendor is estimated at \$6,680,931.96.

David Cox, Chief Financial Officer

Delvecchio Finley, Chief Executive Officer

- D.** Statement of Work 3 (“SOW 3”) with Jtec HCM, Inc to provide construction project management support for miscellaneous projects at AHS facilities. The term of the proposed SOW 3 is March 1, 2017 through June 30, 2017. Estimated impact of the the proposed SOW 3 is \$88,000.00. Inclusive of this statement of work and prior contractual commitments (January 1, 2008 – June 30, 2020) the overall obligation to this vendor is estimated at \$6,768,931.96.

David Cox, Chief Financial Officer

Delvecchio Finley, Chief Executive Officer

- E.** Statement of Work 4 (“SOW 4”) with Jtec HCM, Inc to provide construction project management support for the pharmacy upgrade at Highland Hospital. The term of the proposed SOW 4 is March 1, 2017 through June 30, 2017. Estimated impact of the proposed SOW 4 is \$29,000.00. Inclusive of this statement of work and prior contractual commitments (January 1, 2008 – June 30, 2020) the overall obligation to this vendor is estimated at \$6,797,931.96.

David Cox, Chief Financial Officer

Delvecchio Finley, Chief Executive Officer

- F.** Statement of Work 1 (“SOW 1”) with Freed Associates to provide consulting and management support to the ongoing revenue cycle improvement efforts for the facility patient access department. The term of the proposed SOW 1 is March 1, 2017 through March 31, 2017. Estimated impact of the proposed SOW 1 is \$45,000.00.

Inclusive of this statement of work and prior contractual commitments (August 18, 2014 – March 31, 2017) the overall obligation to this vendor is estimated at \$5,717,033.01

David Cox, Chief Financial Officer

Delvecchio Finley, Chief Executive Officer

- G.** Statement of Work 2 (“SOW 2”) is for Freed Associates to continue to provide an Interim Director of Patient Financial Services. The term of the proposed SOW 2 is March 1, 2017 through June 30, 2017. Estimated impact of the proposed SOW 2 is \$214,285.71. Inclusive of this statement of work and prior contractual commitments the overall obligation (August 18, 2014 – June 30, 2017) to this vendor is estimated at \$6,017,033.01

David Cox, Chief Financial Officer

Delvecchio Finley, Chief Executive Officer

- H.** Statement of Work 3 (“SOW 3”) with Freed Associates is to provide consulting and management support to AHS’ Revenue Integrity department. The term of the proposed SOW 3 is March 1, 2017 through April 28, 2017. Estimated impact of the proposed SOW 3 is \$240,000.00. Inclusive of this statement of work and prior contractual commitments the overall obligation (August 18, 2014 – June 30, 2017) to this vendor is estimated at \$6,737,033.01

David Cox, Chief Financial Officer

Delvecchio Finley, Chief Executive Officer

- I.** Statement of Work 4 (“SOW 4”) with Freed Associates is to provide consulting services for the implementation of the Care Management Redesign, and support and planning for Encounter Billing Error Worklist (“EBEW”) improvements. The term of the proposed SOW 4 is March 1, 2017 through March 31, 2017. Estimated impact of the proposed SOW 4 is \$50,000.00. Inclusive of this statement of work and prior contractual commitments the overall obligation (August 18, 2014 – June 30, 2017) to this vendor is estimated at \$6,897,033.01

David Cox, Chief Financial Officer

Delvecchio Finley, Chief Executive Officer

- J.** Purchase and Rental Support Agreements with CareFusion, Solutions, LLC. to provide monthly support services for AHS owned (\$2,052.00) and rental (\$25,118.00) pharmacy Pyxis equipment for Highland Hospital. The term of the proposed agreements is February 1, 2017 through October 31, 2018. Combined estimated impact of these two proposed agreements is \$27,170. Inclusive of this contract and prior contractual commitments, the overall obligation (September 15, 2007 - March 30, 2021) to this vendor is estimated at \$16,664,432.00.

David Cox, Chief Financial Officer

Delvecchio Finley, Chief Executive Officer

Recommendation: Motion to Approve

TAB #3 RETROSPECTIVE REVIEW OF PRIOR CONTRACT APPROVALS 5:40 – 5:50pm

- A. Agreement with East Bay Foundation, Contract to provide Surgical Residents, approved May, 2015.
Satira Dalton Giovannetti, Director, Medical Staff Services & Graduate Medical Education
Ishwari Venkataraman, Vice President, Strategy and Planning

TAB #4 OPERATING REPORTS 5:50 – 6:15pm

- A. Chief Information Officer Report (10 Minutes)
Dave Gravender, Chief Information Officer
- *Request for Proposal (RFP) for Electronic Health Record (EHR)*
- B. Chief Financial Officer Report:
David Cox, Chief Financial Officer (35 Minutes)
- December 2017 Financial Report
 - Financial Plan and FY2018 Budget Targets

TAB #5 BUSINESS PLANNING N/A

- A. Report on Activities (No report this month)
Ishwari Venkataraman, Vice President, Strategic Planning & Business Development

TAB #6 ACTION ITEM/FINANCE COMMITTEE EDUCATION 6:15 – 6:25pm

- A. Approval of revised Signatory Authority Policy
M.D. Moye, General Counsel

TAB #7 COMMITTEE PLANNING 6:25 – 6:30pm

Anthony Thompson, Finance Committee Chair

- A. Finance Committee Planning Calendar
B. Alameda County Health Committee Calendar

Public Comment

Trustee Comments

ADJOURNMENT

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.