**FINANCE COMMITTEE MEETING**

**TUESDAY, MARCH 20, 2007**

**Central Administration Offices Located at Highland Hospital**

1411 East 31st Street Oakland, CA. 94602

Jessica Hutcheson, Clerk of the Board 510-437-8468

Location:

Closed Session: E3 Conference Room 19, Highland Campus

Open Session: Classroom A

**Committee Members:**

**Stan Schiffman, Chair**

**Ronald D. Nelson**

**Kirk E. Miller**

**Cheri Faria (Employee Rep.)**

**AGENDA**

**CALL TO ORDER: 4:00 p.m.**

**CLOSED SESSION: 4:00 p.m. – 4:45 p.m.**

**1. CONFERENCE WITH LEGAL COUNCIL – POTENTIAL LITIGATION**

Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9 (two cases).

**REGULAR SESSION BEGINS APPROXIMATELY 4:45 p.m.**

**ROLLCALL**

**1. APPROVAL OF MINUTES FOR FEBRUARY 20, 2007**

**2. FEBRUARY MONTHLY FINANCE REPORT (GEOFF DOTTERY)**

**3. AUTHORIZE CEO TO EXECUTE THE FOLLOWING CONTRACTS:**

**a. Amendment with Healthcare Resource Group for Temporary Employees in Admitting and Document Control**

**b. Amendment to Agreement with Securitas Security Services USA, Inc. for Security Guard Services**

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**c. Amendment to Agreement with Oakcare Medical Group, Inc.**

**d. Renewal Agreement with BMC Diagnostics, Inc. for Diagnostic Vascular Ultrasound Services**

**e. Renewal Agreement with the Alameda County Sheriff’s Department for Security Services**

**4. PURCHASE ORDER CONTRACTS OVER $150,000**

**5. RECOMMENDATION FOR BOARD APPROVAL CHARITY CARE POLICY – Mike Laidlaw**

**6. OVERTIME AND REGISTRY ANALYSIS(Informational Item)**

**– Geoff Dottery/ Jody Copeland**

**7. FINANCIAL AUDIT FOLLOW-UP (Informational Item)**

**– Geoff Dottery/ Carol Whyte**

**8. BUDGET CALENDAR AND ASSUMPTIONS (Informational Item)**

**– Geoff Dottery/ Carol Whyte**

**9. CONTRACTS EXPIRATION REPORT (Informational Item)**

**– Geoff Dottery**

**10. ADJOURNMENT**