



ALAMEDA COUNTY MEDICAL CENTER

Highland Campus • Fairmont Campus

John George Psychiatric Pavilion • Ambulatory Healthcare Services

FINANCE COMMITTEE MEETING

TUESDAY, March 20, 2012

Central Administration Offices Located at Highland Hospital

1411 East 31st Street Oakland, CA 94602

Barbara L. McElroy, Clerk of the Board

(510) 437-8468

LOCATION:

Open Session: Classroom A

COMMITTEE MEMBERS

Kirk E. Miller, **Chair**
Valerie D. Lewis, Esq.
Ronald D. Nelson
Stanley M. Schiffman

AGENDA

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|---------------|--|-----------------------|
| TAB #1 | <u>CLOSED SESSION</u> | None |
| | OPEN SESSION | 4:30 pm |
| | ROLL CALL | |
| TAB #2 | <u>ACTION: Approval of Minutes</u> | 4:30 – 4:35 pm |
| | A. Approval of the Minutes of the January 17, 2012 Finance Committee Meeting. | |
| | <i>Recommendation: Motion to approve.</i> | |
| TAB #3 | <u>Financial Forecasting and Analysis</u> | |
| | A. REPORT: Capital Inventory and Capital Steering Committee
<i>Don Briones, VP, Finance</i> | 4:35 – 4:55 pm |
| | B. REPORT: Summary 2013 Financial Budget Assumptions
<i>Don Briones, VP, Finance</i> | 4:55 – 5:05 pm |
| | C. ACTION: Foundation Business Plan
<i>Debra Barnes, Foundation Executive Director</i>
<i>Marion Schales, Chief Financial Officer</i> | 5:05 – 5:35 pm |

TAB #4 Financial and Operations Reporting

A. REPORT: Financial Update for Month Ending February 29, 2012

Marion Schales, Chief Financial Officer

Bill Manns, Chief Operating Officer

5:35 – 5:40 pm

B. REPORT: Status on DSRIP

Dr. Sang-ick Chang, Chief Medical Officer

5:40 – 6:10 pm

C. ACTION: Payment of 6 Month Extension Hospital Fee

Marion Schales, Chief Financial Officer

6:10 – 6:20 pm

TAB #5 CFO Update

A. REPORT: Chief Financial Officer Update

Marion Schales, Chief Financial Officer

6:20 – 6:25 pm

TAB #6 Financial Policy Development

None

TAB #7 Healthcare Reform & Regulatory Changes

None

TAB #8 Contract & Capital Authorization

6:25 – 6:55 pm

A. ACTION: Authorization for the CEO to Execute the Following Contracts:

1. Contract renewal for **HealthCare Security Services of California, dba HSS**, to continue to provide security services at Highland, FH, JGPP and EWC, and add service at the new Specialty Care Center in Years 2 & 3, for three year term through 3/31/2015, not to exceed amount: **\$8,742,244**.

Bill Manns, Chief Operating Officer

2. Contract amendment for **MV Transportation** to extend shuttle services at same rate for six months through 9/30/2012, extension limit: **\$325,176**.

Bill Manns, Chief Operating Officer

3. Contract amendment for **Precyse Solutions, L.L.C.**, to provide continued HIM operations management for Highland, FH and JGPP for 12 months through 12/1/2012, extension limit: **\$212,500**.

Mark Zielazinski, Chief Information Officer

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4. Contract renewal with **Alameda County Health Care Foundation** to enhance philanthropic giving to APMC for three years through 3/31/2015, not to exceed amount: **\$3,140,246**.
Marion Schales, Chief Financial Officer
 5. Contract amendment with **Stoltenberg Consulting, Inc.** to extend consulting services by Bruce Cook to support implementation of E.H.R. project for 13 months through 3/31/2013, extension limit: **\$371,800**.
Mark Zielazinski, Chief Information Officer
 6. Contract amendment with **Elumin Healthcare Solutions, Inc.**, to extend consulting services by Aaron Hsu for Siemens Signature and INVISION support for 11 months through 3/31/2013, extension limit: **\$311,146**.
Mark Zielazinski, Chief Information Officer

Recommendation: Motion to authorize the CEO to execute the Contracts as presented.

B. ACTION: Authorization for the CEO to Execute the Following Capital Contracts :

1. Capital Project with various vendors to replace two boilers, end date 12/31/2012, not to exceed amount: **\$1,487,231**.
Bill Manns, Chief Operating Officer
2. Contract amendment with **Digital Prospectors Corporation, Inc. (DPC)** for the E.H.R. project. This amendment extends consulting services by Todd Siefert for 12 months through 3/31/2012, extension limit: **\$631,908**.
Mark Zielazinski, Chief Information Officer
3. Contract amendment for **DPC** for the E.H.R. project. This amendment extends consulting services by Greg Herbert for 15 months through 3/31/2013, extension limit: **\$491,512**.
Mark Zielazinski, Chief Information Officer
4. Contract amendment with **Elumin Healthcare Solutions, Inc.** for the E.H.R. project. This amendment extends consulting services by Margo Krusac for 17 months through 3/31/2013, extension limit: **\$267,429**.
Mark Zielazinski, Chief Information Officer

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5. Contract amendment with **Stoltenberg Consulting, Inc.** for the E.H.R. project. This amendment extends consulting services by Dominic Canare for 11 months through 5/31/2013, extension limit: **\$281,132.**
Mark Zielazinski, Chief Information Officer
 6. Contract amendment with **Stoltenberg Consulting, Inc.** for the E.H.R. project. This amendment extends consulting services by Michelle Armbrister for 11 months through 5/31/2013, extension limit: **\$243,429.**
Mark Zielazinski, Chief Information Officer
 7. Contract amendment with **MRI Contract Staffing** for the E.H.R. project. This amendment extends consulting services by Richard White for 11 months through 5/31/2013, extension limit: **\$290,006.**
Mark Zielazinski, Chief Information Officer

Recommendation: Motion to authorize the CEO to execute the Capital Contracts as presented.

C. INFORMATION: Approved Contracts and New Grants Within the Range of \$150,000 to \$500,000
See attached spreadsheet

D. INFORMATION: Cumulative Contracts
See attached spreadsheet

TAB #9 Annual Finance Committee Agenda Calendar and Follow-up

A. INFORMATION: Finance Committee Calendar and Follow-up Worksheet
Kirk E. Miller, Chair of the Finance Committee **6:55 – 7:00 pm**

TAB #10 REPORT: Legal Counsel's Report on Action Taken in Closed Session
Douglas B. Habig, General Counsel **7:00 pm**

Public Comment

Board of Trustees Remarks

ADJOURNMENT

Our Mission

Alameda County Medical Center is committed to maintaining and improving the health of all County residents, regardless of ability to pay. The Medical Center will provide comprehensive, high quality medical treatment, health promotion, and health maintenance through an integrated system of hospitals, clinics, and health services staffed by individuals who are responsive to the diverse cultural needs of our community. The Medical Center, as a training institution, is committed to maintaining an environment that is supportive of a wide range of educational programs and activities. Education of medical students, interns, residents, continuing education for medical nursing, and other staff, along with medical research, are all essential components of our environments.

Strategic Vision

Alameda County Medical Center will be recognized as a leading integrated health care system available to all residents of Alameda County. We will champion expansion of health care coverage and access to help reduce health disparities within the County's diverse communities.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda County Medical Center. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The ACMC Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.