



# ALAMEDA COUNTY MEDICAL CENTER

*Highland Campus • Fairmont Campus*

*John George Psychiatric Pavilion • Ambulatory Healthcare Services*

## **ANNUAL BOARD OF TRUSTEES MEETING**

**TUESDAY, January 24, 2012**

### **Central Administration Offices Located at Highland Hospital**

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Barbara L. McElroy, Clerk of the Board

(510) 437-8468

### **LOCATION:**

Open Session: Classroom A

### **COMMITTEE MEMBERS**

Daniel Boggan, Jr., ***President***

Barbara Price, ***Vice President***

Ronald D. Nelson, ***Secretary***

Floyd Huen, MD

Valerie D. Lewis, Esq.

Kirk E. Miller, Esq.

Stanley M. Schiffman

Anthony Slimick

J. Bennett Tate

Ilene Weinreb

Barry Zorthian, MD

### ***President, APMC Medical Staff:***

Lyn Berry, MD

### **AGENDA**

#### **CLOSED SESSION**

4:00 – 4:30 p.m.

#### **TAB #1 Conference with Legal Counsel: Significant Exposure to Litigation**

**[Government Code Section 54956.9]**

*Douglas B. Habig, General Counsel*

---

**OPEN SESSION – 4:30 p.m.**

**TAB #2 COMMITTEE REPORTS:**

Oral

- **Finance Committee Report**  
*Kirk E. Miller, Esq., Committee Chair*
- **Human Resources Committee Report**  
*Ronald D. Nelson, Committee Chair*
- **Quality Professional Services Committee Report**  
*Barbara Price, Committee Chair*
- **Strategic Planning Committee Report**  
*Floyd Huen, MD, Committee Chair*

**TAB #3 ACTION: Consent Agenda**

Pg 14

- A. **Approval of the Minutes from the September 27, 2011 and November 22, 2011 Board of Trustees Regular Meetings.**
- B. **Adoption of Contracts and Authorization by the CEO to Execute the Following Contracts:**  
*Recommendation by the Finance Committee*

Pg 27

1. Contract addendum for **Robert Half International, Inc.** to increase contract cost by \$725,000 though current contract term date June 30, 2012.  
*Jeanette Loudon-Corbett, Chief Human Resources Officer*

Pg 33

2. Contract addendum for **Propark America West, LLC**, extending contract term by 6 months and \$233,532 to allow completion of RFP process.  
*Bill Manns, Chief Operating Officer*

Pg 43

3. Contract addendum for **GE Healthcare** for biomedical services, increasing the term by 6 months and \$740,332.  
*Mark Zielazinski, Chief Information Officer*

Pg 46

4. Contract addendum with **Computer Sciences Corporation, Inc. (CSC)** to continue Signature system support for 3 months for an additional \$87,933.  
*Mark Zielazinski, Chief Information Officer*

Pg 51

5. Contract renewal with **AIM Hospitalists** for complete coverage at Fairmont SNF and Acute Rehabilitation Service, two year term with additional 0.5 FTE MD, not-to-exceed amount \$800,246.28.  
*Sang-Ick Chang, MD, Chief Medical Officer*

Pg 57

6. Contract renewal with **AIM Hospitalists** for complete coverage at John George Psychiatric Pavilion at flat rate, two year term for \$950,300.  
*Sang-Ick Chang, MD, Chief Medical Officer*

Pg 62

7. Contract renewal with **Dr. Daniel Bradley Allen** for plastic surgery services, two-year term, 4.2% productivity adjustment, contract limit: \$668,056.  
*Sang-Ick Chang, MD, Chief Medical Officer*

**C. Adoption of Capital Contracts and Authorization by the CEO to Execute the Following Contracts:**

*Recommendation by the Finance Committee*

Pg 68

1. Contract addendum with **Digital Prospectors Corporation (DPC)**, extending for 14 months consulting services by Eric Lamb to support the Siemens Soarian Electronic Health Records (E.H.R.) project for \$370,175.  
*Mark Zielazinski, Chief Information Officer*

Pg 73

2. New contract with **DPC** for the E.H.R. project, providing 11 months of consulting services by Jim Kerr for \$294,750.  
*Mark Zielazinski, Chief Information Officer*

Pg 78

3. Contract addendum with **DPC** for the E.H.R. project, extending for 10 months consulting services by Chris Anderson for \$294,750.  
*Mark Zielazinski, Chief Information Officer*

Pg 83

4. New contract with **Stoltenberg Consulting, Inc.** for 12 months for consultant services (Lynn Elbert) applications expertise to build and support the E.H.R. project for \$309,600.  
*Mark Zielazinski, Chief Information Officer*

Pg 89

5. Contract addendum with **Vitalize Consulting Solutions, Inc.** for the E.H.R. project, extending by 12 months consulting services by Christine Geunther for \$306,000.  
*Mark Zielazinski, Chief Information Officer*

Pg 94

6. Contract addendum with **Vitalize Consulting Solutions, Inc.** for the E.H.R. project, extending by 17 months the contract with Jennifer Gaines for \$564,672.  
*Mark Zielazinski, Chief Information Officer*

Pg 99

**D. Scope Change to Electronic Health Record Project**  
*Recommendation by the Finance Committee*

Pg 101

**E. Final Contracts Approval Controls Policy**  
*Recommendation by the Finance Committee*

**F. Adoption of Medical Staff / Organizational Policies and Procedures**  
*Recommendation from the Quality Professional Services Committee*

**December Policies:**

- Pg 106 • Pneumococcal and Influenza Vaccine
- Pg 112 • External Jugular Access
- Pg 116 • Scope of Service: Women's Services - Newark
- Pg 119 • Scope of Service: Dental Services
- Pg 121 • Scope of Services: Women's Services - Eastmont
- Pg 124 • Standard Precautions
- Pg 134 • Transmission Based Precautions
- Pg 143 • Sterilization and Disinfections
- Pg 145 • Catheter Associated Urinary Tract Infection (CAUTI) Prevention
- Pg 149 • Occurrence Reporting
- Pg 155 • Sentinel Event
- Pg 160 • California Department of Public Health Notification of Unusual Occurrences and Infectious Diseases
- Pg 163 • Medical Staff Peer Review
- Pg 175 • Credentialing and Privileging of Practitioners

**January Policies:**

- Pg 183 • Traffic Control
- Pg 185 • Civil Disturbance and Crowd Control
- Pg 188 • Code Silver Weapons
- Pg 191 • Standards of Patient Care Treatments & Services
- Pg 198 • Standards of Nursing Practice
- Pg 200 • Eyewash Facilities
- Pg 203 • Standards of Practice to Improve Nursing Dependent Patient Outcomes
- Pg 205 • Code Gray – Security/Safety Stat
- Pg 207 • Medical Equipment Management
- Pg 210 • Interim Life Safety Measures Policy
- Pg 221 • Patient Complaints/Grievances/Patient Affairs
- Pg 225 • Policies, Procedures, and Plans: Management and Organization
- Pg 231 • Formulary

**G. Strategic Planning Committee Annual Work Plan and Planning Calendar**

Pg 232

*Recommendation from the Strategic Planning Committee*

## **END OF CONSENT AGENDA**

### **TAB #4 ACTION: Adoption of Contract and Authorization by the CEO to Execute the Following Contract:**

Pg 233

A. Contract renewal with ***Oakcare Medical Group*** for emergency, internal, maternal child health and other sub-specialty medicine services for a term of two years with annual contract increases of 1.5%, plus Performance and Quality/Safety Incentives for total two-year not-to-exceed amount of \$55,942,974.

*Recommendation from the Finance Committee  
Marion Schales, Chief Financial Officer  
Sang-ick Chang, Chief Medical Officer*

### **TAB #5 UPDATE: ATR Update**

Pg 287

*Bill Manns, Chief Operating Officer*

### **TAB #6 REPORT: Report on 2011 Employee Partnership Survey Results**

Pg 288

*Jeanette Loudon-Corbett, Chief Human Resources Officer*

### **TAB #7 UPDATE: APMC Quality Initiatives Harm Reduction Teams Status Report**

Pg 307

*Sang-ick Chang, MD, Chief Medical Officer*

### **TAB #8 INFORMATION: APMC Media Report**

Pg 333

*Warren Lyons, Chief Strategy and Integration Officer*

### **TAB #9 REPORT: Medical Staff President Report**

Pg 336

*Lyn Berry, MD, Medical Staff President*

### **TAB #10 REPORT: Chief Executive Officer Report**

*Wright Lassiter, III, Chief Executive Officer*

### **TAB #11 INFORMATION: Board Annual Calendar, Workplan & Follow-up Issues**

Pg 368

*Daniel Boggan, Jr., President, APMC Board of Trustees  
Wright Lassiter, III, Chief Executive Officer*

**TAB #12 REPORT: Legal Counsel's Report on Action Taken in Closed Session**

Oral

*Douglas B. Habig, General Counsel*

**TAB #13 INFORMATION: Alameda County Medical Center 6<sup>th</sup> Annual Meeting**

Oral

Tuesday - January 31, 2012

6:00 pm – Annual Meeting / 7:00 pm – Reception

Greek Community Center at The Greek Orthodox Cathedral  
4700 Lincoln Avenue, Oakland, CA 94602

***Free onsite parking***

**Public Comments**

**Board of Trustees Remarks**

**ADJOURNMENT**

### **Our Mission**

Alameda County Medical Center is committed to maintaining and improving the health of all County residents, regardless of ability to pay. The Medical Center will provide comprehensive, high quality medical treatment, health promotion, and health maintenance through an integrated system of hospitals, clinics, and health services staffed by individuals who are responsive to the diverse cultural needs of our community. The Medical Center, as a training institution, is committed to maintaining an environment that is supportive of a wide range of educational programs and activities. Education of medical students, interns, residents, continuing education for medical nursing, and other staff, along with medical research, are all essential components of our environments.

### **Strategic Vision**

Alameda County Medical Center will be recognized as a leading integrated health care system available to all residents of Alameda County. We will champion expansion of health care coverage and access to help reduce health disparities within the County's diverse communities.

### **Meeting Procedures**

The Board of Trustees is the Policy Body of the Alameda County Medical Center. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31<sup>st</sup> Street Oakland, CA 94602.

### **Disability Access**

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14<sup>th</sup> Avenue at East 31<sup>st</sup> Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31<sup>st</sup> Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.